



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final - Draft

City Commission

Tuesday, October 18, 2016

6:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

CALL MEETING TO ORDER - 6:02 P.M.

ROLL CALL

Absent 2 - Commissioner Lopez and Commissioner Wardlow

Present 5 - Commissioner Kaufman, Commissioner Payne, Commissioner Romero, Commissioner Weekley and Mayor Cates

INVOCATION - Sergeant Kevin Bickford, Salvation Army

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

PROCLAMATIONS

1 SMART Ride Day

Sponsors: Mayor Cates

Attachments: Proclamation

Received and Filed

2 Lights On After School Day

Sponsors: Mayor Cates

Attachments: Proclamation

Received and Filed

3 2016 National Breast Cancer Awareness Month

Sponsors: Mayor Cates

Attachments: Proclamation

Received and Filed

PRESENTATIONS

4 SHAL - Teri Johnston and John Miller

Sponsors: City Manager Scholl

Received and Filed

City Attorney's Report

City Manager's Report

CONSENT AGENDA*

***Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.**

MINUTES

5 *October 5, 2016 (Regular)

Attachments: Minutes

Passed

RESOLUTIONS

- 6 *Authorizing an adjustment to the Senior Reduced Fare One Way Bus Fare for Seniors using the Lower Keys Shuttle; Establishing a Free Senior Transportation Day on the second Saturday of each month on Key West and Lower Keys Bus Routes.

Sponsors: Commissioner Payne

Attachments: Resolution
 Executive Summary
 Reduction of One Way Fare Seniors Analysis
 2nd Saturday Monthly Analysis
 Resolution 11-054 LKS Fare Increase
 Resolution 11-232 - One-Way Senior Rate Reduction

Passed

Enactment No: Res 16-293

- 7 *Authorizing the United States Navy to hold the Annual Veterans Day Parade on Duval Street from 4:00 P.M. to 8:00 P.M. Friday, November 11, 2016; Authorizing the closure of certain streets or portions thereof for said parade from 4:00 P.M. to 8:00 P.M.; Waiving all fees for required City services.

Sponsors: City Manager Scholl

Attachments: Resolution
 Application
 Advertisement

Passed

Enactment No: Res 16-294

- 8 *Granting a Special Event Permit pursuant to Section 6-86 of the Code of Ordinances to Florida Powerboat Club of the Key West Offshore Poker Run at the Conch Republic Seafood Company, 631 Greene Street, between the hours of 8:00 P.M. to 11:00 P.M. on November 10, 11 and 12, 2016.

Sponsors: City Manager Scholl

Attachments: Resolution
 Application
 Advertisement

Passed

Enactment No: Res 16-295

- 9 *Sponsoring a Martin Luther King Celebration and March on Monday, January 16, 2017 between the hours of Noon and 6:00 P.M.; Authorizing the closure of certain streets for the march.

Sponsors: Commissioner Lopez and City Manager Scholl

Attachments: Resolution
 Application
 Advertisement

Passed

Enactment No: Res 16-296

- 10 *Authorizing the Key West Art Center to conduct a Craft Festival Show on Saturday, January 28, 2017 and Sunday, January 29, 2017 during the hours of 10:00 A.M. to 5:00 P.M.; Pursuant to terms and conditions set forth by the City Manager; Authorizing the closure of Whitehead Street between Greene Street and Eaton Street including Caroline from Telegraph to Whitehead Street on January 28, 2017 and January 29, 2017 from 6:00 A.M. to 8:00 P.M.

Sponsors: City Manager Scholl

Attachments: Resolution
 Application
 Advertisement

Passed

Enactment No: Res 16-297

- 11 *Authorizing the Key West Art Center to conduct an Art Show on Saturday, February 25, 2017 and Sunday, February 26, 2017 during the hours of 10:00 A.M. to 5:00 P.M.; Pursuant to terms and conditions set forth by the City Manager; Authorizing the closure of Whitehead Street between Greene Street and Eaton Street including Caroline Street between Telegraph and Whitehead Streets on February 25, 2017 and Sunday, February 26, 2017 from 6:00 A.M. to 8:00 P.M.

