RESOLUTION NO. 15-162

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE STAFF RANKING OF FINANCIAL CONSULTANTS IN RESPONSE TO THE CITY'S REQUEST FOR QUALIFICATIONS (RFQ) 15-002, AND AUTHORIZING STAFF TO NEGOTIATE CONTRACTS WITH THE THREE TOP-RANKED FIRMS IN SUBSTANTIAL CONFORMANCE WITH THE RFQ DOCUMENTS, FOR A TERM OF THREE YEARS WITH UP TO TWO ONE-YEAR OPTIONS, UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued RFQ 15-002 for Financial Consulting Services, to which five firms responded by the bid opening on April 2, 2015; and

WHEREAS, a ranking committee composed of city staff convened on April 23, at a properly noticed public meeting, to review the five (5) responses to the RFQ, and determined that three (3) firms are particularly qualified, and the City wishes to engage each one on a Task Order basis;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the top three responses in response to RFQ No. 15-002, for Financial Consulting Services are hereby ranked by staff, and approved by the City Commission as follows:

- (1) Arcadis U.S., Inc.
- (2) Black and Veatch
- (3) CDM Smith

Section 2: That the City Manager is hereby authorized to negotiate and execute contracts on a task-order basis with each of the three top-ranked companies for a term of three years, with two one-year options, upon advice and consent of the City Attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

this5th day of, 2015.		
Authenticated by the Presiding Office:	r and Clerk of th	16
Commission on 6th day of May,	2015.	
Filed with the Clerk on May 6	, 2015.	
Mayor Craig Cates	Yes	
Vice Mayor Mark Rossi	Yes	
Commissioner Teri Johnston	Yes	
Commissioner Clayton Lopez	Yes	
Commissioner Billy Wardlow	_Yes	
Commissioner Jimmy Weekley	Absent	
Commissioner Tony Yaniz	Yes	
A A	/	
CRAIG CATES, MA	AYOR	
CHERYL SMITH CITY CLERK		

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THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

TO:

Jim Scholl, City Manager

FROM:

John Paul Castro, Utilities Director

CC:

Greg Veliz, Asst. City Manager - Operations

Sarah Spurlock, Asst. City Manager - Administration

DATE:

April 17, 2015

RE:

Approval of Staff Ranking of Financial Consultants

Responding to RFQ 15-002 and Authorization for the City Manager to Negotiate and Execute

Contracts

ACTION STATEMENT:

This resolution will approve staff ranking of firms responding to RFQ 15-002: Financial Consulting Services; authorizing staff to negotiate contracts; authorizing the City Manager to enter into contracts with the selected firms.

BACKGROUND:

The City has a need for financial consulting firms to assist staff as we create our rate models for utility budgets in wastewater, stormwater, and solid waste. These firms help staff analyze rates, revenues, capital expenditures, budgetary planning, along with other tasks. They also assist with the utility budget presentations to the City Commission.

As the City has multiple projects of all sizes and disciplines simultaneously, it typically contracts with multiple consultants to handle the workload.

PURPOSE AND JUSTIFICATION:

City staff advertised a request for qualifications that had a bid opening on April 2. Staff has reviewed the responses for RFQ 15-002 from the following firms:

- Arcadis U.S., Inc
- Black and Veatch
- CDM Smith
- Raftelis Financial Consultants, Inc.
- Willdan Financial Services



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The ranking committee consisted of city staff Michael Turner, Thaddeus Cohen, Karen Olsen, Elizabeth Ignaffo, and Marilyn Wilbarger which convened as advertised on April 23rd in public session at the City Clerk's conference room. The final rankings are as follows:

Company Rankings for RFQ #15-002 Financial Consultants

Ranking of Proposers Solid Waste Sewer/Stormwater Arcadis 284 I Arcadis 282 2 Black and Veatch 2 **CDM Smith** 281 282 3 Willdan 259 3 Willdan 259 4 4 Raftelis 226

City staff ranked the firm's proposals on a 200 point scale for Stormwater/Wastewater, a 200 point scale for solid waste, and a 300 point scale for additional services, including capital financing support and special rate determination.

