

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) JAMES GILLERAN / President Conch Republic Celebration, LLC

Address of Applicant(s) 801 Duval Street, Key West, FL 33040

Phone Number of Applicant(s) (305) 304.2400 Fax (305) 292.4025 Email jamesgilleran@gmail.com

Name of Non-Profit (s) Petronia Street Neighborhood Association

Address of Non-Profit(s) 728 Duval Street, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-9600

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 30%

Date/Dates of Event April 28, 2018

Hours of Operation 6 pm - 11 pm

Estimated/anticipated number of persons per day 500

Location of Event Truman Waterfront Amphitheatre


Street Closed N/A

Detailed description of event LIVE MUSIC CONCERT during Conch Republic Independence Days Celebration

Noise exemption required: Yes _____ No X

Alcoholic beverages sold/served at event: Yes X No _____

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.


Applicants Signature

11/31/2017
Date

Financial Statement of the event of the previous year must be submitted with application

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Just. Lal
Applicant(s) Signature

11/31/17
Date

CITY OF KEY WEST
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Name of Non-Profit(s) Petronia Street Neighborhood Association

Address of Non-Profit(s) 728 Duval Street, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-9600

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 30%

Date/Dates of Event April 27, 2019

Hours of Operation 6 pm - 11 pm

Estimated/anticipated number of persons per day 500

Location of Event Truman Waterfront Amphitheatre


Street Closed N/A

Detailed description of event LIVE MUSIC CONCERT during Conch Republic Independence Days Celebration

Noise exemption required: Yes _____ No X

Alcoholic beverages sold/served at event: Yes X No _____

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Applicants Signature

11/31/2017
Date

Financial Statement of the event of the previous year must be submitted with application

Independence

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) JAMES GILLERAN / President Conch Republic Celebration, LLC

Address of Applicant(s) 801 Duval Street, Key West, FL 33040

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Name of Non-Profit (s) Petronia Street Neighborhood Association

Address of Non-Profit(s) 728 Duval Street, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-9600

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 30%

Date/Dates of Event April 25, 2000

Hours of Operation 6 pm - 11 pm

Estimated/anticipated number of persons per day 500

Location of Event Truman Waterfront Amphitheatre

Street Closed N/A

Detailed description of event LIVE MUSIC CONCERT during Conch Republic Independence Days Celebration

Noise exemption required: Yes _____ No X

Alcoholic beverages sold/served at event: Yes X No _____

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[Signature]
Applicants Signature

11/31/2017
Date

Financial Statement of the event of the previous year must be submitted with application

Date pending

CITY OF KEY WEST
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Address of Non-Profit(s) 728 Duval Street, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-9600

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 30%

Date/Dates of Event April 24, 2021

Hours of Operation 6 pm - 11 pm

Estimated/anticipated number of persons per day 500

Location of Event Truman Waterfront Amphitheatre

Street Closed N/A

Detailed description of event LIVE MUSIC CONCERT during Conch Republic Independence Days Celebration

Noise exemption required: Yes _____ No X

Alcoholic beverages sold/served at event: Yes X No _____

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[Signature]
Applicants Signature

11/31/2017
Date

Financial Statement of the event of the previous year must be submitted with application

Independence

CITY OF KEY WEST
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Address of Non-Profit(s) 728 Duval Street, Key West, FL 33040

Phone Number of Non-Profit(s) (305) 293-9600

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 30%

Date/Dates of Event April 30, 2022

Hours of Operation 6 pm - 11 pm

Estimated/anticipated number of persons per day 500

Location of Event Truman Waterfront Amphitheatre

Street Closed N/A

Detailed description of event LIVE MUSIC CONCERT during Conch Republic Independence Days Celebration

Noise exemption required: Yes _____ No X

Alcoholic beverages sold/served at event: Yes X No _____

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[Signature]
Applicants Signature

11/31/2017
Date

Financial Statement of the event of the previous year must be submitted with application

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000

Business Automobile Liability with minimum limits of 1,000,000

Statutory Worker's Compensation Coverage

Employers Liability with minimum limits of \$1,000,000 injury by Accident


\$1,000,000 injury by Disease

Policy Limits and \$1,000,000 injury by Disease Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature _____

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty

police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature 

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature 

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature 

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature 

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature 

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature 

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature 

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature 

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during

the special event.

