



Art in Public Places | City of Key West | Planning Department  
1300 White St. | Key West, Florida 33040 | (305) 809-3779  
vboguszewski@cityofkeywest-fl.gov

### **City Commission Appointed Art in Public Places Board Members**

#### **Key West City Commission**

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#### **Key West Art In Public Places Board**

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### **Request for Proposals:**

Public Art Installations on the campus of Key West's Josephine Parker City Hall at Historic Glynn Archer School

**Deadline:** June 30, 2017

**Artist Eligibility:** Artists currently registered with the Florida Keys Council for the Arts Artists' Registry are automatically qualified to submit proposals for this request. Artists not currently registered with the Florida Keys Council for the Arts Artists' Registry are also encouraged to apply and should submit the following concurrent with their proposal package:

- Artist's Resume'
- Artist's Bio
- Artist's Vision Statement
- 3-5 Images of completed Public Art installations or 7-10 images of finished Artworks
- Annotated list of the images
- 2-3 professional references

### **Selection Criteria:**

Alignment with the historic renovation of the property  
Incorporation of overall aesthetic  
Promotion of the "Island of the Arts" community theme  
Sustainability of the work  
Promotion of LEED design standards to coincide with the property's LEED Platinum designation

**Project Description:** The City of Key West property known as the Josephine Parker City Hall at the Historic Glynn Archer School, located at 1300 White St. encompasses a 120,549-square foot campus. It is the desire of the City and the AIPP Board to improve



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this property through the installation of approved Public Art. Various locations have been sited throughout the campus by both the Architect, Bert Bender, and the City Manager, Jim Scholl. In addition to the identified locations, Artists are encouraged to identify alternative locations feasible for the installation of specific Public Artwork.

**Call Summary:** The City of Key West Art in Public Places Board invites qualified Artists to submit proposals for Public Art installations at the Josephine Parker City Hall at the Historic Glynn Archer School located at 1300 White St., Key West, Florida. Project contact: Vicki Boguszewski, Administrative Coordinator Art in Public Places, email: [vboguszewski@cityofkeywest-fl.gov](mailto:vboguszewski@cityofkeywest-fl.gov), phone: (305) 809-3779.

**Budget:** \$90,056.15 is available in the AIPP Fund for Public Art installations at the City of Key West City Hall property located at 1300 White St., Key West, Florida. Multiple installations are anticipated and each proposed project's budget should reflect the costs for:

1. Design and fabrication including materials, insurance, permits, taxes and site preparation;
2. Transportation fees;
3. Delivery and installation fees, including lighting, electricity and plumbing as necessary;
4. Pedestals, foundations or other structures to support the artwork;
5. Acknowledgement/identification plaque; and
6. Additional amenities as expressly related to public art installation.

Maintenance shall not be an eligible cost of the artwork budget. However, once a proposal is accepted, a complete Art Plan will be developed in accordance with the City of Key West Municipal Code of Ordinances Sec. 2-487 (c), (3). Such a Plan will include a detailed maintenance schedule and plan for maintaining the work throughout its lifespan. Public Art installed at City Hall will become the property of the City of Key West. The City's Community Services Division, in conjunction with the AIPP Coordinator, will assume the responsibility of implementing the maintenance plans for each installation in accordance with their current performance guidelines. An Artist may also participate in the maintenance plan as is deemed necessary for the care of the work throughout its lifespan and the Artist should be available for repairs to the installation as needed.

**Project Timeline:** The project's process will begin with a property walk on Tuesday, May 16, 2017 at 2pm with the AIPP Administrative Coordinator, providing interested Artists with an opportunity to view the physical space, identify the proposed installation locations, and site new potential installation locations on the campus. Interested Artists are strongly encouraged to participate in this meeting prior to developing their proposal for submission. Artists unable to attend the scheduled walk-through opportunity should



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make specific advance, alternative arrangements with the AIPP Administrative Coordinator to tour the property, prior to May 26, 2017.

Artists should submit their proposal packages no later than 5pm on Friday June 30, 2017 to be considered for this project. Late proposals will not be accepted.

The AIPP Board will review and discuss the submissions, vote, and provide a list of approved, selected Artists and Projects after their July 10, 2017 AIPP Board meeting. Selected Artists will be notified no later than July 11, 2017 and should be prepared to begin work within thirty days of notification of their selection.

Individualized contracts will be established with each Artist to detail the expected scope of work, AIPP project budget allocation, and the deadline for completing the installation. A celebration will be planned with the conclusion of the installations and AIPP plaques will be dedicated for each work installed on the property.

