



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

January 27, 2016

Monroe County Tourist Development Council
District I Advisory Committee
1201 White Street, Suite 102
Key West, FL 33040

RE: Truman Waterfront Park Amphitheater and Public Parking Project
Contract ID# 1212; \$2,000,000 in capital funding
Request for time extension to grant award agreement & change in project manager

Dear District I Advisory Committee:

The City of Key West respectfully requests a 1-year time extension to the Grant Agreement Period of the Truman Waterfront Park Amphitheater and Public Parking Project. Currently, the agreement ends September 30, 2016. Approval of the 1-year extension to September 30, 2017 will facilitate project completion as anticipated below:

Milestones	Timeline
Design complete	July 31, 2016
Bids received	September 30, 2016
Bid Award/Contract Execution	November 30, 2016
Begin construction	December 31, 2016
Construction complete/contract close out	September 30, 2017

Development of the Truman Waterfront Property has been a priority of the City of Key West for over 15 years. The City of Key West Naval Properties Local Redevelopment Authority (LRA) has taken action on several items in more recent years critical to the development of this property: obtained the services of a Professional Landscape Architectural/Engineering/Architectural/Land Surveyor firm, finalized the Master Plan (including a conceptual design for the Truman Waterfront Park Amphitheater), and approved a Major Development Agreement. Since the execution of Contract ID# 1212, the LRA has authorized Phase I design/preparation of construction bid documents, awarded the bid for the construction of Phase IA, and approved a task order for the design and construction document preparation of the amphitheater.

With as large of an undertaking it has been to move forward with the development of the Truman Waterfront Property, an additional 12 months are needed to complete the amphitheater component of the project. Information provided in a report prepared by the design consultant titled "Truman Waterfront Park Amphitheater Programming & Budget Development Assessment Draft Report" and discussions with professional stage management, amphitheater operators, the City Planning Department and the Mayor of Key West, have led to the direction Engineering was given to provide an Amphitheater Facility for a construction budget of \$4,000,000.00. The approval of the time extension will allow for the construction of this project.

In addition to the time extension request, the City is notifying the TDC of a change in project manager. The new Project Manager for the Truman Waterfront Park Amphitheater and Public Parking Project is James Bouquet. He may be contacted at telephone (305) 809-3962; email: jbouquet@cityofkeywest-fl.gov, 3140 Flagler Avenue, Key West, FL 33040.

Thank you for considering our request for additional time to construct this project. If you have any questions about our proposed timeline, please don't hesitate to contact me (305) 809-3741 or via email csheldon@cityofkeywest-fl.gov.

Sincerely,



Carolyn D. Sheldon
Senior Grants Administrator