



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
Greg Veliz, Assistant City Manager

CC: John Paul Castro, Utilities Director
Mark Finigan, Finance Director

FROM: Carolyn Sheldon, Senior Grants Administrator

DATE: January 18, 2018

RE: **Approval and authorization to execute the attached Florida Department of Environmental Protection (DEP) Agreement No. LP44031 Change Order No. 1 with the State of Florida Department of Environmental Protection to change the name of the Department's Grant Manager.**

ACTION STATEMENT:

This resolution will approve and authorize the execution of the attached Florida Department of Environmental Protection (DEP) Agreement No. LP44031 Change Order No. 1 with the State of Florida Department of Environmental Protection to change the name of the Department's Grant Manager.

BACKGROUND:

The City entered into DEP Agreement No. LP44031 on May 17, 2017 (Resolution 17-124) for a maximum of \$400,000.00 in Federal funding for Key West Stormwater Improvements. No matching funds are required. The funding comes from the issuance of Everglades restoration bonds for the purpose of implementing the Florida Keys Area of Critical Concern protection program and is administered by the Florida Communities Trust (the "Mayfield Grant Funds"). This funding will assist with the construction of a stormwater pump station to alleviate localized flooding in the low lying neighborhood along Dennis Street, Venetia Street, and Blanch Street.

PURPOSE AND JUSTIFICATION:

Change Order No. 1 is needed to change the name of the Department's Grant Manager.

FINANCIAL IMPACT:

This is a no cost change order.

RECOMMENDATION:

Staff recommends that the City Commission approve the attached Florida Department of Environmental Protection (DEP) Agreement No. LP44031 Change Order No. 1 to change the name of the Department's Grant Manager.

Key to the Caribbean – Average yearly temperature 77° F.