



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: James K. Scholl, City Manager

FROM: Marcus Davila, Deputy Director of Community Services

CC: Greg Veliz, Assistant City Manager- Operations
Sarah Spurlock, Assistant City Manager- Administration
Rod Delostrinos, Director of Community Services

DATE: February 29, 2016

SUBJECT: Rejection of Bids

ACTION STATEMENT: Rejecting all bids in response to Invitation to Bid #012-16 for the replacement of fencing at Clayton Sterling Baseball Complex.

BACKGROUND:

The Clayton Sterling Baseball Complex consists of 4 fields. Due to age and use the fencing is rusted and bent in certain areas well beyond repair. The fence has not been replaced since its original installation in 1996.

PURPOSE & JUSTIFICATION:

City staff advertised Invitation to bid #012-16 for the fence replacement in January. The ITB specified the replacement of 915 linear feet of 4 foot fencing at 815 linear feet of 8 foot fencing.

On February 3rd two sealed bids were received;

1. Island Fence, Inc. \$20,800
2. D.N. Higgins, Inc \$48,700

Both bids are responsible but neither is responsive. Island Fence, Inc provided the lowest bid but failed to complete Line Item #5 in the bid package for fencing around the hitting stations and the baseball complex. The second bidder, D.N. Higgins Inc., came in over the \$40,000 budget at \$48,700.

FINANCIAL IMPACT:

This project was allocated \$40,000 in account #001-7201-572-6400, Machinery & Equipment.

RECOMMENDATION:

Staff recommends rejecting both submitted bids in response to ITB #012-16.



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Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.