Sponsor's Signature 

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature 

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature 

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 



THE CITY OF NEW YORK

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

[Handwritten signature]

11/30/17

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Jim Gillen Phone number: 304-2400
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum ☒ Glass ☒ #1 Plastic ☒ #2 Plastic ☐ Steel ☐
Corrugated Cardboard ☒ Other: ☐
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: 6
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: Mr. Greg Sullivan WM
- Capacity of containers on grounds: 30 Gallon
Contact person for containers: Jim Gillen Phone #: 304-2400
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event - from the containers on the grounds to the large container.
Arrangements made: Recycling Coordinator / Jim Gillen
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: Recycling Coordinator / Jim Gillen
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems

- c Monitor recycling containers for correct usage during the event and take actions to solve problems
Problems: _____
Actions taken: _____
- c View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: _____
Actions taken: _____
- c Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: _____
- c Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- c At the end of the event, remove signs and arrange for their return to owners.
- c Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- c Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material: _____
Contamination: _____
- c Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- c Share the results with event organizers.
- c Security deposit of \$1000.00 must be submitted prior to the event.
- c Security deposit returned: _____

For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825

ALL EVENTS REQUIRING ACCESS
TO UTILIZE THE TRUMAN
WATERFRONT PROPERTY MUST HAVE A
SIGNED LICENSE FOR USE OF THE
PROPERTY PRIOR TO THE SPECIAL EVENT
RESOLUTION GOING TO CITY
COMMISSION

PLEASE CONTACT DOUG BRADSHAW AT
305-809-3792 TO SCHEDULE THE EVENT AND
OBTAIN A LICENSE

2017

SCHEDULE

Working on 2018

The 35th Anniversary SCHEDULE of EVENTS

FRIDAY, APRIL 21st

HIGH NOON - The RAISING of the COLORS
at FORT TAYLOR. Free Entry

7PM - CONCH REPUBLIC: THE MUSICAL
at The Studios of Key West, 533 Eaton St.
Sponsored by Fringe Theater - \$35

7PM - OFFICIAL KICK-OFF PARTY and CONCH
SHELL BLOWING CONTEST at Schooner Wharf
Bar, 202 William St. Free Entry

SATURDAY, APRIL 22nd

NOON - SOUTHERNMOST EARTH DAY CONCERT
hosted by Lucy's Rethed Surfers Restaurant & Bar.
Sponsored by Island Mystique, 320 Grinnell - Free Entry

2-5PM - The Great CONCH REPUBLIC DRAG RACE on DUVAL
benefitting the Petronia Street Neighborhood Association. Sponsored
by Bourbon St. Pub, 724 Duval. Free Entry *Signup at event only

7PM - CONCH REPUBLIC: THE MUSICAL at The Studios of Key West,
533 Eaton St. Sponsored by Fringe Theater - \$35

6-9PM - The ROYAL FAMILY ELECTION benefitting the Conch Republic
Foster Children's Fund for Wesley House. Hosted by Rick's & Durlly Harry's
Complex, 202 Duval - Free Entry

SUNDAY, APRIL 23rd

HIGH NOON - CONCH REPUBLIC SECESSION RE-ENACTMENT at Mallory Sq.
Sponsored by Fringe Theater - Free Entry *Mock border protest signs encouraged.

7PM - CONCH REPUBLIC: THE MUSICAL at The Studios of Key West,
533 Eaton St. Sponsored by Fringe Theater - \$35

MONDAY, APRIL 24th

1PM - CONCH CRUISE Hosted by Fury Water Adventures Sponsored by
Paradise Pizza, 631 Greene - \$55 (limited seating) *Includes food and beverages. 12:30 Check In

TUESDAY, APRIL 25th

4:30PM - FLORIDA KEYS SPCA MARCH OF THE SEA DOGS PET STROLL
hosted by Tattoos & Scars Saloon, 512 Greene St - Free to stroll \$10 Contest entry.