Sponsors: City Manager Scholl

Attachments: Resolution
 Application
 Advertisement

Passed

Enactment No: Res 16-298

12

*Authorizing the purchase of one (1) seven passenger with two wheelchair position 2017 Ford Transit MRT350, 148" WB WGN/5.4 L V8 Diesel Engine with six speed automatic transmission Transit ADA Accessible Support Van in a total amount not to exceed \$57,680.00 from Creative Bus Sales pursuant to State Contract, pursuant to Section 2-797(3) of the Code of Ordinances.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[KWT Third Party Concurrence](#)
[*Large File* Ford-Transit Van](#)
[*Large File* TRIPS-15-MB-CB Contract](#)
[Email - FDOT Van Purchasing](#)
[Creative Bus Sales Quote \(FDOT\)](#)
[Atlantic Bus Sales Quote](#)
[Sunset Vans Quote](#)

Passed

Enactment No: Res 16-299

13

*Authorizing the purchase of two (2) clean diesel (low sulfur) Gillig 29' low floor BRT Buses in a total amount not to exceed \$897,462.00 pursuant to State Contract, pursuant to Sections 2-797(3)(a)(b)(c) of the Code of Ordinances.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Gillig Quote](#)
[Gillig Quote Extension Via E-mail](#)
[29' LF BRT Diesel Price Summary](#)
[*Large File* LYNX Contract](#)
[Joint Participation Agreement](#)
[Supplemental Joint Participation Agreement](#)

Passed

Enactment No: Res 16-300

- 14 *Authorizing the Key West Police Department to accept a 2016-2017 High Visibility Pedestrian and Bicycle Safety Enforcement (HVE) Funding Grant from the Florida Department of Transportation (FDOT) via a contract administered by the University of South Florida's Center for Urban Transportation Research in the amount of \$28,852.36.

Sponsors: City Manager Scholl

Attachments: Resolution
 Executive Summary
 Grant Info Letter
 Grant Application
 Letter of Agreement and Contract
 State and Federal Requirements

Passed

Enactment No: Res 16-301

- 15 *Authorizing a \$500.00 donation from the Law Enforcement Officers Trust Fund (State Forfeiture Funds), pursuant to Florida Statutes Section 932.7055, to the Bethel African Methodist Episcopal Church to be used for facilitating the Success Through Empowerment Program (STEP).

Sponsors: City Manager Scholl

Attachments: Resolution
 Executive Summary
 Letter from Bethel AME Church

Passed

Enactment No: Res 16-302

- 16 *Authorizing cumulative expenditures during FY 16-17 to entities listed in Attachment "A" in excess of \$20,000.00.

Sponsors: City Manager Scholl

Attachments: Resolution
 Executive Summary
 Departmental Blanket Purchase Order Certification

Passed

Enactment No: Res 16-303

- 17 *Ratifying an Emergency Procurement approved by the City Manager in excess of \$20,000.00 as allowed under Section 2-797(2) of the City's Code of Ordinances, for the procurement of repairs to concrete spalling at the Community Services Building in an amount not to exceed \$27,130.00.

Sponsors: City Manager Scholl

Attachments: Resolution
 Executive Summary
 Emergency Declaration
 Change Order with Quote

Passed

Enactment No: Res 16-304

- 18 *Rescinding City Commission Resolution 16-213; Approving the attached "Agreement for the Conveyance of Real Property" between the City of Key West and the School Board of Monroe County for the remaining school district owned structures at the former Glynn Archer School.

Sponsors: City Manager Scholl

Attachments: Resolution
 Agreement for Conveyance of Real Property
 Large File Lease Agreement
 Resolution 16-213
 Resolution 16-160

Passed

Enactment No: Res 16-305

- 19 *Public Hearing
Issuance of New Passenger Vehicle For Hire Licenses

Attachments: Request from Marko Petkovic
 Request from Margaret Scholl
 Request from Eurys Gamez

Postponed

20

*Authorizing Key West Business Guild, Inc. to conduct the 34th Annual Headdress Ball at the Truman Waterfront East Quay Wall on Thursday, October 27, 2016 from 6:00 P.M. to 11:00 P.M.; (set up Wednesday, October 26, 2016 and tear down Friday, October 28, 2016); Pursuant to terms and conditions set forth by the City Manager; Authorizing the sale and consumption of alcoholic beverages within an enclosed area; Granting an exemption from the Noise Control Ordinance pursuant to Section 6-86 of the Code of Ordinances from 6:00 P.M. to 11:00 P.M.

Sponsors: City Manager Scholl

Attachments: Resolution
Application

Passed

Enactment No: Res 16-306

Approval of the Consent Agenda

A motion was made to Approve the Consent Agenda. The motion was carried unanimously.

21

Directing the City Manager and City Attorney to negotiate with SHAL regarding their plan for the transition of KOTS to the City owned property formerly occupied by Easter Seals.

Sponsors: Mayor Cates

Attachments: Resolution
SHAL Plan
SHAL 2015-2018 Strategy

A motion was made by Commissioner Kaufman, seconded by Commissioner Romero, that the Resolution be Postponed. The motion failed by the following vote:

Yes: Commissioners Kaufman and Romero

No: Commissioners Payne and Weekley, Mayor Cates

A motion was made by Commissioner Kaufman, seconded by Commissioner Romero to extend the time for the current speaker by two minutes. The motion failed by the following vote:

Yes: Commissioners Kaufman and Romero

No: Commissioners Payne and Weekley, Mayor Cates

A motion was made by Commissioner Payne, seconded by Commissioner Weekley, that the Resolution be Passed. The motion carried by the following vote:

No: 2 - Commissioner Kaufman and Commissioner Romero

Absent: 2 - Commissioner Lopez and Commissioner Wardlow

Yes: 3 - Commissioner Payne, Commissioner Weekley and Mayor Cates

Enactment No: Res 16-307

22

Directing the return of the tiger sculpture to the new City Hall at 1300 White Street.