Staff has historically requested separate proposals for waste/stormwater and solid waste. The RFQ was split to allow firms who are more specialized to submit proposals on either discipline without submitting for both.

City staff is requesting City Commission approval of the evaluation ranking and authorization for the City Manager to negotiate and enter into a contract with the three (3) highest ranked firms. If negotiations fail to result in a contract, all proposals will be rejected and a new RFQ will be advertised.

Consultant contracts will be based on hourly rates and reimbursables as negotiated by the City Manager. Financial services will be awarded on a task order basis, pursuant to City ordinance purchasing guidelines.

OPTIONS / ADVANTAGES / DISADVANTAGES:

- 1. The City Commission can approve city staff ranking and authorize the City Manager to negotiate and execute contracts, based on rates of pay and reimbursable expenses to the three (3) highest ranked firms, which include Arcadis U.S., Inc, Black and Veatch, and CDM Smith. City staff will engage financial consultants on a task order basis. Arcadis U.S., Inc. has the ability to complete rate studies for solid waste, stormwater, and waste water. Both Black & Veatch and CDM Smith ranked highest in their respective disciplines giving the City the best option in each, should Arcadis U.S., Inc. be unavailable or should the City decide to split the work load.
- 2. The City Commission can approve city staff ranking and authorize the City Manager to negotiate and execute contracts based on rates of pay and reimbursable expenses to Arcadis U.S., Inc. and Willdan Financial Services as both companies scored within the top 3 in both sections of the RFQ. Black & Veatch would become the third highest ranking overall. This option gives the City two firms that can cover the three rate study disciplines, but eliminates CDM Smith who greatly outscored Willdan in the Solid Waste section of the RFQ evaluation.
- The City Commission could disapprove staff ranking for the financial consultant RFQ. This would leave the City without financial consultants on contract. All services in need would have to be

formally advertised for each individual task. This creates large lead times for staff and is very costly.

FINANCIAL IMPACT:

There is no financial impact of approving any of the options listed above. Contracts will be executed after the resolution is passed and services requested on a task order basis.

RECOMMENDATION:

Staff recommends the City Commission choose option 1, approving the evaluation team ranking from city staff and allowing the City Manager to negotiate and execute contracts for financial services with Arcadis U.S., Inc, Black & Veatch, and CDM Smith. These three companies ranked far higher than the other firms in the two sections of the RFQ.

landatory Submittals						
nti-Kickback Affidavit		X	X	X	X	X
qual Benefits for Domestic Partners Affidavit		X	X	X	X	X
cone of Silence Affidavit		X	X	X	X	X
Public Entity Crimes Certification		X	X	X	X	X
nformation Page (Project name, name of firm,						
contact info, project leader)		×	X	X	X	X
Company Information		X	X	X	X	×
Methodology and Approach		x	X	X	X	X
			x	x	X	×
Personnel Resumes & Subconsultants		X	^	-	-	
Representative Financial Services Projects and					×	×
Client References		X	X	X		
Correct Project Title		X	X	X	X	X
		×	X	X	X	X
THE RESIDENCE OF THE PARTY OF T			700			_
Proposal Accepted as Responsive	Points	X	X	X	X	X
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points)						107
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demonstrating relevant experience Qualifications and experience of Project	0.00	40	11.4	40	21	40
Manager	0-40	10	40	10	75	70
Qualifications and experience of Key Personnel	0-40	40	40	25	40	40
		40	40	40	35	40
Qualifications, experience, and past			-1/3	4//	77	70
Qualifications, experience, and past	0-40	10		100	-	
performance of Proposer			15	20	2.0	30
	0-40 0-30 Points	190		175	20	
vendor Scoring Matrix (Solid Waste) Qualifications/Experience (Maximum 200 Points)	0-30	20	25	175	170	30
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Firm Name Arcadis
Response Check List