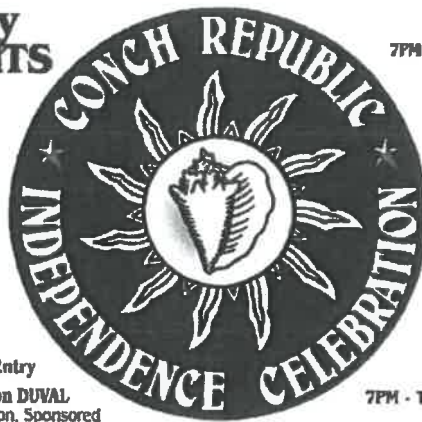
6PM - MILITARY MUSTER & COCKTAIL PARTY hosted by The Gardens Hotel,
526 Angela - \$10 Entry

9PM - CAPTAINS' MEETING FOR THE GREAT BATTLE at Schooner Wharf Bar,
202 William St. - Mandatory for Great Battle Participants

WEDNESDAY, APRIL 26th

6PM - CONCH REPUBLIC HASH - HARES N' HOUNDS FUN RUN
800 United St. Pirate theme! \$10 entry (Beer included)

6PM - FRESHWATER CONCH GALA Sponsored by The Florida Weekly,
Key West Edition, hosted by Blue Macaw, 804 Whitehead St.



THURSDAY, APRIL 27th

7PM - DUVAL STREET MILE, 1316 Duval Street - \$25 adult /
\$18 HS student (14-18) / \$12 for 13 & Under.

8PM - THE "WORLD'S LONGEST PARADE"
Sponsored by Florida Keys Media Network
Parade Musters at 7, and rolls at 8!

9PM - AFTER PARADE - AFTER PARTY at
Schooner Wharf Bar, 202 William St. Free Entry.

FRIDAY, APRIL 28th

2PM - CONCH REPUBLIC CONCH FRITTER EATING
CONTEST benefitting Autism Speaks. Sponsored by
Parrot Key Hotel & Resort and hosted by Smokin' Tuna
Saloon, 4 Charles St - 1pm signup* Free Entry

6PM - THE GREAT BATTLE SHORE-SIDE
VIEWING PARTY at Mallory Square - Get there
early for the best views!

7PM - THE CONCH REPUBLIC NAVAL PARADE & GREAT
BATTLE Bring your stale Cuban bread!

9PM - SURRENDER CEREMONY & VICTORY PARTY
at Schooner Wharf Bar, 202 William St. Free Entry

SATURDAY, APRIL 29th

10AM-5PM - The CONCH REPUBLIC CRAFTS SHOW & FOOD FEST on Duval
Street Sponsored by Key West Cultural Preservation Society. Visit our Conch
Republic Command Center on the corner of Duval & Greene

NOON - CONCH CRAWL featuring Tattoos & Scars, Lazy Gecko,
Chicago's, Rumor Lounge, Cowboy Bill's Honky Tonk Saloon,
and Rick's Bar. Sponsored by Shots & Cigars. Tickets available
201 Ann St. or the Conch Republic Command Center.

2PM - RED RIBBON BED RACES benefitting Aids Help
Sponsored by Bourbon St. Pub and 801 Bar. Registration at
New Orleans House or at event. \$100 entry (5-person teams)

7PM - The PIRATE'S BALL & COSTUME COMPETITION
at SCHOONER WHARF BAR 202 William St. Free Entry

SUNDAY, APRIL 30th

11AM - CONCH REPUBLIC DIPLOMATS BRUNCH
hosted by Hog's Breath Saloon - Sponsored by Destination Catering
& Events!, 400 Front St - \$35 (limited seating)

For more information, visit The Office of the Secretary General
of the Conch Republic at ConchRepublic.com, follow us
on FaceBook, or text us for information (305)942-8182.

**"LONG LIVE THE CONCH REPUBLIC
AND LONG LIVE EACH AND EVERY ONE OF YOU!"**

SIR PETER ANDERSON: 12 JAN. 1947 - 16 JUL. 2014



From The Desk Of Jim Gilleran

Thursday, November 30, 2017

To: City Of Key West City Manager, Mr. Jim Scholl

Sir,

Please see my attached application in regards to date(s) requested to hold a special event at The Truman Waterfront Amphitheatre.

Conch Republic Independence Celebration LLC is a corporation that I solely own. I am invigorated to restore The Conch Republic Independence Days Celebration, which has a long, storied history in our community.

To be clear: The Conch Republic Independence Days Celebration, under my purview, will maintain all of the current established community-oriented events that reflect on the motto of "One Human Family".

As an adjunct to the Conch Republic Independence Days Celebration, I am seeking your support in establishing date(s) in the future for a locally-operated and managed live music concert to be held annually at The Truman Waterfront Amphitheatre. This event will highlight local musicians.

Date(s) requested are: Saturday, April 28, 2018; Saturday, April 27, 2019; Saturday, April 25, 2020; Saturday, April 24, 2021; Saturday, April 30, 2022; Saturday, April 29, 2023; Saturday, April 27, 2024; Saturday, April 26, 2025; Saturday, April 25, 2026; Saturday, April 24, 2027.