Sponsors: Mayor Cates

Attachments: Resolution

A motion was made by Commissioner Kaufman, seconded by Commissioner Romero, that the Resolution be Postponed to November 15 meeting. The motion carried by the following vote:

No: 2 - Commissioner Payne and Mayor Cates

Absent: 2 - Commissioner Lopez and Commissioner Wardlow

Yes: 3 - Commissioner Kaufman, Commissioner Romero and Commissioner Weekley

23

Authorizing the submittal of an application to People for Bikes for the Big Jump Project; Encouraging the use of bicycles for transportation and recreation and supporting infrastructure improvements and public awareness to enhance bicycle safety; Authorizing the City Manager to execute any necessary documents.

Sponsors: Commissioner Kaufman

Attachments: Resolution
Big Jump Project

A motion was made by Commissioner Weekley, seconded by Commissioner Kaufman, that the Resolution be Passed. The motion carried by the following vote:

Absent: 2 - Commissioner Lopez and Commissioner Wardlow

Yes: 5 - Commissioner Kaufman, Commissioner Payne, Commissioner Romero, Commissioner Weekley and Mayor Cates

Enactment No: Res 16-308

- 24 Urging FDOT to remove crosswalks on North Roosevelt Boulevard that are unsafe and deemed unnecessary; Requesting the installation of High-intensity Activated Cross Walk Signals (HAWK) at crosswalks on North Roosevelt Boulevard.

Sponsors: Commissioner Kaufman

Attachments: Resolution
HAWK Beacon Information

A motion was made by Commissioner Weekley, seconded by Commissioner Payne, that the Resolution be Passed. The motion carried by the following vote:

Absent: 2 - Commissioner Lopez and Commissioner Wardlow

Yes: 5 - Commissioner Kaufman, Commissioner Payne, Commissioner Romero, Commissioner Weekley and Mayor Cates

Enactment No: Res 16-309

- 25 Ranking the respondents to City of Key West Request for Proposals (RFP) No. 16-006 for Bicycle and Pedestrian Master Transportation Plan; Directing the City Manager to negotiate a contract with the highest ranked firm for City Commission approval.

Sponsors: City Manager Scholl

Attachments: Resolution
Executive Summary
RFP Selection Committee Scoring and Ranking RFP 16-006
"Large File" Signed Scoring Sheets from Members of Selection Committee RFP 16-006
"Large File" Proposal from Toole-Design-Group RFP 16-006
"Large File" Proposal from AltaPlanning+Design RFP 16-006
"Large File" Proposal from Calvin Giordano RFP 16-006
"Large File" Proposal from DRMP RFP 16-006
City's Request for Proposal #16-006 Bicycle and Pedestrian Master Transportation Plan

A motion was made by Commissioner Jimmy Weekley, seconded by Commissioner Sam Kaufman, that the Resolution be Passed. The motion passed by an unanimous vote.

Enactment No: Res 16-310

26

QUASI-JUDICIAL HEARING: EASEMENT - 1121 MARGARET STREET

Approving an easement of 18 square feet along the Margaret Street Right-of-Way, to address an area to maintain and renovate a concrete façade on the property located at 1121 Margaret Street (RE #00029990-000000, AK #1030741), Key West, Florida; Providing fees and conditions.

Attachments: Resolution
 Easement Agreement
 Executive Summary
 Application Package
 Specific Purpose Survey
 Surrounding Property Mailing Labels

A motion was made by Commissioner Sam Kaufman, seconded by Commissioner Jimmy Weekley, that the Resolution be Passed. The motion passed by an unanimous vote.

Enactment No: 16-311

ORDINANCES – FIRST READING

27

An Ordinance of the City of Key West, Florida, amending Chapter 102 entitled "Historic Preservation" by amending Section 102-217 "Required Public Meetings", relaxing the requirements to obtain staff approval to demolish certain non-historic, non-contributing buildings or structures in the Historic District; Providing for severability; Providing for repeal of inconsistent provisions; Providing for an effective date.

Sponsors: City Manager Scholl

Attachments: Ordinance
 Executive Summary
 Planning Board Resolution 2016-46

A motion was made by Commissioner Jimmy Weekley, seconded by Commissioner Sam Kaufman, that the Ordinance be Passed to Second Reading. The motion passed by an unanimous vote.

CITIZEN COMMENTS**COMMISSION COMMENTS****ADJOURNMENT - 8:16 P.M.**