

City of Key West
BUDGET TRANSFER

Account No./Project No.	Current Budget Finance Use Only	Increase (whole \$ only)	Decrease (whole \$ only)	Revised Budget Finance Use Only
001-1900-519.44		120,000		
001-1900-519.98.01			80,000	
001-1900-519.98.03			40,000	
TOTALS:		120,000	120,000	

Justification:

→ July / Aug / Sept 2016
HABANA LEASE/CAM Payments
→ 2016 Budget Oct 15 - June 16
payments only
→ Two months of the required
three from CM Contingency the
final month from General Fund Reserve!

Authorized Signatures

Department Head: [Signature]

Budget Analyst: [Signature]

Finance Director: [Signature]

(up to \$5,000 w/in category w/in fund)

City Manager: [Signature]

(all w/in category w/in fund; all uses of CM contingency; up to \$20,000 among categories w/in fund; up to \$20,000 increase to fund)

Date: 6.21.16

Date: 6/21/16

Date: 6.21.16

Date: 21 JUNE 2016

City Commission Approval Required?

Yes ☒

No ☐

Will go before the Commission AS AN EMERGENCY
CAP. ACTION

Finance Use Only

Total Items: _____

Group No.: _____

Acct. Balance Verified: _____

Entered by: _____

Date: _____

[Signature]