Avg 284 Storm sover

Firm Name Black + Vench		Elizabeth	Michael	Marilyn	Karen	Thaddeus
fandatory Submittals						
nti-Kickback Affidavit		X	X	Х	X	X
qual Benefits for Domestic Partners Affidavit	CAPPET TO SERVICE	X	X	X	X	X
one of Silence Affidavit		X	X	X	X	X
ublic Entity Crimes Certification		X	X	X	X	X
formation Page (Project name, name of firm,			420			
ontact info, project leader)		X	X	X	X	X
ompany Information		X	X	X	X	X
lethodology and Approach		X	X	X	X	X
ersonnel Resumes & Subconsultants		X	X	X	X	X
epresentative Financial Services Projects and		×	x	x	×	×
Client References		x	x	x	X	X
Correct Project Title		x	x	X	×	X
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roposal Accepted as Responsive		×	X	X	X	X
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demonstrating relevant experience		70	17	12	10	20
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Manager	0-40	40	57	30	37	75
Qualifications and experience of Key Personnel	0-40	30	35	30	40	35
Qualifications, experience, and past	0-40	40	35	40	25	35
performance of Proposer	0-40	70	27	10	72	75
ocal Availability of Proposer	0-30	20	25	25	20	30
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Mandatory Submittals			1 -	T = u	1 4	1 .
Anti-Kickback Affidavit Equal Benefits for Domestic Partners Affidavit		X	X	X	X	X
Cone of Silence Affidavit	-	X	X	X	x	X
Public Entity Crimes Certification	CHILD ST	×	X	×	X	×
nformation Page (Project name, name of firm,						
contact info, project leader)		X	X	X	Х	X
Company Information		X	X	X	X	X
Methodology and Approach		X	X	X	X	X
Personnel Resumes & Subconsultants Representative Financial Services Projects and		X	X	X	X	X
Client References		x	×	×	×	×
Correct Project Title	C SUPPLEMENT	X	X	X	X	X
		X	X	X	X	X
Proposal Accepted as Responsive	the state of	X	×	X	×	×
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200	Points					
Proposer's past performance and experience providing proposed services, including	0-50	1		1		/
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Manager Qualifications and experience of Key Personnel	0-40					150
Qualifications, experience, and past		71 71 1				
performance of Proposer	0-40	100			1 1 1 1 1 1	
Local Availability of Proposer Sub Total for Qualifications/Experience	0-30					
	Points	-				
Qualifications/Experience (Maximum 200 Points)	Points					
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Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager	0-50	10 -10		50 40 40	45 35 40	50 40 40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past	0-50	40 40 40	40	40	45 35 40 35	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-50 0-40 0-40	40	40	40	45 35 40 35	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-50 0-40 0-40	40 40 40	40	40	45 35 40 35	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience	0-50 0-40 0-40 0-40 0-30	40 40 40 20	40	40	45 35 40 35	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services	0-50 0-40 0-40	40 40 40 20	40	40	45 35 40 35	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience. Qualifications and experience of Project Manager. Qualifications and experience of Key Personnel. Qualifications, experience, and past performance of Proposer. Local Availability of Proposer. Sub Total for Qualifications/Experience. Additional Services. Qualifications/Experience (Maximum 300)	0-50 0-40 0-40 0-40 0-30	40 40 40 20	40	40	45 35 40 35 20	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 725	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Qualifications/Experience Reporting Support	0-50 0-40 0-40 0-30 Points 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 75	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Local Availability of Proposer Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financing and Compliance Reporting Support Special Rate Determination Assistance	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 20 8	40
Vendor Scoring Matrix (Solid Waste) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 75	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience. Qualifications and experience of Project Manager. Qualifications and experience of Key Personnel. Qualifications, experience, and past performance of Proposer. Local Availability of Proposer. Sub Total for Qualifications/Experience. Additional Services. Qualifications/Experience (Maximum 300 Capital Financing Support. Financial and Compliance Reporting Support. Special Rate Determination Assistance. Sub Total for Additional Services.	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 35	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater Score for Solid Waste	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 75	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater Score for Solid Waste	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 75	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience of Project Manager Qualifications and experience of Key Personnel Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financial Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater Score for Solid Waste Additional Services	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 775	40
Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services	0-50 0-40 0-40 0-30 Points 0-100 0-100	40 40 40 20 190	40 40 40 25	40	45 35 40 35 20 115	40

