

**Donald J. Lee, Jr.**

**Chief of Police**



**Key West**

**POLICE DEPARTMENT**

**TO:** Mr. Jim Scholl, City Manager  
**FROM:** Donald J. Lee Jr., Chief of Police  
**DATE:** April 27th, 2016  
**RE:** Zebra ZQ520 4" Thermal Printers and Accessories for e-ticketing

Pursuant to Purchasing Code 2-844(a)(b) relating to Brand Name Specifications, "Since use of a brand name specification is restrictive of product competition, it may be used only when the purchasing agent makes a written determination that only the identified brand name item will satisfy the City's needs."

In this case the Zebra ZQ520 4" Thermal Printer has been chosen by City of Key Police Department to best meet the needs of the Police Departments in-car electronic ticketing thermal printer requirements. This selection was made in 2011 with the purchase of our initial electronic ticketing system from Advanced Public Safety utilizing the Zebra RQ420 printer. The ZQ520 next generation printer supports and is compatible with our existing in car components and software and with our soon to be deployed OSSI Public Safety Software.

Additionally, "The purchasing agent shall seek to identify sources from which the designated brand name item can be obtained and shall solicit sources to achieve whatever degree of price competition is practicable".

In this case three competitive quotes for this printer system have been obtained.

A handwritten signature in blue ink, appearing to read "Sue Snider".

Approved,  
Sue Snider, Purchasing Agent

04/27/16  
Date

A handwritten signature in black ink, appearing to read "Mark Finigan".

Approved,  
Mark Finigan, Finance Director

4/27/16  
Date



**RESPECT - INTEGRITY - FAIRNESS - SERVICE**

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