





## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

To: Jim Scholl, City Manager

From: Alan Averette, Division Chief of EM, KWFD

Date: December 2, 2015

Reference: City of Key West Disaster Response Services Contract

#### **Action Statement:**

This resolution will allow the City Manager to enter into contract with as many as three (3) potential contractors based on the proposals and rankings of the evaluation committee for the purpose of Disaster Response Services.

### Background:

The existing Disaster Response contracts will expire February of 2016. The City requested proposals from any prospective contactors. The RFP #08-015 was issued on July 12, 2015 and all proposals were accepted by September 29<sup>th</sup>, 2015. The City received proposals from seven (7) contractors;

- 1. Ash Britt, Inc.
- 2. Arbor Tree & Land, Inc.
- 3. Ceres Environmental Services Inc.
- 4. Crowder Gulf Joint Ventures, Inc.
- 5. DRC Emergency Services, LLC
- 6. EE&G Disaster Response, LLC
- 7. TFR Enterprises, Inc.

The proposals were ranked by the following evaluating committee;

- 1. Greg Veliz, Assistant City Manager
- 2. JR Torres, Captain Key West Police Department
- 3. Marcus Davila, Assistant Director of Public Works
- 4. Jim Young, Code Enforcement Director
- 5. Michael Davila, Division Chief Key West Fire Department

The ranking committee met on November 18th, 2015 and presented ranks, all rankings were calculated with the final scores provided below, best to worst;

1.	Ash Britt	83.1
2.	EE&G	73.4
3.	Crowder Gulf	73.1
4.	TFR	68
5.	Ceres	66.9
6.	DRC	61.3
7.	Arbor Tree & Land	48.5







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### **Financial Impact:**

In the event of a Federally Declared storm or other disaster and the service of a debris contractor is needed, typically the City would pay 12.5% of the total cost of services if a declaration of emergency is signed by the Governor of the State of Florida. The remainder of costs would be reimbursed by FEMA at 75% and the State of Florida at 12.5%. In the event of a storm or disaster that does not rise to the level of being Federally declared then the City would be responsible for 100 percent of the cost of removal and/or monitoring. Under either scenario the City's funding responsibility would be from the General Fund's operating contingency.

### Recommendation:

Allow the City Manager to enter into contract with as many as three (3) potential Disaster Response Service contractors based on proposals and ranking by the evaluation committee.

Alan Averette, Division Chief of Emergency Management Key West Fire Department