CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s): Sloppy Joe's Bar
Address of Applicant(s): 201 Duval, Key West, FL 33040
Phone Number of Applicant(s): (305) 296-2388, ext. 121
Name of Non-Profit(s): Hemingway Look-Alike Society (donation directly to Community Foundation of the Florida Keys – HLAS Scholarship Fund)
Address of Non-Profit(s): c/o Stephen Terry/Treasurer, 1108 W Charter St., Tampa, FL 33602
Phone number of Non-Profit(s): (727) 567-5448
Amount or Percentage of Revenue Non-Profit(s) anticipates receiving: 25% Gross Revenue or \$1,000.00 whichever is greater from event revenue on Greene Street only. Does not include inside bar/food/merchandise revenue.
Date(s) of Event: Saturday, July 21, 2018
Hours of Operation: Noon-11:00pm
Estimated/anticipated number of persons per day:
Location of Event: Greene Street between Duval Street and Ann Street
Street Closed: 11:00am to Midnight
Detailed Description of Event: Sloppy Joe's 38th Annual Hemingway® Look-Alike Contest.
Photos, cake, rum tasting and Running of the Bulls in the afternoon and outside seating in the
evening. HLAS will sell red berets, all proceeds to scholarship fund
Noise Exemption required: Yes No _X
Alcoholic beverages sold/served at event: Yes X No
The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s) permitee agrees to assume full responsibility and liability for, and to indemnify and defend the City against all suits for or by reason of any injury to any person or damages to any property of the parties hereto or of third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, agents or employees.

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

- 1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
- 2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
- 3. The Permittee will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000.000
Business Automobile Liability with minimum limits of 1,000.000
Statutory Worker's Compensation Coverage
Employers Liability with minimum limits of \$1,000.000 injury by Accident
\$1,000.000 injury by Disease
Policy Limits and \$1,000.000 injury by Disease - Each Employee

If Alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the Permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000.000. Host Liquor Liability coverage will not be acceptable. If the Permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the Permittees' Commercial General Liability policy.

Sponsor's Signature.

- 4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

 Sponsor's Signature
- Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty

police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature

- 6. Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation reseived from the event.

 Sponsor's Signature
- Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

 Sponsor's Signature
- Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thatty days before the event. Processing fee for the application is \$50.00.

 Sponsor's Signature
- 9. All applications are subject to approval at the discretion of the City Manager and/or City Commission

 Sponsor's Signature
- 10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

 Sponsor's Signature
- 11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

 Sponsor's Signature
- 12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

 Sponsor's Signature
- 13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during

the special event.

Sponsor's Signature

- 14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

 Sponsor's Signature
- 15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

 Sponsor's Signature

- 16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

 Sponsor's Signature
- 17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city is website. This will help you develop your plan.

 Sponsor's Signature
- 18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature

Complete Checklist for Event Recycling City of Key West

0	Identify contact person at the festival responsible for working with recycling. Name of person: Jerry Herry Phone number: 305 29 6 2380 x 130
0	Identify the recyclable commodities that will be used by the public and behind-the-scenes. Aluminum Glass #1 Plastic #2 Plastic Steel Corrugated Cardboard Other:
0	Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, I recycling container for every I trash barrels will be used). Amount of recycling and garbage containers needed:
0	Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825. Arrangements made:
0	Capacity of containers on grounds: Sincic Streum (2) 616 Scl 6115 Contact person for containers: 1614 Hindress Phone #: 305 ZGC Z388x 130
0	Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers. YECLICLE SIGNS TO PLEASE OF WINS
0	Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds. No lines & cleaned
0	Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container. Arrangements made: CSC CSC
0	Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility. Arrangements made:
0	Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
	Oversee the delivery of containers and placement of signs.
)	Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

