



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**Date:** April 19th, 2016

**To:** Jim Scholl, City Manager

**From:** John Paul Castro, Director of Utilities

**Cc:** Greg Veliz, Assistant City Manager  
James Bouquet, P.E., Director of Engineering

**Subject:** Approve Work Order to D.N. Higgins, Inc. under the General Services Contract to provide for repair of sewer lateral trench settlement along Eaton Street and one lane of paving in the amount of \$53,559.37

#### **Action Statement**

This Resolution would approve a Work Order to D.N. Higgins, Inc. under the General Services Contract for the repair of seven (7) sewer lateral services that have experienced trench settlement along Eaton Street between Margaret Street and White Street and include 755 feet of paving for one full lane.

#### **Background**

The General Services Contract has been an ongoing contract, under various names, since 1992. The City maintains this competitively bid Contract for the purpose of general installation, repair and replacement of paving, sidewalks, storm and sanitary sewer systems, and other miscellaneous municipal work. As the City establishes locations and scopes of work where repairs are necessary, project Work Orders are issued.

Resolutions 15-292 dated September 2, 2015, awarded D.N. Higgins, Inc. and Charley Toppino & Sons, Inc. three year General Services Contracts.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

MEMORANDUM

**Purpose and Justification**

The pavement conditions along Eaton Street have deteriorated due to settlement of utility trenches in the area between Margaret Street and White Street. The City approved 9 sewer lateral repairs in September of 2015. Due to the Caroline St. project the repairs were delayed until March 2016. During that time the trench settlement has worsened. There are 7 additional trenches identified by engineering that have either developed or worsened to a point they could become major dips for vehicular traffic.

There will now be a total of 16 trench repairs over the 2 blocks of Eaton St. from White St. to Margaret St. Due to the amount of repairs asphalt joints would be numerous and a full length pave is recommended. The paving would cover the south side of the street from curb to center line.

**Financial Issues**

Funding will come from Sewer repair and maintenance account 401-3503-535.46-00. Upon approval, a purchase order will be issued to D.N. Higgins, Inc. in the amount of \$53,559.37.

**Recommendation**

Approve a Work Order to D.N. Higgins, Inc. under the General Services Contract for repair of sewer lateral trench settlement along Eaton Street in the amount of \$53,559.37