



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

TO: Jim Scholl, City Manager
Greg Veliz, Asst. City Manager

FROM: John Paul Castro, Utilities Director

DATE: June 6, 2017

SUBJECT: Authorize the purchase of One (1) Ventrac 4500 Series Tractor and Accessories Tilt Mower for the Stock Island Landfill

ACTION STATEMENT:

Authorize the purchase of a 4500 Series Tractor, model number 4500Z (39.51208), for the amount of \$33,464.55 from Jacobsen South Florida, pursuant to State of Florida Contract 22101000-15-1 Construction and Industrial Equipment without formal competitive Procurement under the City of Key West Code of Ordinances Section 2-797 (3) "Purchases and acquisitions under contracts of federal government and the state or its political subdivisions". The Ventrac Tractor Model #4500Z (39.51208) 4500 Z Kubota WG972-GL, is quoted at a total of \$19,836.00 There are nine (9) accessories items associated with the mower that are only available on the open market and are not on the state contract. Those 9 items include 1. Arm Rests, Kit Suspension Seat Model Number 47.0325, valued at \$91.35, 2. Kit, Canopy Option., Model Number 70.0098, valued at \$495.90, 3. Dual Wheel Kit, Dual Field Trax, Model Number 70.4067, valued at \$965.70, 4. Hydraulic Front Dual Valve Kit, Model Number 70.4109, valued at \$343.65, 5. Hydraulic Top Link Kit, Top Link Cylinder, Model Number 70.4038, valued at \$239.25, 6. Three Point Hitch, Model Number 70.4100-99, valued at \$1561.65, 7. Mowers Tough Cut HQ680 Attachment, Model Number HQ680 39.55104, valued at \$2827.50, 8. Swivel Wheel Kit HQ680 Model Number 70.8054, valued at \$500.25, and 9. Contour Deck MJ MJ840 Contour Mower, Model Number MJ840 39.55160, valued at \$6603.30. These 9 accessories total \$13,628.55.

Staff has reviewed all open market items and concludes the prices being charged by Jacobsen South Florida are fair and reasonable and consistent with prices available from other vendors. City Staff recommends approval to have the Jacobsen South Florida install all open market items as part of the \$33,464.55 Ventrac Tractor and Accessory purchase.

BACKGROUND:

The Utilities Department request for a replacement mower for \$35,000 which was approved by the City Commission for Fiscal Year budget 2016-17.

On July 1, 2015 Florida agencies and institutions entered into a state of Florida contract to provide economies in the purchase of construction and industrial equipment as per section



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

287.042, Florida statutes, all purchases of these commodities shall be made under the price, terms and conditions of the contract and with the contractors specified. The contract is effective July 1, 2015 through June 30, 2018.

The Current state of Florida contract for construction and industrial equipment has an estimate average annual spending volume of approximately \$3 million dollars. Estimated spending volume is for informational purposes only and must be construed as representing actual, guaranteed, or minimum purpose under any new contract. Customers include state agencies and other eligible users.

The 4500 Series Tractor listed in the Florida State Contract Bid is a 4500 Series Tractor Kubota 32 hp Gas 3LC mower. This is the base model. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

PURPOSE AND JUSTIFICATION:

The current mower at the landfill is beyond it's useful life. The mower can no longer be repaired for service.

For the community services department to mow the extraordinarily steep sides of the Stock Island Landfill a special tilt mower is required. This mower can keep the operator upright while adjusting to the grade below. This mower is essential to the maintenance of the landfill.

OPTIONS:

1. Approve the purchase of a replacement Tractor mower for \$33,464.55 from Jacobsen South Florida.
2. Disapprove the purchase of a replacement Tractor mower for \$33,464.55. This is not recommended by staff as it will cause potential delays in maintenance and increased costs for repairs.

FINANCIAL IMPACT:

Purchase of a replacement tractor mower is funded under account 403-3407-534-6400 Machinery and Equipment, in the Solid Waste Fund.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

RECOMMENDATIONS:

Staff recommends Option 1, Approve the purchase of a replacement Tractor mower for \$33,464.55 from Jacobsen South Florida.