Respectfully submitted,



James Gilleran

President, Conch Republic Celebration LLC

James R. Gilleran 801 Duval St. Key West, FL 33040
Phone: (305) 304-2400 Fax: (305) 292-4025
E-Mail: jamesgilleran@gmail.com



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Conch Republic Independence Celebration, LLC
Truman Waterfront Amphitheatre

Live Music on April 28, 2018, April 27, 2019, April 25, 2020, April 24, 2021, April 30, 2022, April 29, 2023, April 27, 2024, April 26, 2025, April 25, 2026, April 24, 2027

I **James Gilleran** being authorized to act on behalf of and legally bind **Conch Republic Independence Celebration, LLC** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Signature of Applicant

Print Name

Print Name

Date

Date

Key to the Caribbean - Average yearly temperature 77° F.

Initials of Applicant



ATTACHMENT C: ADDITIONAL PROVISIONS

The licensee is subject to the following additional provisions:

1. The City identifies a single Point of Contact, Mr. Doug Bradshaw, Port Project Manager of Key West, phone (305) 809-3792 or Cell (305) 797-8361, who will provide license provision oversight and enforcement for the full term of the license.
2. Prior to use of the premises Licensee must provide a \$_____ refundable deposit and a \$_____ nonrefundable payment for use of the property. This payment shall be delivered to the Port office at P.O. Box 6434, Key West, FL 33041-6434. All checks shall be made payable to Licensors. Utilities used by Licensee will be charged at current rates. Any additional costs that will be incurred by the City (security, fire protection, public works, Navy, etc.) must be paid to the City to those departments. Assignment of damage cost or noncompliance penalties will be at the discretion of the City of Key West. Additional charges may be made after the activity if required.
3. All utility use must be coordinated through Doug Bradshaw. Any modification to utilities to support the activity will be at the sole cost of the Licensee.
4. Licensee is responsible for obtaining necessary permits required by any other agencies pertaining to this event such as Federal, State, Local, Coast Guard, Navy, Marine Sanctuary, etc. and is responsible of providing proof of permit prior to entering into an agreement with the City of Key West.
5. Licensee must provide the City with a detailed schedule for activities.
6. The activities each day shall conclude not later than 6 p.m. nor begin before 8 a.m. without prior approval by Licensors.
7. No generators associated with the event shall operate after 6 p.m. and before 8 a.m.
8. The leased site must be maintained in an orderly and neat condition. Licensors may request Licensee to improve conditions of site within reason if conditions become unacceptable.
9. The Licensee shall notify the Truman Annex Master Property Owner's Association (TAMPOA) at least 30-days prior to the activity.
10. Ingress/egress by the licensee shall be coordinated with the Licensors.
11. The Licensee must provide or ensure 24-hour security for the licensed area either thru security guard or by fencing with locking gates.
12. City of Key West personnel shall be allowed access to the site at all times.
13. Licensee shall provide sufficient personnel to ensure proper and safe operation of the activity.

Initials of Applicant

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14. Licensee may not stay overnight on City of Key West property without prior approval by Licensor.
15. Entrance to City of Key West buildings is not authorized.
16. No alcoholic beverages/non-prescription drugs or food may be brought on or sold on Licensor's property without prior approval from the City Commission.
17. Licensee must provide own portable toilets.
18. No trash may be left on site. Use of City of Key West dumpsters is not authorized unless prior approval is obtained.
19. Any use of NOAA's property or seawall must be coordinated with NOAA.
20. Use of the inner basin to anchor boats is not authorized.
21. No hazardous material or waste shall be used or stored on the premises without submitting a Hazardous Waste Handling and Spill Plan to the City of Key West.
22. Licensee is responsible for any and all environmental cleanup, restoration, fees, fines, etc. associated with the activity and shall put in place any and all measures to eliminate environmental contamination to the property that may be caused by the activity.
23. An environmental plan shall be submitted to the City detailing how Licensee will handle environmental waste such as lead based paint.
24. Licensee must take part in pre- and post-activity walk-through inspections with the Licensor's point of contact, or designee.
25. Licensee shall provide the Licensor's Point of Contact copies of all applicable deposits, insurance policies in force at the time of the license, and payments to City of Key West associated with this license.
26. All trash (including waste oil) and equipment including portable toilets and trailers shall be removed from the property no later than close out of business of the last day of this license. Licensee should plan accordingly. Licensor's may impose additional fees for use of property beyond license dates.
27. Licensee may be required to suspend activity as directed by City Staff during special events that occur at the Truman Waterfront.
28. In rare cases the Licensee at their sole expense may be required to move the activity to another location at the Truman Waterfront or off of the Truman Waterfront property if development of the Truman Waterfront and the activity are in conflict. Every effort will be made to avoid this occurrence.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature J. A.