Firm Name CDM Smith
Response Check List

Ang Solid Waste 281

irm Name Radelis		Elizabeth	Michael	Marilyn	Karen	Thaddeus
esponse Check List						
Mandatory Submittals				X	X	X
Anti-Kickback Affidavit		X	X	The second name of the second na	X	X
Equal Benefits for Domestic Partners Affidavit	A COLUMN TO SERVICE AND ADDRESS OF THE PARTY	X	X	X	X	×
Cone of Silence Affidavit		X	X	X	×	×
Public Entity Crimes Certification		X	X	X	-	-
nformation Page (Project name, name of firm,					×	x
contact info, project leader)		X	X	X	x	X
Company Information		X	X	X	X	X
Methodology and Approach		X	X	X	X	X
Personnel Resumes & Subconsultants		X	X		-	-
Representative Financial Services Projects and			×	×	×	X
Client References	-	X	X	X	X	X
Correct Project Title		X	×	X	X	X
	-	X	^	-	TO SECTION	
				X	X	X
/endor Scoring Matrix (Sewer/Stormwater)	Points	X	X			
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points)	Points	*	^			
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience	Points	46		50		40
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Proposer's past performance and experience providing proposed services, including		45	40	50	45	40
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project		45		1 2		40
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager	0-50	45	40	50	45	40
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager	0-50	45		50	45 35 40	40 35 35
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past	0-50	46 40 35	40	50 40 30	45	40 35 35 38
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer	0-50 0-40 0-40 0-40	46 40 35 30	40 35 30	50 40 30 46	45 35 40 35	40 35 35 36
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-50 0-40 0-40	46 40 35 30	40 35 30 30 25	50 40 30 40	45 35 40 35	40 35 35 36 38
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer	0-50 0-40 0-40 0-40	46 40 35 30	40 35 30	50 40 30 46	45 35 40 35	40 35 35 36 38
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-50 0-40 0-40 0-40	46 40 35 30	40 35 30 30 25	50 40 30 40	45 35 40 35	40 35 35 38 38
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-50 0-40 0-40 0-40	46 40 35 30	40 35 30 30 25	50 40 30 40	45 35 40 35	40 35 35 35 36 115
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience	0-50 0-40 0-40 0-40 0-30	46 40 35 30	40 35 30 30 25	50 40 30 40	45 35 40 35	40 35 35 35 38 38
Vendor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200 Points) Proposer's past performance and experience providing proposed services, including demonstrating relevant experience Qualifications and experience of Project Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-50 0-40 0-40 0-40 0-30	46 40 35 30	40 35 30 30 25	50 40 30 40	45 35 40 35	40 35 35 38 38

Qualifications, experience, and past	0-40	30	30	46	35	35
performance of Proposer Local Availability of Proposer	0-30	70	25	10	20	30
bub Total for Qualifications/Experience		170	160	180	175	175
Vendor Scoring Matrix (Solid Waste) Qualifications/Experience (Maximum 200 Points)	Points					/
Proposer's past performance and experience providing proposed services, including lemonstrating relevant experience	0-50					
Qualifications and experience of Project Manager	0-40				/	
Qualifications and experience of Key Personnel	0-40				1	
Qualifications, experience, and past performance of Proposer	0-40		The second	/		
ocal Availability of Proposer	0-30					
ub Total for Qualifications/Experience	100					The Prince
Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance	Points 0-100 0-100 0-100	50 50	75	8	8	0
Sub Total for Additional Services		100	170	0	0	0
Score for Stormwater/Wastewater Score for Solid Waste Additional Services		170	160	180	175	175
StormWastewater + Additional Services Solid Waste + Additional Services		210	330	150	119	175

