



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Community Redevelopment Agency

FROM: Karen Olson

DATE: March 31, 2016

SUBJECT: Brick Paver Installation – Key West Historic Seaport

ACTION STATEMENT:

Approving the award for Invitation to Bid (ITB) #019-16 – Brick Paver Installation – Key West Historic Seaport to D.N. Higgins, Inc. and authorize the City Manager to execute the contract in the amount of \$77,000.

BACKGROUND:

The Key West Historic Seaport consists of approximately 8.8 acres containing multiple buildings, parking lots, pedestrian plazas and walkways. In 1996 many improvements were made including the placement of brick pavers within the seaports pedestrian plazas and walkways. In past twenty years the brick pavers have deteriorated to a point where they no longer provide a level walking surface.

The Key West Bight Board approved this item April 13, 2016.

PURPOSE & JUSTIFICATION:

Over the past two years a majority of the deteriorated brick pavers throughout the seaport have been replaced with either new brick pavers or IPE decking. This project will complete the replacement of the old pavers within the Elizabeth Street Plaza.

ITB #019-16 was advertised on February 28, 2016 seeking bids from qualified individuals or firms for brick paver installation.

Two (2) responses were received on March 30, 2016:

- | | |
|---------------------------------|----------|
| 1. D.N. Higgins, Inc. | \$77,000 |
| 2. Charley Toppino & Sons, Inc. | \$81,912 |

Key to the Caribbean – Average yearly temperature 77° F.

Both bids were reviewed and determined to be responsive to the ITB.

RECOMMENDATION:

Staff recommends awarding ITB #019-16 – Brick Paver Installation – Key West Historic Seaport to D.N. Higgins, Inc. and authorize the City Manager to execute the contract in the amount of \$77,000.

FINANCIAL IMPACT:

Funds will be used from the Key West Bight Infrastructure Fund account #405-7504-575-6300 (KB1103 – Common Area Enhancement). Upon approval, a purchase order will be issued to D.N. Higgins, Inc. in the amount of \$77,000.