



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Jim Scholl, City Manager  
**FROM:** Rod Delostrinos, Community Services Director  
**VIA:** Greg Veliz, Assistant City Manager- Operations  
**DATE:** September 27, 2016

**SUBJECT:** Emergency Procurement Ratification for the Repair of Concrete Spalling at the Community Services Building from Bella Construction of Key West, Inc. in an amount of \$27,130.

**ACTION STATEMENT:** Pursuant to City of Key West, Code of Ordinances, Section 2-797 (2), this resolution ratifies the emergency procurement authorized by the City Manager for the repair of concrete spalling at the Community Services Building from Bella Construction of Key West, Inc. in an amount of \$27,130.

**BACKGROUND:**

- The Community Services Building located at 627 Palm Avenue was built in the early 1970's.
- During a recent routine facility inspection, concrete spalling was discovered. Staff obtained quotes for the repairs. The lowest quote was \$17,130 from Bella Construction of Key West, Inc.
- As the original repairs progressed, other concrete spalling damages were discovered. Staff requested an additional quote from the contractor for these unforeseen conditions. The contractor provided a quote of an additional \$10,000 to repair the newly discovered spalling.
- Since the additional work caused the repair costs to exceed \$20,000, the City Manager authorized the work under an emergency declaration.
- It was in the best interest of the City of Key West to allow the current contractor to continue repairs. This allowed for the most expedient method to mitigate the hazards.

**PURPOSE AND JUSTIFICATION:**

Mitigate identified safety hazards to the City Staff and General Public.

**FINANCIAL IMPACT:**

The total repair cost of the concrete spalling is \$27,130. The funding for this expenditure is from the Facilities Maintenance Team, Repair and Maintenance Account: General Fund 001-1909-519-46.

*Key to the Caribbean – Average yearly temperature 77° F.*