

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Rick's and Durty Harry's

Address of Applicant(s) 202 Duval St, Key West, FL 33040

Phone Number of Applicant(s) (305) 849-2706 Fax: N/A Email Keywesterik@yahoo.com

Name of Non-Profit (s) Key West High School

Address of Non-Profit(s) 2100 Flagler Ave, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-1549 Ext 303

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 25 %

Date/Dates of Event August 13, 2016

Hours of Operation 10:00am - 12:00am

Estimated/anticipated number of persons per day 10,000

Location of Event 100-500 blocks of Duval Street, Key West

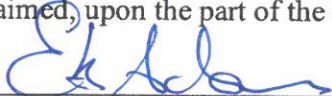
Street Closed Yes

Detailed description of event Lobster festival featuring locally prepared lobster dishes by Key West restaurants, arts & crafts vendors, and free concert.

Noise exemption required: Yes ☒ No ☐

Alcoholic beverages sold/served at event: Yes ☒ No ☐

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.



Applicants Signature

03/07/16

Date

Financial Statement of the event of the previous year must be submitted with application

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT
NOISE CONTROL EXEMPTION

\$50.00

Date 03/07/16

Applicant Name Rick's and Durky Harry's

Applicant Address 202 Duval St, Key West, FL 33040

Applicant Phone Number (305) 849-2706

Event Name Key West Lobsterfest Street Fair

Event Address/Location 100-500 Blocks of Duval Street, Key West

Date of Event August 13, 2016

Nature of Event Lobster festival, arts & crafts vendors, free
concert

Profit ☒ Non Profit ☐

Time(s) Request for Exemption 10:00am-12:00

Number of Exemptions at this location this calendar year

Date of last exemption _____

City of Key West

CUSTOMER RECEIPT

Tender Details:

Tender Type: CK
Tender Amount: \$50.00

Receipt Header:

Cashier Id: KEYWEST1\ssealey
Receipt Date: 3/15/2016 4:37:58 PM
Receipt Number: 9507

Receipt Details:









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Fee Code Version:
SPECIAL EVENTS PAYMENTS - SS
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Originator Payment Date:

Payment Type:
ALL CASH RECEIPTS
Transaction Amount:
\$50.00
Additional Comments: KEY WEST PROMOTIONS INC NO
ISE ORD.

\$50.00

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature EL
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature EL
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature EL
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature EL
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature EL

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature 
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature 
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature 
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature 
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature 
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature 
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature 
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature Ed

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature Ed

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature Ed

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Erik Adams Phone number: (305)849-2706
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 50/50
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Greg Sullivan
- Capacity of containers on grounds: 2500 gal
Contact person for containers: Erik Adams Phone #: (305)849-2706
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made: Erik Adams
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Erik Adams
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

Maria Ratcliff

From: Erik Adams <keywesterik@yahoo.com>
Sent: Wednesday, March 09, 2016 10:28 AM
To: Maria Ratcliff
Subject: Re: Participating Bars

Good morning Maria,

Here is the list of bars:

Key West Lobsterfest 2016 Venues

Bagatelle, Hog's Breath, Conch Shack, Amigo's, Captain Tony's, Rumors Lounge, The Green Room, Scars & Tattoos, Sloppy Joe's, Lazy Gecko, Irish Kevin's, Gas Light, Senor Frogs, Fogarty's, Rick's/Durty Harry's, Smokin Tuna Saloon, Teasers, The Bull, Caroline's, The Grand, Fat Tuesday, Hard Rock Café, The La Concha Hotel, Jack Flats, Willie T's, La Trattoria, Margaritaville

Best Regards,

Erik Adams
Key West Promotions

On Tuesday, March 8, 2016 12:12 PM, Maria Ratcliff <mratcliff@cityofkeywest-fl.gov> wrote:

Can you send me the participating bars please? Thanks!

Maria Ratcliff
Executive Administrator to the City Manager &
Special Events Coordinator
City of Key West
3132 Flagler Avenue
Key West, Florida 33040
Phone: 305 809-3881
Fax: 305 809-3886



Key West Promotions Inc.

Tours • Event Marketing

218 Whitehead St. #2 Key West, FL 33040 PH.(305) 294-7170

Key West Lobsterfest – Recycling Plan

An effective recycle program requires active participation by four groups. Each group and their responsibilities are listed below.

