

**TASK ORDER # \_\_\_\_\_**

**INDIGENOUS PARK – ATLANTIC BOULEVARD RELOCATION AND REMOVAL**

**SCOPE OF SERVICES**  
**PROJECT DESCRIPTION**

The following scope of services is for the ongoing and additional services associated with the redevelopment of the Indigenous Park, located along Atlantic Boulevard between White Street and Stevens Avenue bordered to the northwest by a residential neighborhood.

Utilizing the existing Indigenous Park team, EDSA as the lead and prime consultant, will prepare design plans and coordinate with our team members conceptual design through construction documentation of the “donut hole” located at White Street and Atlantic Boulevard.

Hereinafter the above team will be referenced as the “EDSA Team”.

**PROJECT OBJECTIVES**

We understand that the purpose of the project is to appropriately integrate the connection from Atlantic Boulevard across White Street to the re-aligned portion of Atlantic Boulevard that the County is currently designing and will construct in the near future. Based on preliminary planning and design work completed by the EDSA Team, the County has modified their engineering plans so as to better connect to the roadway re-configuration as one of the initial steps of the Higgs Beach Improvements.

However, with the county only doing improvements on the Higgs Beach side of White Street, the City is left with either a remnant street paving section that creates a very awkward connection to White Street, or potentially a section of Atlantic Boulevard that would remain and be out of use, as the connection from Indigenous Park and the Higgs Beach portion of Atlantic Boulevard would be completed. The approximate area for the improvements is 12,500 SF, plus an additional transition area of approximately 5,000 SF to integrate the landscape improvements to the adjacent surroundings.

**SCOPE OF SERVICES**

**PHASE 1 – Conceptual Design**

Utilizing the base information provided by the County and the base information collected for Indigenous Park, the EDSA design team will prepare up to two (2) conceptual design alternatives and diagrams to illustrate the opportunities and constraints associated with the county’s implementation of the Higgs Beach portion of Atlantic Boulevard.

These concepts will be loose, hand drawings that outline:

- The project area;
- The conditions after the County finishes their work;
- A phased approach to implementation.

We propose the planning and design be undertaken with the development of a preliminary concept package, followed by a design review with City staff and then the preparation of the final concept package. In preparation

of the final concept package, we understand that the improvements will likely be phased in. This phased approach can be addressed during the development of the major development plans and the preparation construction drawings

## **Phase 2: Major Development Plan**

Major Development Plan – Based upon the approved Conceptual Design, the EDSA Team will incorporate the “Donut hole” into the Indigenous Park Major Development Plan for submission to the City of Key West, or as an addendum to the Indigenous Park entitlement process. These drawings will fix and describe recommended materials, furnishings, and other elements critical to the design of the project. As these drawings will be utilized for permitting at the Major Development Plan level, the format will meet the requirements of the City of Key West Major Development Plan permitting. These drawings will address:

- Paving and Hardscape materials
- Lighting (Fixture selection, photometrics and location)
- Site Furnishings and Site Features (to be consistent with Indigenous Park)
- Irrigation (mainline only)
- Landscape
- Roadway Alignment Plan coordination
- Preliminary Engineering Plans, including:
  - o Paving, Grading and Drainage
  - o Water and Sewer
  - o Utility relocation
  - o Pavement Markings and Signage

During the development of the Major Development Plan set, the EDSA team will confirm that the site plan is compliant with applicable codes for vehicular circulation as regulated by the governing county agencies and presiding Fire Marshall requirements, review preliminary drainage/storm water storage areas, conveyance methods, site grading including roadways, building pads and terrain features.

As part of the development of the Major Development Plan set, the EDSA team anticipates at least three (3) revisions to the plans to incorporate permit comments. As part of this process, the EDSA team anticipates participating in at least three (3) permit review meetings. These meetings to be held via Skype or Web-ex.

## **Deliverables**

- Major Development Plan Set (including three (3) sets of revisions)
- Review meeting via Web-ex or Skype call

## **Schedule**

Based on the above scope of services, we would propose the following tentative schedule (not included City of Key West review period)

Indigenous Park – Atlantic Boulevard Relocation And Removal  
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Phase 1: Conceptual Design – three (3) weeks  
Phase 2: Major Development Plans – three (3) weeks  
Add Alternative: Construction Documents – three (3) weeks

Indigenous Park – Atlantic Boulevard Relocation And Removal  
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**COMPENSATION**

Based on the above Scope of Service’s description, EDSA proposes the following fees for these services.

