



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final Key West Bight Management District Board

Wednesday, December 9, 2015

5:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order

5:02 P.M.

Roll Call

Absent 3 - Mr. Bowman, Mr. Gardner Jr., and Mr. Hughes

Present 4 - Ashby, Mr. Henson, Ms. Ovide, and Chairman Knowles

Pledge of Allegiance to the Flag

Approval of Agenda

The agenda was approved without objection.

Approval of Minutes

1 November 18, 2015 (regular)

Attachments: [Minutes](#)

A motion was made by Mr. Henson, seconded by Ms. Ovide, that the Minutes be Approved. The motion passed by a unanimous vote.

Action Items

- 2 Approving Work Order #KWHS-1 to Charley Toppino & Sons, Inc. under the General Utilities Services Contract for the installation of concrete pads for scooter and bicycle parking in the amount of \$38,374 and approval of a 10% allowance.

Attachments: [Executive Summary](#)
 [Work Order #KWHS-1](#)
 [Resolution #15-292 GU Contract](#)

A motion was made by Mr. Henson, seconded by Mr. Ashby, that the Items be Passed. The motion carried by the following vote:

Absent: 3 - Mr. Bowman, Mr. Gardner Jr., and Mr. Hughes

Yes: 4 - Mr. Ashby, Mr. Henson, Ms. Ovide, and Chairman Knowles

- 3 Lease Renewal for Tropical Shell & Gifts, Inc. DBA Mac's Sea Garden Curio Shop.

Attachments: [Executive Summary](#)
 [Lease](#)
 [Public Notice Lease Renewal](#)
 [Mac's Sea Garden 12-2-15](#)

A motion was made by Mr. Henson, seconded by Ms. Ovide, that the Item be Passed. The motion carried by the following vote:

Absent: 3 - Mr. Bowman, Mr. Gardner Jr., and Mr. Hughes

Yes: 4 - Mr. Ashby, Mr. Henson, Ms. Ovide, and Chairman Knowles

Reports

- 4 Manager's Report

Attachments: [November 2015 Monthly Report](#)
 [November 2015 Sales Comparison Report](#)
 [Port and Marine Project Status 12-4-15](#)

Received and Filed

- 5 Account Receivables

Attachments: [KW Bight Rent Roll 12-15](#)
 [KW Bight Marina Charges 12-15](#)

Received and Filed

6 Key West Bight Preservation Association

Received and Filed

7 Old Business

Received and Filed

Adjournment

5:25 P.M.