Event Organizers

- Establish recycle rules for participating venues and vendors
- Production of signage to encourage attendees to actively assist with recycling
- Arrange for recycle containers to be placed throughout the festival zone
- Provide staff to empty containers during festival
- Arrange for collection of containers upon completion of event
- Arrange for removal of containers and contents

Participating Restaurants

- Follow the rules established by City of Key West for their daily operation during the festival

Arts/Crafts Vendors

- Follow the guidelines established by the Festival Committee regarding trash and recycle disposal
- Making use of appropriate containers provided by the show committee

Festival Attendees

- Use of the proper container for trash and recyclables

Strategies “Recycle Only” receptacles will be placed next to trash receptacles throughout the festival zone. Participating Vendors and Venues will be instructed in proper recycling techniques. Signs will be posted throughout the festival encouraging attendees to make use of the recycle containers.

Photos





THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

Ek bdm

Key West Promotion

City of Key West

CUSTOMER RECEIPT

Tender Details:

Tender Type: CK
Tender Amount: \$1,000.00

Receipt Header:

Cashier Id: KEYWEST1\ssealey
Receipt Date: 3/15/2016 4:42:39 PM
Receipt Number: 9508

Receipt Details:

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Fee Code Version:
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Originator Receipt Number:
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Originator Payment Date:

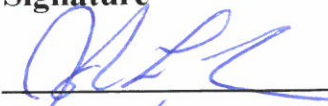

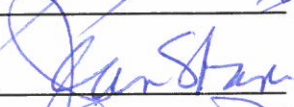
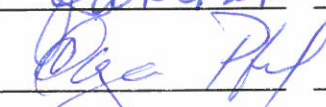
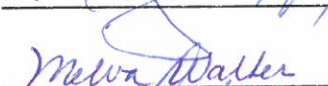
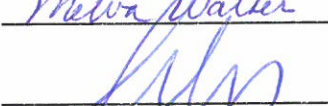
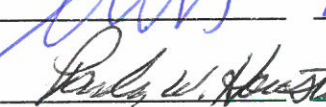
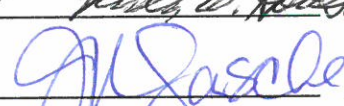
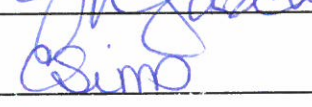
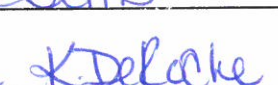
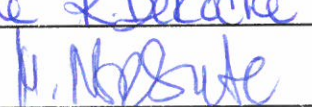
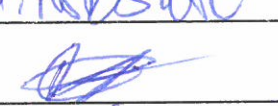
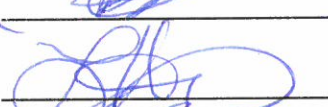
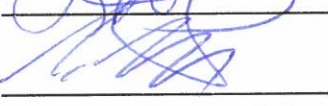
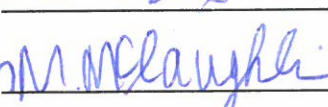
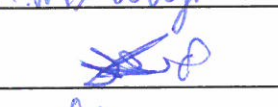
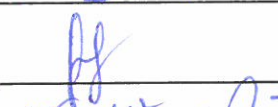
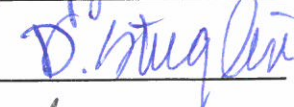
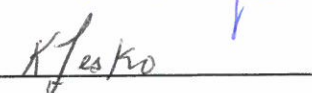
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\$1,000.00


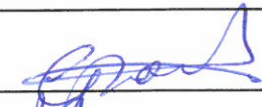
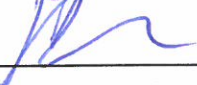
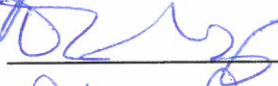
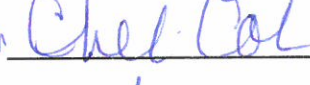
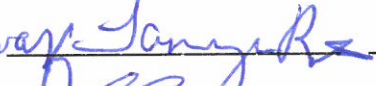
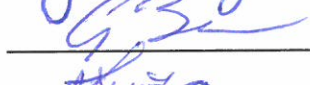
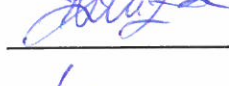

