



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

# EMERGENCY DECLARATION

**To:** Jim Scholl, City Manager

**Cc:** Greg Veliz, Assistant City Manager

**From:** John Paul Castro, Utilities Director

**Effective Date:** November 13, 2017

**Action Statement:** Request the City Manager Jim Scholl Authorize an Emergency Purchase Order to D.N. Higgins for \$45,000.00 Pursuant to the Terms and Conditions of the General Utilities Services Agreement for Repairs to a Stormwater Structure and Associated Damage from a Water Main Break at Front St. and Whitehead St.

**Ordinance: 2-797 (2) Emergency Procurement** – “the city manager may make emergency procurement of commodities or contractual services where the cost exceeds \$20,000.00 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city...”

**Justification:**

On Sunday, November 12<sup>th</sup> the Florida Keys Aqueduct Authority (FKAA) responded to a 10” water main break at the intersection of Whitehead St. and Front St. The main was repaired under pressure. The leak caused considerable flooding, ground erosion, and undermining of the paved and bricked street. The softening of the earth caused a large stormwater structure and outfall pipe to fall and shift.

The original contractor for the storm system that was installed in 2015, D.N. Higgins, was called to make emergency repairs to the system. The work will be billed on a line item basis from the general utilities contract only for the machinery and personnel necessary for the repair.

The street has been undermined in an area approximately 40’ by 20’. The storm structure and lid is approximately 6’ square with an 18” HDPE pipe connected. The structure and pipe fell and slid approximately 8”. A concrete border that separates the asphalt street and bricked street is about 12” wide and approximately 15’ will need to be replaced as it fell and cracked. There is an estimated 300 square feet of brick that will have to be replaced.

**Recommendation:**

Utilities request City Manager Jim Scholl approve the emergency purchase order to D.N.

*Key to the Caribbean – Average yearly temperature 77° F.*

MEMORANDUM

Higgins for \$45,000.00 to cover emergency repairs to the storm system and road at Whitehead St. and Front St.



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City Manager Signature

Nov. 13 2017

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Date