



THE CITY OF KEY WEST

201 William Street Key West, FL 33040 (305) 809-3790

EXECUTIVE SUMMARY

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TO: Community Redevelopment Agency

FROM: Key West Bight Management District Board
Karen Olson, Port & Marine Services Deputy Director

DATE: November 1, 2016

SUBJECT: Purchase of 10 Park Benches and 20 Dual Trash Receptacles per Key West City Ordinance Section 2-797(3), 2-843(a)(5) and 2-844(a).

ACTION STATEMENT

Resolution approving purchase of 10 park benches and 20 dual trash receptacles from Swartz Associates, Inc. in the amount of \$61,700 per Key West City Ordinance Sections 2-797(3), 2-843(a)(5) and 2-844(a).

BACKGROUND

Over the past eighteen months the Key West Historic Seaport has replaced benches at the Ferry Terminal and added benches to two of the Seaports plazas and along Lazy Way Lane. Staff has also begun the replacement of the old trash receptacles with new dual trash receptacles.

Both these items are manufactured by SiteScapes, Inc. and the bench materials, construction and finish have proven its ability to withstand the very corrosive environment of a seaport. Although the dual trash receptacles were recently purchased, staff is confident they will also withstand these conditions as they are manufactured using the same quality materials and finish as the benches.

The Key West Bight Management District Board approved this item at their November 9, 2016 meeting.

PURPOSE AND JUSTIFICATION

The placement of benches in the Seaport common areas has proven to be positively embraced by our tenants and guests alike. The additional 10 benches will be placed along the Harborwalk and in the plazas giving our guests additional seats to wait for their excursion or just view the scenery.

The 20 dual trash receptacles will replace the 15 year old receptacles that are in very poor condition and are used in combination with a blue recycle container. The new receptacles are a combination unit providing both trash and recycle containers.

Seaport staff researched a variety of benches and trash receptacles and selected the Sitescapes, Inc. products based on the corrosion resistance and durability of their materials. Swartz Associates, Inc. provided a proposal in the amount of \$61,700 for these products “piggy backing” off the Manatee County School Districts publicly solicited ITB #16-0025-MR. Staff has solicited quotes from other suppliers for our current purchases and determined that Swartz Associates, Inc. cost was significantly cheaper per unit. Staff feels City of Key West Ordinance Section 2-797(3)(b), which requires an informal solicitation to determine if the contract price is fair and reasonable, has been met.

Both items are manufactured by SiteScapes, Inc. and staff is requesting Brand Name exceptions under City of Key West Ordinance Section 2-843(a)(5) and 2-844(a) be granted. The City has purchased these name brand items in the past and feel it is in the best interest of the City to maintain the needed continuity of our street furnishings throughout the Historic Seaport.

OPTIONS

Option #1 - Purchase 10 park benches and 20 dual trash receptacles from Swartz Associates, Inc. under City of Key West Ordinance Section 2-797(3), 2-843(a)(5) and 2-844(a).

Option #2 - Put the purchase of 10 park benches and 20 dual trash receptacles out for formal bid

FINANCIAL ISSUES

Funds were budgeted for and will be used from accounts #405-7504-575-6400, #405-7505-575-6400 and #405-7506-575-6400

RECOMMENDATION

Key West Bight Management District Board recommends approving the purchase 10 park benches and 20 dual trash receptacles from Swartz Associates, Inc. for \$61,700 per Key West City Ordinance Section 2-797(3), 2-843(a)(5) and 2-844(a).