



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager
FROM: Rod Delostrinos, Director of Community Services
VIA: Greg Veliz, Assistant City Manager

DATE: October 25, 2016

SUBJECT: Authorizes the purchase of a replacement Trailer Mounted Brush Chipper for \$64,058 from Vermeer Southeast Sales & Service, Inc.

ACTION STATEMENT: Authorizes the purchase of one (1) Vermeer BC1500 Trailer Mounted Brush Chipper from Vermeer Southeast Sales & Service, Inc. for \$64,058 via the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA16-VEH14.0 Cab & Chassis Trucks & Other Fleet Equipment without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

BACKGROUND:

The Community Services Department request for a replacement brush chipper for \$60,000 was approved by the City Commission for Fiscal Year 16-17.

On October 1, 2016 the Florida Sheriffs Association and the Florida Association of Counties published a memorandum stating they have successfully conducted its 14th statewide competitive bid for vehicles which includes trucks, backhoes, motorgraders, agriculture type tractors, skid steer loaders, street sweepers, generators, and light towers. The contract is effective beginning October 1, 2016 through September 30, 2017.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida as listed on page 2 of the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA16-VEH14.0

The 2017 Vermeer BC1500 Trailer Mounted Brush Chipper is listed in the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA16-VEH14.0 on page 1423.

Key to the Caribbean – Average yearly temperature 77° F.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

PURPOSE AND JUSTIFICATION: Brush chipping operation is an essential Community Services Department function that complements tree trimming. Without the use of the chipper, additional equipment and manpower would be expended to transport tree limbs, palm fronds, and other vegetative material to disposal sites.

FINANCIAL IMPACT:

Purchase of a replacement Trailer Mounted Brush Chipper is funded under the General Fund in Account No. 001-7201-572-6400 for the amount of \$60,000. A \$4,058 budget shortfall exists that can be recovered through a \$35,045 surplus from the purchase of the bucket truck (Budgeted: \$220,000; Dealer Quoted Price: \$184,955).

RECOMMENDATION:

Staff recommends approval for the purchase of a replacement Trailer Mounted Brush Chipper for \$64,058 from Vermeer Southeast Sales & Service, Inc.