



THE CITY OF KEY WEST

3140 Flagler Ave Key West, FL 33040 (305) 809-3700

EXECUTIVE SUMMARY

TO: James Scholl, City Manager

CC: Greg Veliz, Assistant City Manager

FROM: James Bouquet, PE, Director of Engineering Services

DATE: November 16, 2016

RE: Approving Task Order to Hayes\Cumming Architects, P.A. for Architectural Services for Building 103 Envelope Improvements

ACTION STATEMENT:

This resolution will approve Hayes\Cumming Architects, P.A. Task Order 160D01 in the amount of \$48,344.78 to provide Architectural Services for Building 103 Envelope Improvements. Authorize the City Manager to execute the Task Order.

BACKGROUND:

The City of Key West (City) is currently constructing Phase IA of the Truman Waterfront Park. Existing Building 103, located within Phase IA, is being evaluated for future development as an event center, restaurant, museum or other function. The City intends to implement the selected reuse scenario in the next three to five years. In the near term, improvements to the exterior envelope of Building 103 so not to detract from the abutting park are recommended. In addition, other proposed "white box" improvements will address interior life safety issues (e.g., spalling/falling concrete, floor pits, etc.). Refer to the attached Structural Condition Assessment dated December 4, 2014. These improvements will allow for continued use of the building for storage and as a potential near term location for park maintenance equipment and personnel.

At the request of City staff, Hayes\Cumming Architects, P.A. (Hayes/Cumming) provided Task Order 160D01 for architectural services including project scope development, design, construction document preparation and bid period services. The total fee of \$48,344.78 is broken down as follows:

Pre-Design Services (including expenses):	\$11,926.32
Preliminary and Final Design Services:	\$ 8,717.36
Construction Document Preparation:	\$21,600.12
Bidding Period Services:	\$ 4,225.98
Expenses:	<u>\$ 1,875.00</u>
Total Fee:	\$48,344.78

Key to the Caribbean – Average yearly temperature 77° F.

EXECUTIVE SUMMARY 3061203K3

PURPOSE AND JUSTIFICATION:

Safety and aesthetic issues are currently associated with Building 103 in the Truman Waterfront Park. Proposed “white box” improvements will address exterior appearance, weatherproofing and interior life safety issues. Improvements will facilitate safe access and continued use of the building interior.

This project falls under Infrastructure Goal #4 of the 2011 Strategic Plan, the long-term sustainability of the City’s hard assets.

FINANCIAL IMPACT

Task Order 160D02 is issued under the terms and conditions of the Master Agreement to Furnish General Architectural Services to the City of Key West between the City and executed on August 17, 2012 (Resolution 12-220) and extended by Resolution 15-207 dated July 29, 2015. The hourly rates and scheduled fees proposed are consistent with the agreement, and Engineering believes the mix of labor hours proposed fair and reasonable.

Task Order 160D01 in the amount of \$48,344.78 will be funded from budget account # 101-4303-543-6300, Project #TR1501. The budget account is currently funded with approximately \$60,128 dedicated to design services.

RECOMMENDATION

Staff recommends approving Hayes\Cumming Architects, P.A. Task Order 160D01 in the amount of \$48,344.78 to provide Architectural Services for Building 103 Envelope Improvements and authorize the City Manager to execute the Task Order.