



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final Key West Bight Management District Board

Wednesday, September 9, 2015

5:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

5:01 P.M.

Roll Call

Absent 1 - Mr. Ashby

Present 6 - Mr. Bowman, Mr. Henson, Mr. Hughes, Ms. Ovide, Chairman Knowles, and Gardner Jr.

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 August 5, 2015 (Regular)

Attachments: [Minutes](#)

A motion was made by Mr. Bowman, seconded by Mr. Henson, that the Minutes be Approved. The motion passed by a unanimous vote.

Action Items

- 2 Approving a Lease Renewal for Vacation Key West, Inc., Ferry Terminal, 100 Grinnell Street, Suite 207.

Attachments: [Executive Summary](#)
 [Lease Agreement](#)
 [Tenant Request](#)
 [Corporate Filings](#)

A motion was made by Ms. Ovide, seconded by Mr. Gardner, Jr., that the Item be Passed. The motion carried by the following vote:

Absent: 1 - Mr. Ashby

Yes: 6 - Mr. Bowman, Mr. Henson, Mr. Hughes, Ms. Ovide, Chairman Knowles, and Mr. Gardner Jr.

- 3 Approving use of Key West Historic Seaport Property for the 2015 Key West Halloween Half Marathon & 5K for the weekend of October 17-18, 2015 pending approval of City of Key West Special Event Permit.

Attachments: [Key West Bight - 2015 Halloween Half Marathon.pdf](#)

A motion was made by Mr. Gardner, Jr., seconded by Ms. Ovide, that the Item be Passed. The motion carried by the following vote:

Absent: 1 - Mr. Ashby

Yes: 6 - Mr. Bowman, Mr. Henson, Mr. Hughes, Ms. Ovide, Chairman Knowles, and Mr. Gardner Jr.

- 4 Approve the Three Year Contract, for Holiday Lighting - Key West Historic Seaport, with Holiday Lightscares for a base proposal of \$29,850 per year.

Attachments: [Executive Summary](#)
 [RFP # 11-015 Holiday Lights KWHS](#)
 [Addendum #1](#)
 [Bid Tab](#)
 [Holiday Lightscares Proposal](#)
 [Plant Professional Proposal](#)
 [Ranking Forms](#)
 [Ranking Summary](#)

A motion was made by Mr. Gardner, Jr., seconded by Ms. Ovide, that the Item be Passed. The motion carried by the following vote:

No: 1 - Mr. Hughes

Absent: 1 - Mr. Ashby

Yes: 5 - Mr. Bowman, Mr. Henson, Ms. Ovide, Chairman Knowles, and Mr. Gardner Jr.

Reports

5 Manager's Report

Attachments: [August 2015 Monthly Report](#)
 [Sales Comp August 2015](#)
 [Port and Marine Project Status](#)
 [Schooner Western Union Progress Report](#)

Received and Filed

6 Accounts Receivable Report

Not Received

7 Key West Bight Preservation Association Report

Attachments: [Tenants Association Report](#)

Received and Filed

8 Old Business

Received and Filed

Public Comment

Board Comments

Adjournment

6:07 P.M.