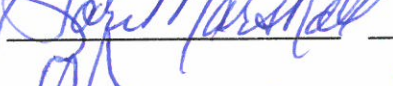



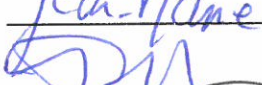

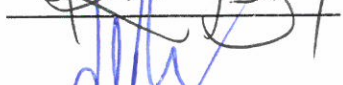
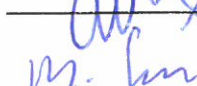
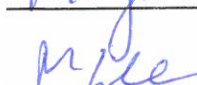

Petition of No Objection to Street Closure
100, 200, 300, 400 and 500 Blocks of Duval St.
Saturday August 13, 2016 from 11am until 12 Midnight

Printed Name	Signature	Address
Laurie Matson	Laurie Matson	406 Duval St
Kennethia Santiago	Kennethia Santiago	402 Duval St
EMILY DROPPWSKI	Emily Droppowski	400 Duval St
Stephanie Pereira	Stephanie Pereira	400B Duval St
Suzanne Kolhagen	Suzanne Kolhagen	400A Duval St.
Robb May	Robb May	326 B Duval St.
Strawser Noddy	Strawser Noddy	326A Duval St.
Zoryana Barabak	Zoryana Barabak	322A Duval St.
Antonio Konges	Antonio Konges	220B Duval.
OLIV. S.K	OLIV. S.K	220 Duval
Kara Anisa	Kara Anisa	218 Duval
Desi Rossi	Desi Rossi	425 Duval
Sapir	Sapir	130 Duval
Antonette	Antonette	128 Duval
ANNE MARIE	ANNE MARIE	122 DUVAL
JOHN PUENTE	JOHN PUENTE	120 Duval St
Lisa Pliskina	Lisa Pliskina	106 Duval St.
Stephanie	Stephanie	104 Duval St.

Petition of No Objection to Street Closure
100, 200, 300, 400 and 500 Blocks of Duval St.
Saturday August 13, 2016 from 11am until 12 Midnight

Printed Name	Signature	Address
Johu Lowe		375 Duval
Dan		327 Duval.
Jean Shannon		317 Duval.
Charmene Roke		301 Duval St
Melva Waller		227 Duval ST.
monica Caenens		211-B Duval St.
Paula Houston		129 Duval St
Nikky Gasche		125 Duval St.
Cyndi Sims		121-Duval St
Kimisha DeRacke		117 Duval St.
MAGDA SURY		111 Duval
Carlos Nigera		109 Duval.
L. Hunsinger		534 Duval
Lerom G		532 Duval st
Melissa Mclaughlin		526 Duval street
Itay		520 Duval St.
Lilia Min		514 duval st
Dyan Stuglin		512 Duval
Kristen Lesko		408 Duval

Petition of No Objection to Street Closure
100, 200, 300, 400 and 500 Blocks of Duval St.
Saturday August 13, 2016 from 11am until 12 Midnight

Printed Name	Signature	Address
Dino		577 Duval
Cristian		535 Duval
Rita		533 Duval
Tamara Visil		519 Duval
Chexierra Carter		517 Duval
Tanya Bridgeway		513 Duval
Gary Benson		511 Duval
LUIZA VANA		509 Duval
Noam Zano		507 Duval
Lori Marshall		505 Duval
Michelle Ramsy		503 Duval
Neffali Flores		501 Duval
Kate Areeda		431 Duval
LIBERATO		423 Duval P.
MATTHEESSENS		419 Duval
Kate Bentley		419 Duval
JUAN PISANI		419 Duval A & C
SAM MOHAR		335 D. Duval st
NIKI TOTTH		335 E. Duval st



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Rick's & Durty Harry's Entertainment Complex, Inc.
Lobsterfest 2016
Saturday, August 13, 2016

I **Mark Rossi** being authorized to act on behalf of and legally bind **Rick's & Durty Harry's Entertainment Complex, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.