THE CITY OF KEY WEST

Parking Division

1370 White Street

Key West, FL 33440

Parking Requests or Special Events

Please indicate the Special Event Parking requests below:

Parking For 100 Bicycles

Parking For 50 Automobiles

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

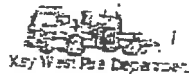
Key West Bight Rates: \$3.50 per hour or \$28.00 per day per space

On-Street Meter Rates: \$3.00 per hour or \$20.00 per day per space

Modification of rates can only be approved by Commission.

If you have any questions, please contact John Wilkins, Parking Director at (305) 309-3855 or email jwilkins@cityofkeywest-fl.gov

(305) 309-3855 jwilkins@cityofkeywest-fl.gov



KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE

Please Check All That Apply To This Event

Cooking

- ☐ Deep Frying/Open Flame
- ☐ Charcoal Grill
- ☐ Gas Grill
- ☐ Food Warming Only
- ☒ Catered Food
- ☐ Plan for Cooking Oil Disposal
- ☐ No Cooking on Site

Electrical Power

- ☐ Generator
- ☒ 10 AC with Extension Cords
- ☐ DC Power

Road Closure

- ☐ Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt)

- ☐ Flame Resistance Certificate
- ☐ Size, Type, Location of Tent(s)

Food Booths

- ☐ Food Booths - Total # _____
- ☒ Vendor Booths - Total # 4
- ☐ Total Number of Booths - _____

Parade

- ☐ Floats - Total # _____



FLORIDA
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CORPORATION
SEARCH

[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Detail By Document Number](#) /

Detail by Entity Name

Florida Limited Liability Company

CONCH REPUBLIC INDEPENDENCE CELEBRATION, LLC

Filing Information

Document Number L10000025204
FE/EIN Number 27-2080154
Date Filed 03/05/2010
Effective Date 03/05/2010
State FL
Status ACTIVE
Last Event REINSTATEMENT
Event Date Filed 11/30/2017

Principal Address

801 Duval Street
KEY WEST, FL 33040

Changed: 11/30/2017

Mailing Address

8011 Duval Street
KEY WEST, FL 33041

Changed: 11/30/2017

Registered Agent Name & Address

Gilleran, James
801 Duval Street
KEY WEST, FL 33040

Name Changed: 11/30/2017

Address Changed: 11/30/2017

Authorized Person(s) Detail

Name & Address

Title President

Gilleran, James r
801 Duval Street
KEY WEST, FL 33040

Annual Reports

Report Year	Filed Date
2015	04/23/2015
2016	04/11/2016
2017	11/30/2017

Document Images

11/30/2017 -- REINSTATEMENT	View image in PDF format
04/11/2016 -- ANNUAL REPORT	View image in PDF format
04/01/2016 -- CORLCRACHG	View image in PDF format
04/01/2016 -- LC Revocation of Dissolution	View image in PDF format
01/20/2016 -- VOLUNTARY DISSOLUTION	View image in PDF format
04/23/2015 -- ANNUAL REPORT	View image in PDF format
05/01/2014 -- ANNUAL REPORT	View image in PDF format
04/29/2013 -- ANNUAL REPORT	View image in PDF format
04/29/2012 -- ANNUAL REPORT	View image in PDF format
04/22/2011 -- ANNUAL REPORT	View image in PDF format
03/05/2010 -- Florida Limited Liability	View image in PDF format

Event Name: *Cough Republic Experience Celebration*
concert Event Tampa waterfront
April, 28, 2018

Special Event Checklist

Everything must be checked off before
submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	N/A
✓	\$50.00 for Noise	N/A
✓	Ordinance initialed	
✓	Recycling checklist completed	
	Recycling deposit \$1,000.00	
	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	N/A
✓	Insurance naming the City as additional insured	Forthcoming
✓	Financial of previous event (If applicable)	1st time event
	Release & Indemnification Form	
	Site Map (where barricades, stages, etc are to go)	
	Letter from non profit that states they will be receiving the funds	