**Artwork Goals:** The goals of the Public Art installation(s) at the Josephine Parker City Hall at the Historic Glynn Archer School are to enhance the visual experience of the employees, clients, visitors, and residents of the City, as well as that of all visitors to the Historic City Hall campus, to promote Key West as “the Island of the Arts”, to promote the aesthetic in all development within the City, and to promote use of the public space by the public. Public Art supports Public Health and community well-being by encouraging people to utilize beautified outdoor spaces, as a deterrent to sedentary lifestyles it encourages walking, and through the enhancement of the aesthetic promotes good mental health (CDC.gov).

**Artwork Location Description:** Please see the attached site plan for proposed locations. Artists are invited to propose other locations as well through the mandatory walk-through process.

**Site History/ Description:**

The architectural style of the buildings at the original Glynn Archer School is neoclassical. The complex was built in stages, with the cornerstone for building “A” or the front building and the auditorium was laid on May 30, 1923 and construction was finished in September of that same year. Building “B”, which is located behind the auditorium and is a replica of building “A”, was built in 1927. The Gymnasium was also built in 1927 and its main façade was facing Whalton Street. In 1961 a one story addition was built on the back of building “B” and facing United Street. The new building obscured the west façade of building “B”. On August 1, 2013 Monroe School Board signed documents transferring the complex to the City of Key West, and the Commission approved the demolition of the one story back addition structure as well as the removal of pavements. The Planning Board approved the proposed Major Development Plan, conditional use and necessary variances on March 20, 2014 and historic renovation of the Glynn Archer School began. In January 2017, the City of Key West officially unveiled the LEED Platinum certified historic renovation of the Glynn



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Archer School as Key West's Josephine Parker City Hall at the Historic Glynn Archer School.

Please refer to the attached City Hall campus Site Plan for areas identified as potential locations for Public Art installations. Areas highlighted in yellow or indicated with red arrows are potential installation sites identified by the Architect and City Manager. While both indoor and outdoor locations are available for siting Public Art, the AIPP Board will look more favorably on outside installations. Artists should consider, but not be limited to the previously identified locations, as all opportunities meeting the definitions set forth in accordance with the City of Key West's Municipal Code of Ordinances Sec. 2-487 (b) will be eligible for consideration by the AIPP Board:

- “*Artwork or works of art* means all forms of original creations of art, which may be portable as well as permanent and shall include, but not be limited to:
  - Paintings of all media, including both portable and permanently affixed works such as frescoes and murals;
  - Sculpture of any form and in any material or combination of materials including statues, monuments, fountains, arches or other structures intended for ornamentation or commemoration, reliefs, mobiles, kinetic, electronic and neon sculptures;
  - Other works of art, such as inscriptions, stained glass, fiber works, carvings, mosaics, photographs, film and video works, performance art, drawings, collages, textile works, prints and other decorative and utilitarian works in clay, fiber, wood, metal, glass, stone, plastic and other materials; and
  - Artist-designed landscape and earthworks, including the artistic placement of natural materials or other functional art objects.”
- “*Publicly accessible* means locations that are open to the general public during normal business hours and visible by the general public at all times.”

### **Application Requirements:**

APPLICATION MATERIALS	Non-Registered Artists	Registered Artists
Resume and Bio	X	
Images of work	X	
Annotated image list	X	
*Artist's Vision Statement	X	X
*Letter of interest	X	X
Application form	X	X



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Professional References	X	
Model/Sketch	X	X
Installation Plan; including lighting and AIPP Identification Plaque placement	X	X
Preliminary Budget	X	X
Concept Narrative	X	X

\*The Letter of Interest and Artist's Vision Statement may be combined.

**Selection Process:**

The AIPP Board will select from the submitted proposals the Artists and Public Art to be installed on the campus of Key West's Josephine Parker City Hall at Historic Glynn Archer School. Selection will be based upon the works' appropriateness for the property as it relates to the promotion of the "Island of the Arts", the materials selected, the scale of the work, the installation methodology, the security of the installation to both natural and man-made impacts, and aesthetic alignment with an overall property-wide Public Art Plan.



## ATTACHMENT #1

- ART OPPORTUNITIES AIPP (2.2.2017 CONCEPT FOR DISCUSSION)
1. ARTWORK IN LOBBY A + CORRIDOR A
  2. ARTWORK IN LOBBY B + CORRIDOR B
  3. WALL MURAL ON SOUTH WALL OF CHILLER BUILDING
  4. SCULPTURE LOCATIONS:  
NORTH COURT, SOUTH WALKS, BUTTERFLY GARDEN, CROSSWALK
  5. SOLAR ARRAYS, UNITED STREET  
OPTIONS FOR WORK ATTACHED TO THE NORTH

