



THE CITY OF KEY WEST

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MEMORANDUM

To: David Sermak
From: Kreed Howell, Senior Construction Manager
Cc: Gary Volenec, Jim Bouquet
Date: 31 July 2017
Subject: Amphitheater Seating, Request for Quotation

David, below you will find the scope relative to the style of chairs that the Engineering Department needs for the Amphitheater. Attached are some examples of what we're looking for.

Scope: Stackable sled style full back chair with supportive front cross-brace that will accommodate minimum 500lb. capacity. The chairs must be suitable for occasional use outdoors, but will be stored indoors. Stacking must be 20 chairs high minimum. Provide sufficient chair dollies to accommodate ordered quantity.

Quantity: 500

Color: Color options preferable; black has low preference but is acceptable.

Cost: Provide unit cost and extrapolated cost for specified quantity

Sample: Furnish minimum one (1) sample chair that proposal is based on.