

EXECUTIVE SUMMARY



To: James K. Scholl, City Manager
Through: Thaddeus Cohen, Planning Director
From: Melissa Paul-Leto, Planner Analyst
Meeting Date: August 2, 2016

RE: **Easement – 809 Terry Lane (RE # 00014050-000000, AK # 1014435) –**
A request for an easement in order to maintain an existing concrete wall which encroach onto the Terry Lane Right-of-Way located within the Historic Medium Density Residential (HMDR) Zoning District.

ACTION STATEMENT:

Request: To grant an easement of approximately 22 square feet more or less within City right-of-way abutting the property.

Applicant: Paul Stabile

Property Owner: Historic Tours of America

Location: 809 Terry Lane (RE # 00014050-000000, AK # 1014435)

Zoning: Historic Medium Density Residential (HMDR) Zoning District



BACKGROUND:

This is a request for an easement pursuant to Section 2-938 of the Code of Ordinances of the City of Key West. The easement request is for an existing concrete wall that adjoins an existing stone wall. The concrete wall encroaches onto the Terry Lane Right-of-Way, as shown on the attached specific purpose survey.

The request for the easement was prompted by a code violation pursuant to Sections 14.40 Permits in historic districts and 14-37 Building permits; professional plans; display of permits.

City Actions:

Development Review Committee:

March 24, 2016

PLANNING STAFF ANALYSIS:

As described in the Specific Purpose Survey drawn by Frederick H. Hildebrandt of Island Surveying Inc., dated February 23, 2016, the area of the easement request is for 22 square feet more or less. The concrete wall encroaches 22 square feet onto the Terry Lane Right-of-Way (ROW).

If the request for an easement over City-owned land is granted, then the owner would be required to pay an annual fee of \$300.00 to the City for the use of the 22 square feet, more or less, of city property pursuant to Code Section 2-938(b)(3). The annual fee would be prorated based on the effective date of the easement.

Options / Advantages / Disadvantages

Option 1. Approve the easement with the following conditions:

1. Prior to the easement becoming effective, the Grantee shall obtain Commercial General Liability insurance that extends coverage to the property that is governed by this easement with limits of no less than \$1,000,000. Coverage must be provided by an insurer authorized to conduct business in the State of Florida and with terms and conditions consistent with the latest version of the Insurance Service Office's (ISO) latest filed Commercial General Liability form. Grantee shall furnish an original Certificate of Insurance indicating, and such policy providing coverage to, City of Key West named as "Additional Insured".
2. The easement shall terminate upon the replacement of the structure.
3. The City may unilaterally terminate the easement upon a finding of public purpose by vote of the Key West City Commission.
4. The owner shall pay the annual fee of \$300.00 specified in Code Section 2-938(b).
5. The owner shall irrevocably appoint the City Manager as its agent to permit the removal of the encroachment if the annual fee required by the Code of Ordinances is not paid.
6. The existing concrete wall shall be the total allowed construction within the easement area.
7. The easement area shall not be used in site size calculations such as lot, yard, and bulk calculations for site development.

Consistency with the City's Strategic Plan, Vision and Mission: Granting the requested easement would not be inconsistent with the Strategic Plan.

Financial Impact: The City would collect \$300.00 annually as part of the approval of the easement. There would be no cost to the City for granting the easement.

Option 2. Deny the easement based on findings that the City's needs outweigh the request.

1. The owner will obtain the appropriate permits for the removal of all items that encroach onto the City right-of-way
2. All encroachments on the City right-of-way will be removed within 90 days.

Consistency with the City's Strategic Plan, Vision and Mission: Denial of the requested easement would not be inconsistent with the Strategic Plan.

Financial Impact: There would be no cost to the City for denying the easement, however the City would lose the potential to collect the annual revenue of the easement agreement

RECOMMENDATION: Option 1.

Based on the existing conditions, the Planning Department recommends to the City Commission **APPROVAL** of the proposed Resolution granting the requested easement with conditions as outlined above.