



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

# EXECUTIVE SUMMARY

**TO:** Community Redevelopment Agency

**FROM:** Key West Bight Management District Board  
Karen Olson, Deputy Director Port & Marine Services

**DATE:** November 21, 2017

**SUBJECT:** Resolution Approving Task Order for Construction Services

### ACTION STATEMENT

Resolution approving Construction Services Task Order to Tetra Tech, Inc. for Key West Bight Ferry Terminal (KWBFT) Pier Extension project in the amount not to exceed \$53,118.

### BACKGROUND

The Key West Bight Ferry Terminal Pier Extension Project will extend the existing 180' concrete pier approximately 80'. The project is included in the City's bay bottom lease with the State and includes the lengthening of the pier, the extension of utilities and fuel system and pole lighting. The project will enable servicing of four vessels at the facility simultaneously. Currently only two vessels can fully berth at the pier to load and unload passengers, pump out and use the fueling facilities.

The Key West Bight Management District Board approved this item at their November 15, 2017 meeting.

### PURPOSE & JUSTIFICATION

The City of Key West advertised RFQ #14-004 for Environmental Engineering Services. Tetra Tech, Inc. was one of two firms awarded a three-year contract under Resolution #14-359.

Tetra Tech, Inc. has a particular expertise in Coastal Engineering and has provided similar services to the City of Key West in the past. Tetra Tech, Inc. obtained the environmental permits for, and are very familiar with this project. Seaport staff is confident that Tetra Tech, Inc. along with their sub-consultants, are the best choice for the construction oversight of the pier extension.

The Construction Services Task Order will provide shop drawing review, pile

*Key to the Caribbean – Average yearly temperature 77° F.*

MEMORANDUM

driving monitoring w/ blow counts, electrical, mechanical, fuel system and structural inspections, substantial completion inspection w/ punchlist, specialty fuel inspection and final inspection with issuance of final certificate of completion.

**RECOMMENDATION**

Key West Bight Management District Board recommends approving the Construction Services Task Order to Tetra Tech, Inc. for the KWBFT Pier Extension project in the amount not to exceed \$53,118.

**FINANCIAL IMPACT**

The City has budgeted for this project in account 405-7506-575-6300 (KB1101). Construction funds up to \$617,390 will be reimbursed to the City through a Local Agency Program Grant supported through the Florida Department of Transportation.