

EXECUTIVE SUMMARY



To: James K. Scholl, City Manager
Through: Thaddeus Cohen, Planning Director
From: Melissa Paul-Leto, Planner Analyst
Meeting Date: August 2, 2016

RE: **Easement – 101 Duval Street (RE # 00000470-000000, AK # 1000469)**
– A request for an easement in order to construct an ADA railing, ramp and maintain the portion of existing brick entry steps and planters of approximately 106.2 square feet more or less within Duval Street right-of-way and 155 square feet more or less along the Front Street right-of-way located within the Duval Street Gulfside (HRCC-1) Zoning District.

ACTION STATEMENT:

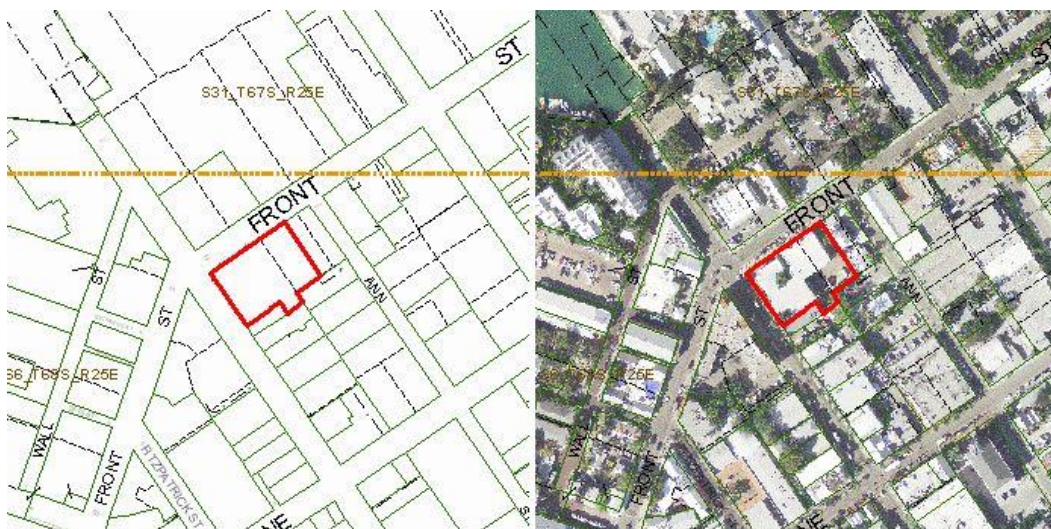
Request: To grant an easement in order to construct an ADA required railing, ramp and maintain the portion of existing brick entry steps and planters of approximately 106.2 square feet more or less within Duval Street right-of-way and 155 square feet more or less along the Front Street right-of-way.

Applicant: Boos Development, Inc. c/o Smith, Oropeza, Hawks

Property Owner: Sunset Plaza Inc.

Location: 101 Duval Street (RE # 00000470-000000, AK # 1000469)

Zoning: Duval Street Gulfside (HRCC-1) Zoning District



BACKGROUND:

The property is located at the Southeast corner of Front Street and Duval Street. The property contains an elevated one-story commercial building. According to the Monroe County Property Appraiser's records the nonconforming structure was built in 1994 and pre dates current City code. The building is a noncontributing structure within the Historic District. On March 3, 2015, the applicant was granted an Easement in order to maintain an existing portion of brick entry steps and planters that extends 104 square feet onto the Duval Street right-of-way and 155 square feet onto the Front Street right-of-way (see Resolution #15-0889 attached). This is a request for an easement pursuant to Section 2-938 of the Code of Ordinances of the City of Key West. The easement request is for an additional 3 square feet of encroachment onto Duval Street in order to construct an ADA railing and ramp making the total amount of the Easement request 106.2 square feet more or less within Duval Street right-of-way and 155 square feet more or less along the Front Street right-of-way.

City Actions:

City Commission:	March 3, 2015 (granted Res.15-0889)
Development Review Committee:	May 26, 2016
City Commission:	August 2, 2016

PLANNING STAFF ANALYSIS:

As described in the Specific Purpose Survey drawn by Keith M. Chee-A-Tow of Avirom & Associates, Inc., dated April 01, 2016, the portion of area to construct an ADA required railing, ramp and maintain the portion of existing brick entry steps and planters of approximately easement request is for 106.2 square feet more or less onto Duval Street right-of-way and 155.29 square feet more or less. The combined total area of the easement is 261.49 square feet more or less.

The encroachment does not impede public passage on the City sidewalks. The encroachment allows for access to the elevated commercial building.

If the request for an easement over City-owned land is granted, then the owner would be required to pay an annual fee of \$400.00 to the City for the use of the 261.49 square feet, more or less, of city property pursuant to Code Section 2-938(b)(3). The annual fee would be prorated based on the effective date of the easement.

Options / Advantages / Disadvantages

Option 1. Approve the easement with the following conditions:

1. Prior to the easement becoming effective, the Grantee shall obtain Commercial General Liability insurance that extends coverage to the property that is governed by this easement with limits of no less than \$1,000,000. Coverage must be provided by an insurer authorized to conduct business in the State of Florida and with terms and conditions consistent with the latest version of the Insurance Service Office's (ISO) latest filed Commercial General Liability form. Grantee shall furnish an original Certificate of

Insurance indicating, and such policy providing coverage to, City of Key West named as "Additional Insured".

2. Tree Commission will need to issue permits for the removal of (3) Sabal Palms and the transplanting of (2) Spanish Stoppers that are included in the attached landscape plan.
3. The easement shall terminate upon the replacement of the structure.
4. The City may unilaterally terminate the easement upon a finding of public purpose by vote of the Key West City Commission.
5. The owner shall pay the annual fee of \$400.00 specified in Code Section 2-938(b) (3).
6. The owner shall irrevocably appoint the City Manager as its agent to permit the removal of the encroachment if the annual fee required by the Code of Ordinances is not paid.
7. The existing concrete wall shall be the total allowed construction within the easement area.
8. The easement area shall not be used in site size calculations such as lot, yard, and bulk calculations for site development.

Consistency with the City's Strategic Plan, Vision and Mission: Granting the requested easement would not be inconsistent with the Strategic Plan.

Financial Impact: The City would collect \$400.00 annually as part of the approval of the easement. There would be no cost to the City for granting the easement.

Option 2. Deny the easement based on findings that the City's needs outweigh the request.

1. The owner will obtain the appropriate permits for the removal of all items that encroach onto the City right-of-way
2. All encroachments on the City right-of-way will be removed within 90 days.

Consistency with the City's Strategic Plan, Vision and Mission: Denial of the requested easement would not be inconsistent with the Strategic Plan.

Financial Impact: There would be no cost to the City for denying the easement, however the City would lose the potential to collect the annual revenue of the easement agreement

RECOMMENDATION: Option 1.

Based on the existing conditions, the Planning Department recommends to the City Commission **APPROVAL** of the proposed Resolution granting the requested easement with conditions as outlined above.