



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final Caroline Street Corridor and Bahama Village Community Redevelopment Agency

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Wednesday, December 2, 2015

6:00 PM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

### Call Meeting To Order

9:03 P.M.

### Roll Call

**Present** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley, and Mayor Cates

### Approval of Agenda

*The Agenda was approved without objection.*

### Consent Agenda\*

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

### Approval of Minutes

1 \*October 7, 2015 (Regular)

Attachments: [Minutes](#)

Approved

### Resolutions

- 2                    \*Ratifying an Emergency Purchase approved by the City Manager in excess of \$20,000.00 as allowed under Section 2-797(2) of City's Code of Ordinances, for procurements to repair the Half Shell Raw Bar Building located at 231 Margaret Street, from Gary the Carpenter for necessary structural repairs in an amount not to exceed \$32,129.99, from Check Electric for necessary electric repairs in an amount not to exceed \$35,000.00, and from D & V Commercial A/C for necessary HVAC repairs in an amount not to exceed \$16,985.00 (a total of \$84,024.99); Authorizing necessary budget transfers.

**Sponsors:**            City Manager Scholl

**Attachments:**        [Resolution](#)  
                              [Executive Summary](#)  
                              [Emergency Declaration](#)  
                              [Estimates](#)

**Passed**

Enactment No: Res 15-370

- 3                    \*Approving the award of a Contract for Marketing Services to Adept Strategy and Public relations in accordance with their response to Request for Proposals (RFP) No. 10-015; Authorizing the City Manager to execute a Contract in substantial conformance with terms contained in RFP 10-015 in an amount not to exceed \$80,000.00.

**Sponsors:**            City Manager Scholl

**Attachments:**        [Resolution](#)  
                              [Executive Summary](#)  
                              [Review Summary](#)  
                              [Review Overall](#)  
                              [Scoring Sheets](#)  
                              [RFP #10-015 Marketing of the Key West Historic Seaport](#)  
                              [Draft Agreement](#)  
                              [Adept](#)  
                              [\\*Large File\\* Aqua](#)  
                              [Integrated](#)  
                              [McBride](#)  
                              [Monkey Pickles](#)  
                              [WGI](#)  
                              [BG](#)  
                              [Birdwell](#)

**Passed**

Enactment No: Res 15-371

**Approval of the Consent Agenda**

A motion was made by Commissioner Wardlow, seconded by Commissioner Lopez to Approve the Consent Agenda. The motion carried unanimously.

**Adjournment**

9:08 P.M.