MEMORANDUM

TO: James K. Scholl, City Manager

FROM: Marcus Davila, Deputy Director of Community Services

CC: Greg Veliz, Assistant City Manager- Operations
Sarah Spurlock, Assistant City Manager- Administration
Rod Delostrinos, Director of Community Services

DATE: March 11, 2016

SUBJECT: Awarding the contract to ARAMARK Uniform Services for Uniform Rental

ACTION STATEMENT: Awarding Uniform Rental Contract to ARAMARK Uniform Services and authorizing the City Manager to enter into a 3 year contract with an optional 2 years extension pursuant to Code of Ordinances 2-797 (4)b, in the Best Interest of the City.

BACKGROUND:
In accordance with the City of Key Wet Policies and Procedures Manual and Article 33 of the Collective Bargaining Agreement Between Teamsters Local 769 (Office Clerical and Blue Collar Workers) and the City of Key West, the City of Key West agrees to continue its present practice of providing work uniforms to Employees who require special clothing due to the nature of their job.

PURPOSE & JUSTIFICIATION:
On December 10. 2015, the City received zero (0) bids for ITB #009-16 Uniform rental. Advertising was done in the local newspaper along with Demand Star. The City of Key West reached out to three (3) companies for quotes after receiving no formal bids for the ITB. ARAMARK Uniform Services was the only company to respond to the quote request. ARAMARK has competitive pricing against other uniform services companies and is the current supplier of uniforms for the City of Key West.

FINANCIAL IMPACT:
Uniforms are listed as line items under the .34 account, other contractual services, account of the respective department.

RECOMMENDATION:
Staff recommends awarding the contract to ARAMARK Uniform Services, authorizing the City Manager to execute a contract upon the advice and consent of the City Attorney.

MEMORANDUM