The EDSA Team will provide the above described services on a lump sum as follows:

Phase 1 Conceptual Design	\$12,000
Phase 2 Major Development Plans	\$25,000
Phase 3 Construction Documents	<u>\$25,000</u>
TOTAL FEES	\$62,000

***Please see the attached spreadsheet for the hours and rates for the above compensation***

Reimbursable expenses are included in the lump sum fee. However, reimbursables such as multiple copies of drawings will not be produced, unless specifically requested by the City of Key West, and that the charges for multiple copies of the drawings will be reimbursed, at cost.

Indigenous Park – Atlantic Boulevard Relocation And Removal  
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**EDSA**

**Indigenous Park - White Street and Atlantic Boulevard Intersection Improvements**

**RATE SCHEDULE**

TITLE	HOURLY RATE (\$/HR)
Chairman/Principal	\$ 300.00
Associate Principal	\$ 240.00
Vice President	\$ 180.00
Senior Associate	\$ 150.00
Associate	\$ 120.00
Design Staff 1	\$ 90.00
Design Staff 2	\$ 110.00
Draftsperson 1	\$ 50.00
Draftsperson 2	\$ 55.00
Clerical	\$ 60.00

EDSA

**Indigenous Park - White Street and Atlantic Boulevard Intersection Improvements**

**Phase 1 Conceptual Design**

<b>TITLE</b>	<b>HOURLY RATE</b>	<b>HOURS</b>	<b>COST</b>
Chairman/Principal	\$ 300.00	12	\$ 3,600.00
Associate Principal	\$ 240.00		\$ -
Vice President	\$ 180.00		\$ -
Senior Associate	\$ 150.00		\$ -
Associate	\$ 120.00	10	\$ 1,200.00
Design Staff 1	\$ 90.00		\$ -
Design Staff 2	\$ 110.00	60	\$ 6,600.00
Draftsperson 1	\$ 50.00		\$ -
Draftsperson 2	\$ 55.00	11	\$ 605.00
Clerical	\$ 60.00		\$ -
<b>Total</b>			<b>\$ 12,005.00</b>

**EDSA**

**Indigenous Park - White Street and Atlantic Boulevard Intersection Improvements**

**Phase 2: Major Development Plan**

<b>TITLE</b>	<b>HOURLY RATE</b>	<b>HOURS</b>	<b>COST</b>
Chairman/Principal	\$ 300.00	24	\$ 7,200.00
Associate Principal	\$ 240.00		\$ -
Vice President	\$ 180.00		\$ -
Senior Associate	\$ 150.00		\$ -
Associate	\$ 120.00	40	\$ 4,800.00
Design Staff 1	\$ 90.00	120	\$ 10,800.00
Design Staff 2	\$ 110.00		\$ -
Draftsperson 1	\$ 50.00	44	\$ 2,200.00
Draftsperson 2	\$ 55.00		\$ -
Clerical	\$ 60.00		\$ -
<b>Total</b>			<b>\$ 25,000.00</b>

**EDSA**

**Indigenous Park - White Street and Atlantic Boulevard Intersection Improvements**

**Alternate - Fees for Construction Documents**

<b>TITLE</b>	<b>HOURLY RATE</b>	<b>HOURS</b>	<b>COST</b>
Chairman/Principal	\$ 300.00	24	\$ 7,200.00
Associate Principal	\$ 240.00		\$ -
Vice President	\$ 180.00		\$ -
Senior Associate	\$ 150.00		\$ -
Associate	\$ 120.00	40	\$ 4,800.00
Design Staff 1	\$ 90.00	120	\$ 10,800.00
Design Staff 2	\$ 110.00		\$ -
Draftsperson 1	\$ 50.00	44	\$ 2,200.00
Draftsperson 2	\$ 55.00		\$ -
Clerical	\$ 60.00		\$ -
<b>Total</b>			<b>\$ 25,000.00</b>