



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, June 25, 2015

10:00 AM

Old City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number at 305-809-1000 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

#### Call Meeting To Order

10:10 AM

#### Pledge of Allegiance to the Flag

#### Roll Call

*Present:*

*Kevin Bond, Eric Cao and Danyle Gray*

**Absent** 10 - Mr. Torrence, Ignaffo, Ms. Higgins, Mr. Delostrinos, Ms. DeMaria, Mr. Wampler, Mr. Whitaker, Ms. Corbett, Mr. Wilkins, and Mr. Shields

**Present** 5 - Ms. Torregrosa, Mr. Barroso, Mr. Volenec, Mr. Fraser, and Mr. Cohen

#### Approval of Agenda

*It was moved by Enid Torregrosa and seconded by Jason Barroso to approve the agenda as presented.*

#### Approval of Minutes

January 22, 2015

**Attachments:** [January 22, 2015](#)

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Jason Barroso, that the Minutes be Approved. The motion passed by an unanimous vote.

February 26, 2015

**Attachments:** [February 26, 2015](#)

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Jason Barroso, that the Minutes be Approved. The motion passed by an unanimous vote.

March 26, 2015

**Attachments:**     [March 26, 2015](#)

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Jason Barroso, that the Minutes be Approved. The motion passed by an unanimous vote.

April 23, 2015

**Attachments:**     [April 23, 2015](#)

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Jason Barroso, that the Minutes be Approved. The motion passed by an unanimous vote.

June 2, 2015

**Attachments:**     [June 2, 2015](#)

A motion was made by Ms. Enid Torregrosa, seconded by Mr. Jason Barroso, that the Minutes be Approved. The motion passed by an unanimous vote.

## Discussion Items

- 1                    **QUASI-JUDICIAL HEARING: Easement for 1529 Von Phister**  
Authorizing an Easement over a small portion of property situated outside of the boundary lines, as depicted on the attached survey.

**Attachments:**     [Resolution](#)  
                          [Executive Summary](#)  
                          [Easement Agreement](#)  
                          [Application Package](#)  
                          [Survey](#)

Received and Filed

- 2                    Revocable License - 1029 Southard -

**Attachments:**     [Application Package](#)

Received and Filed

- 3                    **QUASI-JUDICIAL HEARING: 809 Eaton Street**

**Attachments:**    [Resolution](#)  
                              [Executive Summary](#)  
                              [Easement Agreement](#)  
                              [Application Package](#)  
                              [Survey](#)

**Received and Filed**

**4**                      Easement – 907 Frances Street

**Attachments:**    Application  
                              Survey  
                              Property Notice Labels

*Scott Fraser arrived at 10:38 AM*

**Received and Filed**

**5**                      Transient License Transfer - Unassigned RE# to 500 Duval Street, Second Floor -

**Attachments:**    [Application Package - rev 20150623](#)

**Received and Filed**

**6**                      Major Development Plan -- 541 White Street

**Attachments:**    [Major Development Plan Package](#)

**Received and Filed**

**7**                      Development Agreement - 541 White Street -

**Attachments:**    [Application Package](#)

**Received and Filed**

**Reports**

**Adjournment**

**11:15 AM**