Signature of Witness

JASON MESSAS
Print Name

04/12/16
Date


Signature of Applicant

MARK ROSSI
Print Name

04/12/16
Date

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS**Detail by Entity Name****Florida Profit Corporation**

RICK'S & DURTY HARRY'S ENTERTAINMENT COMPLEX, INC.

Filing Information

Document Number	P95000039353
FEI/EIN Number	65-0415281
Date Filed	05/17/1995
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	10/03/2014

Principal Address202-208 DUVAL ST
KEY WEST, FL 33040

Changed: 07/19/2010

Mailing AddressP O BOX 1527
KEY WEST, FL 33041

Changed: 07/19/2010

Registered Agent Name & AddressROSSI, MARK
24 HILTON HAVEN DRIVE
KEY WEST, FL 33040

Address Changed: 01/07/2011

Officer/Director Detail**Name & Address**

Title P

ROSSI, MARK
24 HILTON HAVEN DR
KEY WEST, FL 33040**Annual Reports**

Report Year	Filed Date
2013	03/20/2013
2014	10/03/2014
2015	04/16/2015

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State of Florida, Department of State



Key West Promotions Inc.

Tours • Event Marketing

218 Whitehead St. #2 Key West, FL 33040 PH.(305) 294-7170

Lobsterfest 2015 Street Fair

Revenue

Restaurants \$ 4,200.00

Vendors \$16,450.00

Sub Total \$20,650.00

Expense

Charity \$5,162.50

Advertising \$ 750.00

City \$3,320.78 (4,320.78 minus 1,000.00 credit)
\$ 50.00 Application
\$ 37.50 classified ad

Office \$ 430.00

Insurance \$ 773.04

ASCAP \$ 75.00

Duty Officers \$4,250.00

Fire Depart \$1,120.00

Port-o-lets \$ 322.50

Stage/Sound \$2,150.00

Entertainment \$2,000.00

Labor \$ 600.00

Sub Total \$21,041.32

Net <391.32>

500 Block of Duval St

Fleming St.

Legend



10' x 10' Booth



Trash Receptacle



Recycle Receptacle

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Margaritaville

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Willie T's

Southard St.

400 Block of Duval St

Eaton St.

