



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Key West Bight Management District Board

---

Wednesday, November 15, 2017

5:00 PM

City Hall

---

**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order - 5:01 P.M.**

#### Roll Call

**Absent** 2 - Mr. Ashby, and Mr. Langley

**Present** 4 - Mr. Hughes, Ms. Ovide, Mr. Henson, and Chairman Knowles

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The Agenda was approved without change unanimously.**

#### Approval of Minutes

1 October 11, 2017 (Regular)

**Attachments:** [Minutes](#)

A motion was made by Vice Chair Henson, seconded by Ms. Ovide, that the Minutes be Approved. The motion passed by a unanimous vote.

#### Key West Bight Tenant's Association Report

#### Presentations

2 ADEPT Public Relations Quarterly Report

**Attachments:** [ADEPT Update](#)

Received and Filed

## Action Items

3

Approving Construction Services Task Order 20.2 to Tetra Tech, Inc. for Key West Bight Ferry Terminal Pier Extension project in the amount not to exceed \$53,118.00.

**Sponsors:** City Manager Scholl

**Attachments:** [Executive Summary](#)

[Tetra Tech Proposal](#)

[Resolution 14-359 Contract](#)

A motion was made by Ms. Ovide, seconded by Mr. Hughes, that the Task Order be Passed. The motion carried by the following vote:

**No:** 1 - Vice Chair Henson

**Absent:** 2 - Mr. Ashby, and Mr. Langley

**Yes:** 3 - Mr. Hughes, Ms. Ovide, and Chairman Knowles

## Reports

4

Manager's Report

**Attachments:** [October 2017 Monthly Report](#)

[Port and Marine Project Status 11-3-17](#)

[Ferry Terminal Passenger Count](#)

[October 2016-2017 Sales Comparison Report](#)

[KWB Rent Gross Sales Comparison Report](#)

[Schooner Western Union Preservation Society UPDATE](#)

Received and Filed

5

Account Receivables

**Attachments:** [KW Bight Marine Tenant Charges November 2017](#)

[KW Bight Rent Roll November 2017](#)

Received and Filed

## Old Business

## Public Comment

**Board Comments**

**Adjournment - 5:47 P.M.**