

# EXECUTIVE SUMMARY



**To:** Jim Scholl, City Manager

**From:** Rodrigo Delostrinos, Director / KWDoT

**Date:** January 18, 2018

**Subject:** Supplemental Joint Participation Agreement #2 – Section 5311 Capital Funding - FY2018

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## **Action Statement:**

Authorize the execution of the Supplemental Joint Participation Agreement #2 (SJPA), Contract #AR707, with the State of Florida Department of Transportation (FDOT) via Section 5311 Capital Grant Program Funding assistance in an amount not to exceed \$266,639.28 for the procurement and installation of an elevator at the Park N Ride Garage.

## **Project History:**

The Park N Ride (PNR) Facility was built in 1995 with Federal Transit Administration (FTA) Grant funding and has a thirty (30) year useful life.

All revenue generated from the City's two hundred and fifty (250) Park N Ride spaces shall be dedicated to support the operations of Key West Transit.

## **Purpose and Justification:**

The Section 5311 Capital Funds are awarded as needed, by request, or with assistance of the Transit Development Plan (TDP). KWT applies for and receives Section 5311 Capital funding on an annual basis if posted on the FDOT Five (5) Year Transportation work program plan and the amount is determined by the plan. The amount allocated for FY2017 – 2018 is \$266,639.28 which is the remaining balance of Contract AR707.

The original project description was to purchase replacement buses and other capital items needed for the transit facility. Due to the cost of the new buses, the remaining funds would not cover the purchase of one bus. Key West Transit has requested to use the remaining funds for the procurement and installation of the elevator at PNR.

Please note that Key West Transit has additional grant funding to purchase replacement buses.

## **Advantages / Disadvantages:**

Advantages – include but are not limited to:

- Funding assistance of up to 80% with a maximum reimbursement amount of \$266,639.28 with a 20% match with State Toll Revenue Credits. The City's share of purchase and installation of the elevator is zero.
- The elevator will be delivered with extended coverage warranties for issues that might arise during the warranty period as the elevator ages. This will also alleviate the high maintenance costs of the current elevator.
- The City is required to provide a level of service as it relates to maintenance of maximum safety and accountability which is required of all grant funding programs with regard to safety sensitive positions, system safety of operations and hazard / security program plans mandates.
- ADA Compliance

- There are no disadvantages at this time.

**Fiscal Impact:**

No fiscal impact to the City. All cost will be covered by shared costs with Federal and State. Authorize any necessary budget adjustments to account for expenses and offsetting grant revenue.

Key West Transit staff recommends approval of this resolution to accept, authorize and execute the FDOT supplemental joint participation agreement #2 (SJPA) for Section 5311 Capital Grant funding assistance during FY 2017 – 2018 period in an amount not to exceed \$266,639.28 so as to realize our reimbursements as soon as possible for this fiscal year.