Legend



10' x 10' Booth



Trash Receptacle



Recycle Receptacle

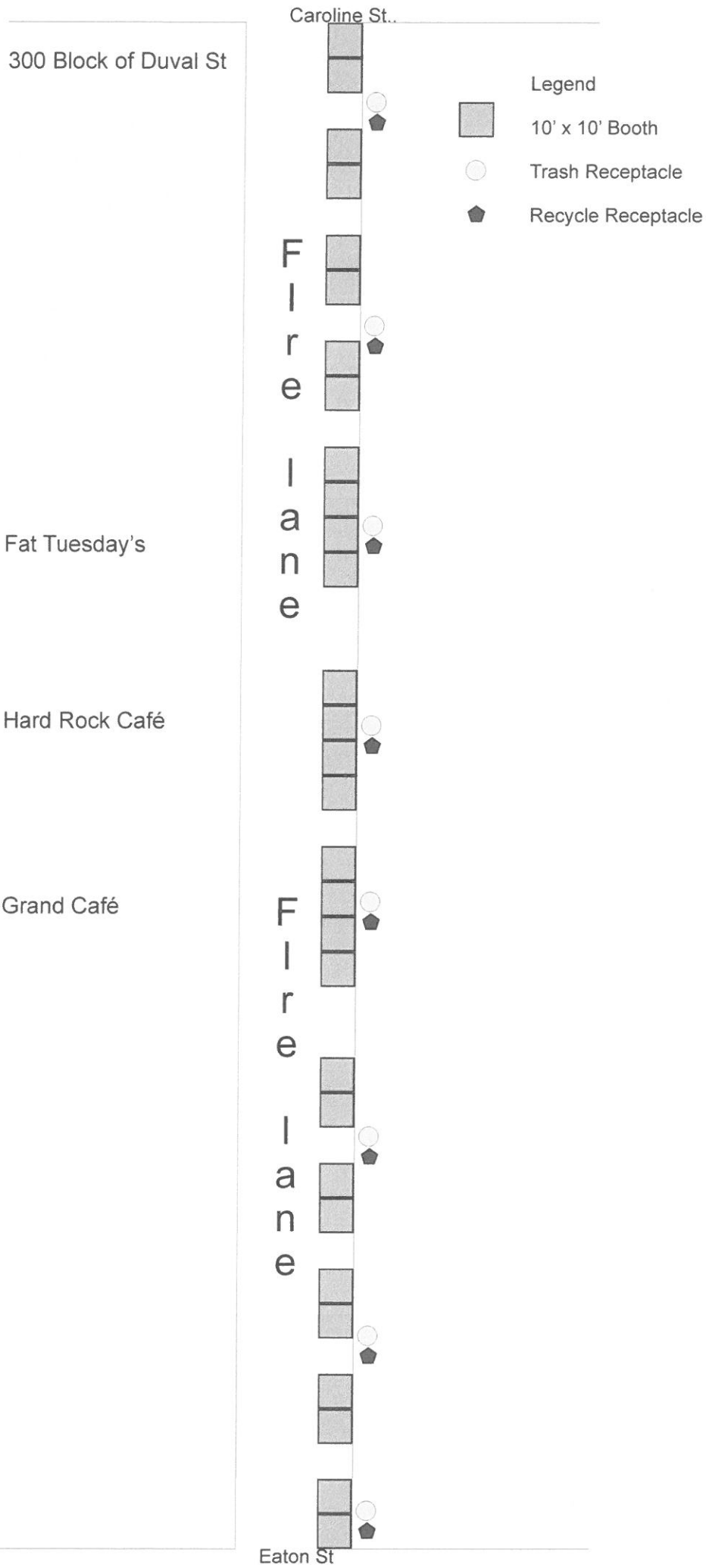
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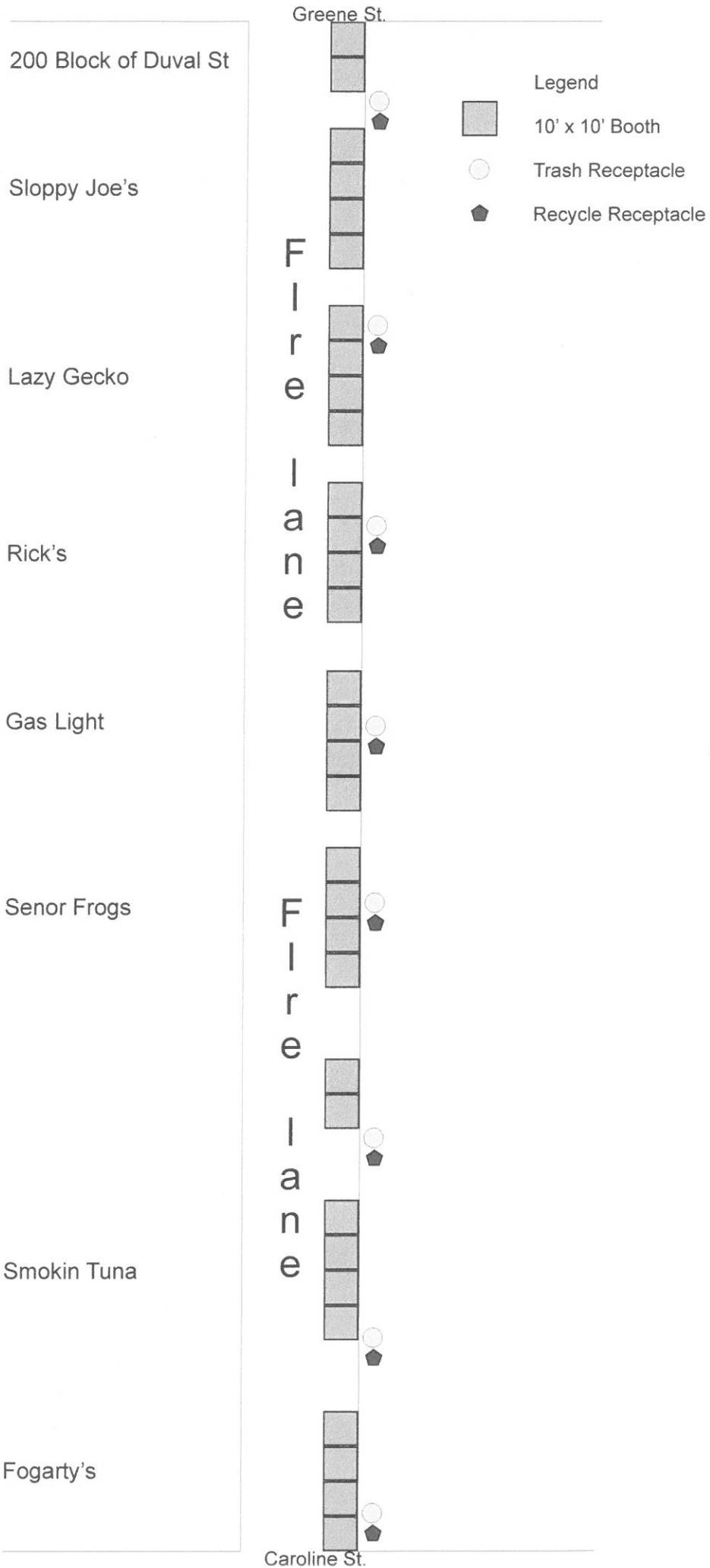
