



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

MEMORANDUM

**TO:** Jim Scholl, City Manager

**FROM:** John Fallon, Fleet Services Manager

**VIA:** Greg Veliz, Assistant City Manager  
Marcus Davila, Director of Community Services

**DATE:** February 1, 2018

**SUBJECT:** Purchase of three (3) Toyota Prius C Hybrids

**ACTION STATEMENT:** Authorizes the purchase of three (3) Toyota Prius C Hybrid from Keys Auto Center for \$59,568.00, pursuant to the City of Key West code section 2-797 (3), purchases and acquisitions under contracts of federal government and the state or its political subdivisions, via the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA17-VEL25.0. Section 2-797 (3) (b) provides local vendors the opportunity to compete with Florida Sheriffs Association and Florida Association of Counties Bid No. FSA17-VEL25.0.

**BACKGROUND:**

On October 1, 2017 the Florida Sheriffs Association and the Florida Association of Counties published a memorandum stating they have successfully conducted its 25th statewide competitive bid for vehicles which includes trucks, backhoes, motor graders, agriculture type tractors, skid steer loaders and regenerative air street sweepers. The contract is effective beginning October 13, 2017 through September 30, 2018.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida as listed on page 2 of the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA17-VEL25.0.

The Toyota Prius listed in the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA17-VEL25.0 are 2018 Toyota Prius C Hybrid (p.454). This is the base model. There are options listed as

*Key to the Caribbean – Average yearly temperature 77° F.*

add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

City of Key West code section 2-797 requires the verification that the items to be procured are not available locally. In this case, such vehicles are available and Keys Auto Center has elected to match the prices published in the Florida Sheriffs Association and Florida Association of Counties Bid No. FSA17-VEL25.0 contract.

**PURPOSE AND JUSTIFICATION:** The City of Key West relies on various departments and internal functions to operate on a daily basis. These job functions require regular travel throughout the City to perform a variety of work related tasks. The reliability of transportation and equipment for these positions directly impacts the performance of many departments throughout the entire City.

**FINANCIAL IMPACT:**

The total in the FY 2017-2018 operating budget is \$73,866 and is funded by account number 101.1900-519.64, to cover the purchase of two Prius' for the Building Department and one for Code Compliance.