

Donald J. Lee, Jr.

Chief of Police



Key West

POLICE DEPARTMENT

TO: Mr. Jim Scholl, City Manager

FROM: Donald J. Lee Jr., Chief of Police

DATE: April 27, 2016

RE: Authorize the purchase of 24 ZEBRA E-Traffic Citation printers and accessories for the enhancement and upgrade of the Police Departments electronic traffic ticket writing system from Barcodes Inc. in the amount of \$24,928.80

Action Statement:

Purchase 24 Zebra ZQ520 4" Thermal Mobile Printers and related accessories from Barcodes Inc. in the amount of \$24,928.80 to enhance and upgrade the Police Departments Electronic Ticket writing system currently in use. This purchase will be made pursuant to Section 2-797(4)(b) Best Interest of the City and Section 2-844(a) (b), Brand Name Specifications. City Code requires formal sealed bidding procedures for procurements in which the value of the supplies and/or services is estimated to exceed \$20,000. Three (3) written quotes have been secured for the desired printers and are attached for your inspection. By using formal sealed bidding procedures it is believed the City would not realize a lower unit cost than that offered by the lowest of the three written quotes. Thus, the basis of the requested exemption, Article VII, Section 2-797(4)(b) Best Interest of the City.

Background:

Beginning in 2010, as part of the Police Department's ongoing technology upgrades and enhancements, the agency began its transition to electronic paperless reporting of incident, crash, and traffic citations. The department purchased and began using an electronic ticketing system from Advanced Public Safety which featured the Zebra RQ420 Printers and related accessories. A total of 62 of these printers, now six years old, and at the end of their useful service life were put in service. They are currently being phased out for the next generation Zebra ZQ520 thermal printer. The E-ticket system reduces the time required to conduct traffic stops and issue traffic citations resulting in increased productivity for our officers and improved efficiency of records personnel in the transmittal of all traffic citations. The Zebra printer has proven durable and reliable in its six years of service and meets the needs of our officers and the department for this function. The purchase of these 24 units will begin the transition to the upgraded



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printers. They are also compatible with the Departments new OSSI One Solution Software for Public Safety electronic ticketing module.

Purpose and Justification:

The Zebra ZQ520 e-ticket thermal printers are configured to our specifications, are compatible with our existing system mounting cradles, and are necessary to continue and enhance the departments existing electronic reporting and ticketing program. This component of total electronic reporting allows our patrol officers the ability to take advantage of the increased productivity and effectiveness resulting from this process.

Options:

One option is to purchase the new e-ticket printers for our patrol vehicles to ensure uniformity and compatibility with our existing and soon to be deployed OSSI Public Safety Software for electronic reporting.

Another option is to forego this purchase which will result in decreased efficiency for our patrol officers and with the departments electronic reporting/ticketing objectives.

Financial Impact:

This purchase if funded in the departments current FY 15/16/ budget in account # 101-2101-521-6400 in the amount of \$25,000.

Recommendation:

It is recommended this purchase be made as it is in the best interest of the Key West Police Department and the City of Key West.



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