



City of Key West, FL

Old City Hall
510 Greene Street
Key West FL 33040

Action Minutes - Final

Caroline Street Corridor and Bahama Village Community Redevelopment Agency

Tuesday, December 6, 2016

6:00 PM

Old City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3731 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

Call Meeting To Order - 8:31 P.M.

Roll Call

Present 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley, and Mayor Cates

Approval of Agenda - The Agenda was approved without change unanimously.

Consent Agenda*

*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

Approval of Minutes

1 *November 15, 2016 (Regular)

Attachments: [Minutes](#)

Approved

Resolutions

- 2** *Approving Change Order No. 1 under Task Order #2 for additional Marketing (website and content creation) Services to Adept Strategy and Public Relations in an amount not to exceed \$25,643.50; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Change Order #1 - Task Order #2](#)
[Task Order #2](#)
[Res 15-371 Contract Award](#)
[Contract](#)

Passed

Enactment No: Res 16-371

- 3** *Approving Change Order No. 1 under Task Order #3 for additional Marketing (social media) Services for Adept Strategy & Public Relations in an amount not to exceed \$25,740.00; Authorizing the City Manager to execute any necessary documents upon consent of the City Attorney.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
[Executive Summary](#)
[Change Order #1](#)
[Task Order #3](#)
[Resolution 15-371](#)
[Contract](#)
[Social Media Update](#)
[FaceBook posts](#)
[Additional FaceBook posts](#)

Passed

Enactment No: Res 16-372

- 4 *Approving Task Order No. 5 from Allied General Contractors, Inc. in an amount not to exceed \$42,000.00 for the Installation of Impact Resistant Eight-panel Bi-folding Doors at the Half Shell Raw Bar; Authorizing the City Manager to execute any necessary documents.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Task Order #5](#)
 [Resolution 16-175 Contract Award](#)
 [Allied Contract](#)
 [Resolution 15-117 Half Shell Lease](#)

Passed

Enactment No: Res 16-373

- 5 *Approving the purchase of 10 park benches and 20 dual trash receptacles from Swartz Associates, Inc. pursuant to Section 2-797(3) of the Code of Ordinances, by Piggybacking on the Manatee County School District ITB #16-0025-MR, in a total amount not to exceed \$61,700.00.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Swartz Proposal](#)
 [ITB 16-0025-MR Bid Tabulation](#)
 [Manatee Co SB Bid 16-0025-MR](#)
 [Addendum #1](#)
 [Previous Receptacle Quotes](#)
 [Previous Bench Quotes](#)

Passed

Enactment No: Res 16-374

- 6 *Amending Resolution No. 15-371 and Resolution No. 16-326 to state that expenditures for Marketing Services by Adept Strategy and Public Relations may be up to, but shall not exceed, the approved budget for each Fiscal Year for the duration of the contract; Authorizing the City Manager to execute necessary documents.

Sponsors: City Manager Scholl

Attachments: [Resolution](#)
 [Executive Summary](#)
 [Resolution 15-371 Contract](#)
 [Contract](#)
 [CRA Resolution 16-326 Amending Resolution 15-371 - Adept Strategy and Public Relations](#)

Passed

Enactment No: Res 16-375

Approval of the Consent Agenda

A motion was made by Commissioner Weekley, seconded by Commissioner Lopez to Approve the Consent Agenda. The motion carried unanimously.

Adjournment - 8:34 P.M.