



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

To: Jim Scholl, City Manager
Via: Sarah Hannah-Spurlock, Assistant City Manager
From: Edward Perez, Division Chief of EMS, KWFD
Date: October 15, 2015
Reference: City of Key West Ambulance Medical Billing, EMS Billing Agency Contract

Action Statement:

This resolution will approve renewing the agreement between the City and Ambulance Medical Billing (AMB) for an additional year, as per the original attached agreement. AMB provides the billing and collections for the City of Key West Fire Department Emergency Medical Services.

Background:

In June of last year the City Commission approved the integration of EMS into the Fire Department effective April 1, 2015. One of the components of integration was the selection of a billing agency to collect fees for service pertaining to operations of the Key West Fire Department.

Resolution 14-347 authorized the City Manager or his designee to negotiate a contract with the highest ranked proposer, AMB.. During their first year of the agreement, AMB has provided service at an acceptable level. The current term of the contract expires January 13, 2016 and as per 6.1 of the agreement, provides for three additional one year renewals upon same terms and conditions contained in the agreement

Purpose and Justification:

AMB has provided billing and collection services at an acceptable level. The initial months of service were well below the expected collection rate due to difficulties developing agreements between all insurance agencies. They are now collecting within the expected range. They have done an excellent job providing the hardware, software and training to ensure the patient care reporting is done correctly which gives the City the best opportunity to collect for services provided.

Financial Impact:

The City will continue to pay AMB a rate of 5.15% of money they collect for all payments except Medicaid which has a flat rate fee of \$7.00 per claim. AMB also provides all hardware, software and training for EMS reporting. The EMS budget provides \$56,650 for this service based on an expected collection of \$1.1

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LSM 14-347 RES 79 RD 3366 LSM 14-347



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million. A favorable collection rate will result in additional funds to the City and additional costs for the service.

Recommendation:

Approve the contract extension between the City of Key West and Ambulance Medical Billing (AMB) as the Billing Agency for EMS services delivered by the Key West Fire Department, pursuant to terms and conditions outlined in the contract for one additional year starting January 13, 2016.

KEY WEST FIRE DEPT
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