



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: October 20, 2015

To: Jim Scholl, City Manager

From: James Bouquet, P.E., Director of Engineering

Cc: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager
Mark Finigan, Finance Director

Subject: Approving Amendment #2 to Task Order 2 in the amount of \$298,340.00 for Bermello Ajamil and Partners, Inc. to provide Construction Administration Services for *Truman Waterfront Park Phase IA*.

ACTION STATEMENT

This resolution would approve Amendment #2 to Task Order 2 in the amount of \$298,340.00 for Bermello Ajamil and Partners, Inc. to provide Construction Administration Services during construction of *Truman Waterfront Park Phase IA*.

BACKGROUND

The City of Key West Naval Properties Local Redevelopment Authority (LRA) awarded RFQ No. 11-004 - Professional Landscape Architectural/Engineering/Architectural/Land Surveyor Services for Truman Waterfront Upland Design and Construction Administration to Bermello Ajamil and Partners, Inc. (BA) in May 2011 (Resolution #11-261). BA's contract was approved in November 2011 (Resolution #11-327). Resolution #14-095 authorized BA to design and prepare construction bid documents for construction of Phase I of the park.

Following City review of the 50% construction documents, the associated cost estimate and available and projected funding, project sub-phases, designated Phase IA and 1B, were established. Phase IA focused on provided the City of Key West with a recreational park, while Phase 1B included a Community Center, Horse Stables and parking. 100% construction documents for Phase IA were

MEMORANDUM

submitted by BA on August 20, 2015. The construction documents were assembled in City ITB#15-020 *Truman Waterfront Park Phase 1A* and bid during September 2015. LRA award of the construction contract to the lowest responsive bidder is expected in November 2015.

City staff will provide daily contractor oversight and project management during construction of Phase IA. However, as the project designer/engineer of record, BA was requested to provide a proposal for specific Construction Administration activities consisting of the following:

1. Preconstruction Meeting attendance including key members of the design team
2. Address Requests for Information (RFIs) and provide design clarifications.
3. Submittal and substitution review.
4. Site visits and progress meeting participation.
5. Review and approve applications for payment.
6. Conduct the Substantial Completion inspection.
7. Conduct the Final Completion inspection(s).
8. Regulatory agency certifications, permit closeouts and Record Drawing preparation.
9. Contaminated soil and groundwater consulting for unforeseen environmental conditions.

Detailed scope of work and associated cost estimate by activity is presented in the attached BA proposal titled *SCOPE OF SERVICES Truman Waterfront Park Task II – Construction Administration Services* dated October 20, 2015 (attached). The total estimated fee will not be exceeded unless approved by the City. Services will be performed on a time and materials basis in accordance with the existing agreement between BA and the City (attached with Resolution 11-327). The estimated fee is based on providing services for the first 18 months of Phase IA construction as requested by City staff. At that time, the scope of BA's services and any remaining fee will be reviewed against an updated construction schedule and the work scope amended as appropriate.

PURPOSE AND JUSTIFICATION

Development of the Truman Waterfront Property has been a priority of the City of Key West for over 15 years. Construction of Phase IA will provide for a community park, including recreational green space, interactive waterfeature, play area, landscaping, the East Quay promenade, the McCoy Gardens, roadways, sidewalks, parking lots and utilities. Administration during construction by BA is a highly recommended component for the successful completion of this complex project.

This resolution supports Key West Strategic Plan Infrastructure Goal #3, *Parks and recreation areas are assessable to all residents and visitors*, Culture Goals #1, 2 and 3 and Infrastructure Goal #1, *A transportation system which is aesthetically attractive, functional, efficient, safe and environmentally sensitive*.

FINANCIAL

The not-to-exceed fee of \$298,340. is fully funded from budget account 101-4303-543-6300, Project # GR0703 (Truman Waterfront Development). Construction administration associated with sanitary sewer construction will be funded from budget account 401-3503-535-6500, Project #SE1505. Work will be performed on a time and materials basis in accordance with estimated fees established in the attached proposal.

RECOMMENDATION

Engineering Services staff recommends the LRA approve Amendment #2 to Task Order 2 in the amount of \$298,340.00 for Bermello Ajamil and Partners, Inc. to provide Construction Administration Services during construction of *Truman Waterfront Park Phase IA*.