



THE CITY OF KEY
WEST

3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

DATE: April 5, 2016

TO: Jim Scholl, City Manager

FROM: Thaddeus L. Cohen Planning Director

Cc: Greg Veliz, Assistant City Manager
Sarah Spurlock, Assistant City Manager

SUBJECT: Land Development Regulations Over haul Additional
Services for Four (4) Additional Workshops

ACTION STATEMENT:

Approve the attached Additional Services Request to Calvin, Giordano & Associates in the amount not to exceed \$26,750 for the Four (4) Additional Community Workshops, and extend the date for completion to October 18, 2016.

Request: Approve the resolution directing the City Manager to sign the Proposal with Calvin, Giordano & Associates

Location: Land Development Regulation Overhaul

BACKGROUND AND ANALYSIS:

The city in Resolution No 15-019 approved Calvin, Giordano & Associates to assist the City in the preparation of amendments to the City's land Development Regulation. On February 1, 2016 CGA presented at a joint workshop which included the City Commission, Planning Board, Historic Architectural Review Commission, and Tree Commission their preliminary finding. The result of which it has become clear that additional meeting with the community to be further informed with the intent of the proposed changes is needed.

The attached proposal is for four (4) additional community meetings to discuss Affordable Housing; Transportation / Complete Streets; Sustainability; and Disaster Mitigation / Recovery as the areas of focus.

The intent is to present the draft language and include graphics, when appropriate to convey the suggested intent and or results of the proposed legislation.

Key to the Caribbean – Average yearly temperature 77° F.

EXECUTIVE SUMMARY

PREVIOUS CITY ACTIONS:

Approval of Contract by Resolution No. 15-109

ATTACHMENTS:

1. Resolution No. 15-109

FINANCIAL IMPACT:

The City will expend the funds for the additional service request \$26,750 from the City Manager's Contingency Fund into 001-1501-515-3100 Professional Services.

RECOMMENDATION:

The Planning Department recommends **approval** of directing the City Manager to execute the Additional Service Request.