

**EXECUTIVE SUMMARY**



To: Jim Scholl, City Manager  
From: Norman Whitaker, Director / KWDoT  
Date: August 10, 2015  
Subject: Project TS1102-Bus Aprons (Lower Keys) ADA Compliance

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**Action Statement:**

A Resolution approving an increase in the amount of \$8,402 and known as Change Order #2 and authorization to instruct Engineering Services of SRS Engineering Inc. to revise the design of fourteen (14) bus stop aprons locations with shelters to provide ADA accessibility to the shelter and from the shelter to the bus loading platform, and provide construction engineering and inspection services (CEI) during construction of ADA improvements.

**Project History:**

Resolution No. 15-008 awarded SRS a Master Services Agreement in the amount of \$ 165,000 to design and provide construction inspection services for 20 bus aprons from Key West to Marathon. Change Order No. 1 authorized SRS to survey and design 4 alternate bus apron locations.

The 1992 Bus Shelter Agreement notes that the “City agrees to be responsible for ensuring that access to shelters and from shelters to bus loading platform complies with all of the requirements of the Americans with Disabilities Act (ADA)”. Therefore, the SRS Master Services Agreement should be amended to include design of ADA accessibility into 14 bus apron locations, as determined by SRS. The fee for this additional work is \$8,402.

ADA related design and construction expenditures are classified under grant adjustments which require separate monetary tracking from original grant scope. This separate fee proposal assures accurate tracking. City Ordinance, Section 2-845 requires City Commission approval for amounts exceeding five cumulative percent of the contract price. The total for the project, \$8,402, is more than 5%.

**Purpose and Justification:**

The City complying with Resolution 92-283 provision 12 for providing ADA accessibility to bus shelters and between bus shelter and bus platform is not only a federal statute requirement, but also a Federal Transit Authority requirement for grant reimbursement on this project as defined in third party contract clauses.

**Fiscal Impact:**

<b>Additional Engineering Design Services (SRS).....</b>	<b>\$ 3,458.00</b>
<b>Additional CEI Services (AMEC).....</b>	<b>\$ 4,944.00</b>
<b>Total Additional Fees.....</b>	<b>\$ 8,402.00</b>

This \$ 8,402 change order will be funded from a \$ 1,000,000 Federal Transit Authority Grant. The project account number is 411-4404-544.65-00 /TS1102.

**Recommendations:**

City staff recommends City Commission approval of Change Order no. 2.