Avg Storm/Sewer 226

Mandatory Submittals			-		1 0	
Anti-Kickback Affidavit Equal Benefits for Domestic Partners Affidavit		X	X	X	×	X
Cone of Silence Affidavit		X	x	X	X	X
Public Entity Crimes Certification		x	×	x	×	x
nformation Page (Project name, name of firm,		-	-	-		1
contact info, project leader)		X	×	x	×	×
Company Information		X	X	X	X	X
Methodology and Approach		X	X	X	X	X
Personnel Resumes & Subconsultants		X	X	x	×	X
Representative Financial Services Projects and			1000			
Client References		X	X	X	X	X
Correct Project Title		X	X	X	X	X
		X	X	X	X	X
Proposal Accepted as Responsive		X	×	×	×	X
/endor Scoring Matrix (Sewer/Stormwater) Qualifications/Experience (Maximum 200	Points					
Points)					1	
Proposer's past performance and experience	0-50	11	11-	and .	11.	
providing proposed services, including	0-50	45	46	45	40	40
demonstrating relevant experience Qualifications and experience of Project		-	and the same	17	1200	-
Manager	0-40	35	35	40	30	36
Qualifications and experience of Key Personnel		20		ne		-
administrations and experience of they i eracimor	0-40	35	30	35	40	30
Qualifications, experience, and past	0-40	31	2.4	40	20	7/
performance of Proposer	0-40	15	30	70	35	30
Local Availability of Proposer	0-30	20	25	25	20	30
Sub Total for Qualifications/Experience		170	165	105	165	160
Vendor Scoring Matrix (Solid Waste) Qualifications/Experience (Maximum 200 Points)	Points			j- 1		
Proposer's past performance and experience providing proposed services, including demonstrating relevant experience	0-50	45	40	50	40	200
Qualifications and experience of Project			10			35
CONTROL OF THE PROPERTY OF STREET, AND ADDRESS OF THE PROPERTY	0-40	35		40		10000
Manager	0-40	35	35	40	30	30
Manager	0-40	35		40		10000
Manager Qualifications and experience of Key Personnel	0-40	35	35 35	40 35	30 40	30 30
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer	0-40		35	40 35 40	30 40 35	36 30 30
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-40	35	35 35	40 35 40	30 40	30 30
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer	0-40	35	35 35	40 35 40 25	30 40 35	36 30 30
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services	0-40	35	35 35	40 35 40 25 190	30 40 35	36 30 30
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support	0-40 0-40 0-30 Points 0-100	35	35 35	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support	0-40 0-40 0-30 Points	35	35 35	40 35 40 25 130	30 40 35 70 70	30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Qualifications (Proposer Qualifications) (Proposer Qualifi	0-40 0-40 0-30 Points 0-100	35	35 35	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance	0-40 0-40 0-30 Points 0-100 0-100	35	35 35	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165	40 35 40 25 (90	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165 40 90 180	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater Score for Solid Waste	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater Score for Solid Waste	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165 40 90 180	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance Sub Total for Additional Services Score for Stormwater/Wastewater Score for Solid Waste Additional Services	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165 40 90 180	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155
Manager Qualifications and experience of Key Personnel Qualifications, experience, and past performance of Proposer Local Availability of Proposer Sub Total for Qualifications/Experience Additional Services Qualifications/Experience (Maximum 300 Capital Financing Support Financial and Compliance Reporting Support Special Rate Determination Assistance	0-40 0-40 0-30 Points 0-100 0-100	35	35 35 30 25 165 40 90 180	40 35 40 25 190	30 40 35 20 165	30 30 30 30 30 155

Firm Name Willdam
Response Check List

Aug 259 Storm/Sover 259 Solid Waste

INTEROFFICE MEMORANDUM

To: John Paul Castro, Utilities Director

CC: Elizabeth Ignoffo, Permit Engineer

Sue Snider, Purchasing

From: Cheri Smith, City Clerk Cheri Smith/144

Date: April 2, 2015

Subject: FINANCIAL CONSULTING SERVICES TO SUPPORT THE CITY'S SOLID

WASTE SYSTEM, WASTEWATER SYSTEM, STORMWATER SYSTEM,

MARINAS AND ECONOMIC CONSULTING; RFQ 15-002

The following bids were opened Thursday, April 2, 2015 at 3:00 p.m. in response to the above referenced project.

- Arcadis U.S. Inc.
 8201 Peters Road, Suite 3400
 Plantation, FL 33324
- Black & Veatch
 1300 Concord Terrace, Suite 120
 Sunrise, FL 33323
- CDM Smith, Inc.
 1715 North Westshore Boulevard, Suite 875
 Tampa, FL 33607
- Raftelis Financial Consultants, Inc. 950 S. Winter Park Drive, Suite 240 Casselberry, FL 32707
- Willdan Financial Services
 200 South Orange Avenue, Suite 1550
 Orlando, FL 32801