



# City of Key West, FL

Old City Hall  
510 Greene Street  
Key West FL 33040

## Action Minutes - Final

### Key West Bight Management District Board

---

Wednesday, February 10, 2016

5:00 PM

Old City Hall

---

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

#### Call Meeting To Order

5:03 P.M.

#### Roll Call

**Absent** 2 - Mr. Hughes, and Ms. Ovide

**Present** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, and Chairman Knowles

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

#### Approval of Minutes

1 January 13, 2016 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Mr. Henson, seconded by Mr. Bowman, that the Minutes be Approved. The motion passed by a unanimous vote.

#### Action Items

2 Nominating / Electing Board Chair

A motion was made by Mr. Bowman, seconded by Mr. Ashby, nominating Michael Knowles as Chairman of the Board. The motion carried by the following vote:

**Absent:** 2 - Mr. Hughes, and Ms. Ovide

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, and Chairman Knowles

**3** Nominating / Electing Board Vice-Chair

**A motion was made by Mr. Gardner, Jr., seconded by Mr. Ashby, nominating Steve Henson as Vice-Chair of the Board. The motion carried by the following vote:**

**Absent:** 2 - Mr. Hughes, and Ms. Ovide

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, and Chairman Knowles

**4** Approving the purchase of a Boom Lift for Key West Bight per Key West City Ordinance Section 2-797(3).

**Attachments:**     [34-22-IC Spec Sheet](#)  
                              [340AJ-Spec-Sheet](#)  
                              [450AJ-Articulating-Boom-Spec-Sheet](#)

**A motion was made by Mr. Henson, seconded by Mr. Bowman, that the Item be Passed as presented not to exceed \$56,000.00. The motion carried by the following vote:**

**Absent:** 2 - Mr. Hughes, and Ms. Ovide

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, and Chairman Knowles

**5** Approving Structural Design Task Order KB1509 to Tetra Tech, In. for Half Shell Raw Bar Seawall and Overhand Repair in an amount not to exceed \$59,414.00.

**Sponsors:**        City Manager Scholl

**Attachments:**     [Executive Summary](#)  
                              [Proposal](#)  
                              [\\*Large File\\* Resolution 14-359 Contract](#)  
                              [SUB-Consultant Request](#)  
                              [Sub-Consultant Approval](#)

**A motion was made by Mr. Henson, seconded by Mr. Bowman, that the Item be Passed as presented. The motion carried by the following vote:**

**Absent:** 2 - Mr. Hughes, and Ms. Ovide

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, and Chairman Knowles

- 6                      Recommending Increased Transient Slip Rates at Key West Bight Marina.

**Attachments:**      [Executive Summary Rate Increase](#)

A motion was made by Chairman Knowles, seconded by Mr. Ashby, that the Item be Passed to increase the Treansient Slip Rates by 9% at this time and to revisit an additional increase in December or when the bathroom facilities have been completed. The motion carried by the following vote:

**Absent:** 2 - Mr. Hughes, and Ms. Ovide

**Yes:** 5 - Mr. Ashby, Mr. Bowman, Mr. Gardner Jr., Mr. Henson, and Chairman Knowles

## Reports

- 7                      Manager's Report

**Attachments:**      [Janaury 2016 Monthly Report](#)  
                             [January 2016 Sales Comparison Report](#)  
                             [Port and Marine Project Status 2-4-16](#)  
                             [Ferry Terminal Passenger Counts](#)  
                             [Schooner Western Union Preservation Society](#)

**Received and Filed**

- 8                      Account Receivables Report

**Not Received**

- 9                      Key West Bight Preservation Association Report

**Not Received**

- 10                     Old Business

**Received and Filed**

## Public Comment

## Board Comment

## Adjournment

6:13 P.M.