



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: James K. Scholl, City Manager
Sarah Spurlock, Assistant City Manager - Administration
Greg Veliz, Assistant City Manager - Operations

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: June 21, 2016

RE: **Ratifying the attached Grant Award Agreement to accept the Tourist Development Council (TDC) grant for the Smathers Beach Restrooms Project in an amount not to exceed \$225,000.00 to assist with design and construction of a new restroom facility.**

ACTION STATEMENT:

This resolution will ratify the attached Grant Award Agreement to accept the Tourist Development Council (TDC) grant for the Smathers Beach Restrooms Project in an amount not to exceed \$225,000.00 to assist with design and construction of a new restroom facility.

BACKGROUND:

The City of Key West submitted an application on November 17, 2015 for TDC funding from Round 2 of their 2016 Bricks and Mortar Capital Projects funding cycle for the design and construction of new restrooms at Smathers Beach to be located in a more central location (approximately across the street from the Sheraton Suites hotel). Please see attached application for more information.

The City received an unsigned copy of the attached Grant Award Agreement on January 27, 2016 with a deadline to return the agreement signed by the Mayor by February 8, 2016. This was in between City Commission meetings. After review by Risk Management and Legal, the Agreement was signed by the Mayor and returned to the TDC, as instructed. The Board of County Commissioners approved the grant agreement at their April 20, 2016 meeting.

PURPOSE AND JUSTIFICATION:

The existing bathrooms at Smathers Beach are in poor condition. Only minor modifications have been made to the interior over the 50+ years this facility has been existence. The original exterior is still as it was originally constructed in the 1960's. Additionally, the location of the existing bathrooms is not easily

Key to the Caribbean – Average yearly temperature 77° F.

accessible to the majority of beach-goers. The TDC grant will assist with the design and construction cost of the new restroom facility that will be built in a more central location. Design is already in progress with an approved task order to Bermello, Ajamil & Partners (Resolution 16-076, March 1, 2016). Construction is anticipated to commence in FY 2017.

FINANCIAL IMPACT:

Design costs for the Smathers Beach Restrooms project are currently budgeted in Account 1017201 5726200, Project IS72011602. Construction costs will be budgeted in the FY 2017 budget, Account 1017201 5726200, Project IS72011602. The TDC funding amount is 50% of the total project cost or up to \$225,000.00. Revenues of \$225,000.00 will be budgeted in 0010000 3377001, Project IS72011602.

RECOMMENDATION:

Staff recommends that the City Commission ratify the attached Grant Award Agreement to accept the Tourist Development Council (TDC) grant for the Smathers Beach Restrooms Project in an amount not to exceed \$225,000.00 to assist with the design and construction of a new facility.