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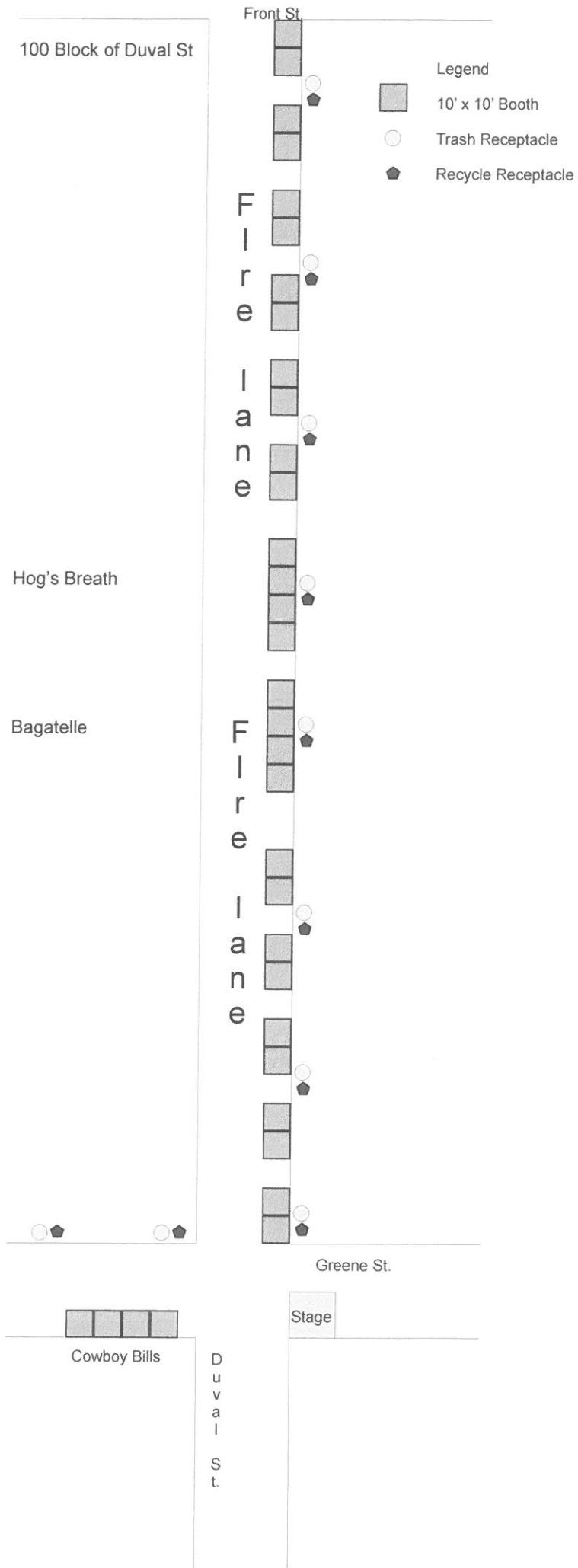
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Flemming St.