Amph Theatre



**CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT
APPROVALS**

EVENT: *Benin Republic Independence Celebration*
DATES: *APRIL 28, 2018* *3:00pm - 9:00pm*

DEPARTMENTS

COMMENTS

EVENTS (INITIAL SIGNOFF)

Mana R. (initials) *12/27/2017*
SIGNATURE DATE

COMMUNITY SERVICES

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT

SIGNATURE DATE

PORT AND MARINE SERVICES

SIGNATURE DATE

CODE COMPLIANCE

Jim G. (initials) *8 Jan 18*
SIGNATURE DATE

ENGINEERING

SIGNATURE DATE

UTILITIES

SIGNATURE DATE

SPECIAL EVENT PERMIT HAS BEEN APPROVED DENIED



THE CITY OF KEY WEST

Post Office Box 1400 Key West, FL 33041

To: James Gilleran

From: Division Chief/Fire Marshal Alan Averette

Date: January 8, 2018

Reference: Conch Republic Independence Celebration Concert

This office reviewed the special event application for the Conch Republic Independence Celebration Concert to be held at the amphitheater April 28, 2018. The following conditions apply:

- **This year's event will require an EMS crew standing by.**
- Potential for this event to cause strain on Fire and EMS resources.
- Previous events of this nature have required the emergency response of Fire and Rescue units.

Event organizer is responsible for rescue personnel @ \$40.00 an hour each.

Any cooking that takes place on city property needs to have a Life Safety Inspection.

Event organizer is responsible for Fire Inspectors @ \$40.00 an hour each. They will be present for the entire event to conduct a Fire Safety Watch.

If I can be of any further assistance please contact me.

Alan Averette, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
aaverett@cityofkeywest-fl.gov.

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3266 L53M W3X

Maria Ratcliff

From: Gary Volenec
Sent: Monday, January 08, 2018 9:36 AM
To: Maria Ratcliff; Richard Sarver; Tara Stansbury; Steve Torrence; Alan Averette; Rod Delostrinos; Rogelio Hernandez; Jim J. Young
Subject: RE: Conch Republic Independence Celebration Concert at Amphitheatre

Maria – For what it's worth, I would only accept the agreement for this year. I would not want to tie down the Amphitheater for 10 years prior to getting a Venue Manager on Board.

Gary

Gary J. Volenec, P.E.

City Engineer
City of Key West
305 809-3967



From: Maria Ratcliff
Sent: Monday, January 08, 2018 9:19 AM
To: Richard Sarver <rsarver@cityofkeywest-fl.gov>; Tara Stansbury <tstansbury@cityofkeywest-fl.gov>; Steve Torrence <storrence@cityofkeywest-fl.gov>; Alan Averette <aaverett@cityofkeywest-fl.gov>; Rod Delostrinos <rdelostrinos@cityofkeywest-fl.gov>; Rogelio Hernandez <rhernandez@cityofkeywest-fl.gov>; Jim J. Young <jjyoung@cityofkeywest-fl.gov>; Gary Volenec <gvolenec@cityofkeywest-fl.gov>
Subject: Conch Republic Independence Celebration Concert at Amphitheatre

They are asking for a ten year agreement at the Amphitheatre as well as the Conch Republic Days Celebration. Thank you!

I have been instructed to put this on the 17th Commission meeting which the agenda setting is this morning. Please forward asap. Thank you!

Maria Ratcliff
Executive Administrator to the City Manager &
Special Events Coordinator
City of Key West
1300 White Street
Key West, Florida 33040
Phone: 305 809-3881
Fax: 305 809-3886



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/16/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Porter Allen Company, Inc. 513 Southard Street Key West FL 33040	CONTACT NAME: Maria Gonzalez PHONE (AG, Ho, Ext): (305) 294-2542 FAX (AG, Ho): (305) 296-7985 E-MAIL ADDRESS: maria@porteraliencompany.com
INSURED JMD Development, Inc. and 801 Bourbon, Inc., 801 Duval Street Key West FL 33040	INSURER(S) AFFORDING COVERAGE INSURER A: Houston Specialty Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: CL1811607615 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTY	TYPE OF INSURANCE	ADOL INSR W/O/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		HOSPX1001814-02	5/7/2017	5/7/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		HOSPX1001814-02	5/7/2017	5/7/2018	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER (305) 809-3978 City of Key West PO BOX 1409 Key West, FL 33041	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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