**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- ☒ Deep Frying/Open Flame
- ☐ Charcoal Grill
- ☒ Gas Grill
- ☒ Food Warming Only
- ☒ Catered Food
- ☐ Plan for Cooking Oil Disposal
- ☐ No Cooking on Site

Electrical Power

- ☒ Generator
- ☒ 110 AC with Extension Cords
- ☐ DC Power

Road Closure

- ☒ Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- ☐ Flame Resistance Certificate
- ☐ Size, Type, Location of Tent(s)

Food Booths

- ☒ Food Booths – Total # 20
- ☒ Vendor Booths – Total # 80
- ☐ Total Number of Booths - 100

Parade

- ☐ Floats – Total # N/A



Key West High School

2100 Flagler Ave.
Key West, Florida 33040
Tel. 305 293-1549 Ext 303
Fax 305 293-1547

Principal
Amber Archer Bosco

Assistant Principal
Jessy Archer

Assistant Principal
Dave Perkins

Assistant Principal
Chris Valdez

March 7, 2016

The City of Key West
3132 Flagler Avenue
Key West, FL 33040

To Whom It May Concern:

Key West High School is pleased again to be the recipient of the charitable funds generated from Key West Lobster Fest. For many years, the graduating students of Key West High School have benefitted from the opportunity the scholarship funds from this event provides. Key West High School is thankful for Lobster Fest's continuing support of this generous scholarship.

Thank you,

Gavin M. Townsend
College Advisor
Key West High School



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rick's + Darty Hammy's Lobsterfest 2016
DATES: August 13, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latorre 3/18/16
SIGNATURE DATE

✓ COMMUNITY SERVICES

SIGNATURE DATE

✓ POLICE DEPARTMENT

SIGNATURE DATE

✓ FIRE DEPARTMENT

SIGNATURE DATE

✓ KWDOT

SIGNATURE DATE

✓ PORT AND MARINE SERVICES

SIGNATURE DATE

N/A

✓ CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rick's & Darty Harris Lobsterfest 2016

DATES: August 13, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Mano Latorre 3/16/16
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT Steven Torrence

Digitally signed by Steven Torrence
DN: cn=Steven Torrence, o=KWPD, ou=KWPD,
email=storrence@cityofkeywest-fl.gov, c=US
Date: 2016.03.08 15:22:09 -05'00'

ABT Permit Required

Noise Exemption Required

Extra Duty Officers Required

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rick's & Dinky Harris Lobsterfest 2016

DATES: August 13, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latuff 3/13/16
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

J. Yang 8 Mar 16
SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS

EVENT: Ricks + Dirty Hammys Lobsterfest 2016
DATES: August 13, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latorre 3/8/16
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

Rogelio Hernandez / RD 3-8-16
SIGNATURE DATE

No Impact

PORT AND MARINE SERVICES

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CODE COMPLIANCE

SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT: Rick's & Darty Harris Lobsterfest 2016
 DATES: August 13, 2016

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Maria Latorre 3/8/16
 SIGNATURE DATE

COMMUNITY SERVICES

[Signature]
 SIGNATURE DATE

POLICE DEPARTMENT

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FIRE DEPARTMENT

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KWDOT

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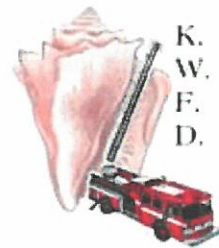
ENGINEERING

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UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN ____ APPROVED ____ DENIED



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Ricks / Dirty Harry's Entertainment Complex (keywesterik@yahoo.com)

From: Division Chief/Fire Marshal Danny Blanco

Date: 03-22-2016

Reference: Lobster Fest

This office reviewed the special event application for Lobster Fest to be held on August 13, 2016 from the 100 – 500 blocks of Duval Street.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events, it is the responsibility of the event coordinator to provide a copy to each vendor.
- The Duval Street closure needs to allow for emergency vehicle passage.
- Event organizer is responsible for two Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.
- It is the event organizers responsibility to assure all fire hydrants are accessible and not blocked during set up.
- Each corner must have a minimum of 10 feet clearance from the corner to the first booth.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Daniel Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Blvd.
Key West, Florida 33040
305-809-3933 Office dblanko@keywestcity.com

Serving the Southernmost City

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

306 LSN 13X
KEY WEST 79RS

Event Name: Key West Lobsterfest Street Fair

Special Event Checklist
Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
	Insurance naming the City as additional insured	<i>Sent incoming</i>
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
✓	Letter from non profit that states they will be receiving the funds	