	containers must be adjacent to trash barrels in order to reduce contamination problems.	
0	Monitor recycling containers for correct usage during the event and take actions to solve problems. Problems: Actions taken:	OK
0	View trash barrels and note any recyclables in the trash. Take actions to solve problems. Problems:	
	Actions taken:	
	Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program Comments:	E 1C
0	Ensure that recyclables are removed and taken to the large container when bins are full and that (2) liner bags are replaced.	<u></u>
0	At the end of the event, remove signs and arrange for their return to owners.	
0	Place recycling containers in the pick-up location, as arranged with the providers of the containers.	<
0	Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels. Amount of material:	
	Contamination:	
0	Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.	A
0	Share the results with event organizers.	
0	Security deposit of \$1000.00 must be submitted prior to the event.	
)	Security deposit returned	
	For more information about event recycling and waste reduction, contact Waste Management at	

For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825

Sloppy Joe's Hemingway Look-Alike Contest/Running of the Bulls

Saturday, July 21, 2018 Noon-11:00pm

Recycle Plan

Recycle Coordinator: Jerry Henderson

Recycle Coordinator will:

- Inform Sloppy Joe's Staff of recycling policy
- Coordinate recycling containers on street (extra bins will be leased if necessary)
- Recycled items will be pickup by Waste Management through our business account
- Report recycled materials to the City of Key West (809-3747)
- Ensure waste containers are placed throughout event area
- Make sure recyclables and trash are separated

Minimum City Requirements:

1. Recycle bins for cans and bottles within 50 feet of all drink/drink sales locations

We'll have Running of the Bulls and Photos with Papa Noon-3pm. No food or bar will be set up on the street during this time.

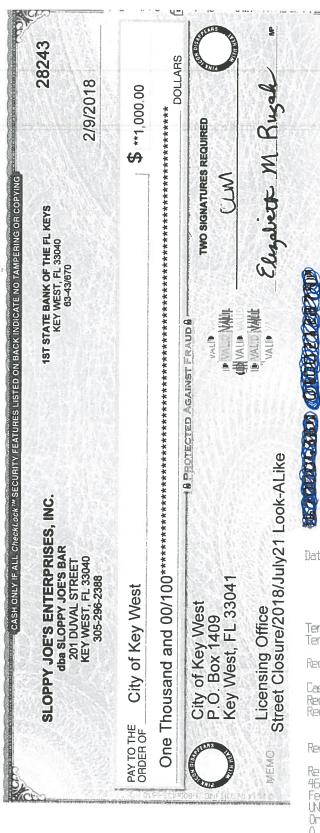
We'll have one bar set up 5:00pm-11:00pm with recycle containers.

- 2. Sloppy Joe's staff will separate bottles, cans and cardboard into businesses appropriate sorting area
- 3. Recyclables will be picked up by Waste Management
- 4. Cardboard will be recycled through our business Waste Management account
- 5. Recycle bins will be clearly marked to reduce sorting time



THE CITY OF KEY WEST

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.



Date: 3/6/2018 9:00:26 AM Receipt Number: 35151 Amount: \$1,000.00

FOR DEPOSIT ONLY ADDOUNT 0100903036 Tender Type:16% Tender Amount: \$1,000.00

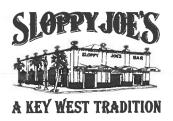
Receipt Header:

Cashier Id: KEYWESTl\awoods Receipt Date: 3/6/2018 9:00:26 AM Receipt Number: 35151

Receipt Details:

Reference ID: 4610i Fee Code Version: UNUSUAL PAYMENTS – ZZ UNUSUAL PAYMENTS – ZZ UNUSUAL PAYMENT Number: O Originator Payment Date:

Payment Type:
ALL CASH REDEIPTS
Transaction Amount:
\$1,000.00
Additional Comments: SLOPPY JOE'S ENTERPRI
SES INC



Sloppy Joe's is requesting street closure from the City of Key West for the following **2018 Street Event** on Greene Street between Duval and Ann:

Benefits the Hemingway Look-Alike Society (FL Keys Scholarships)
Sloppy Joe's 38th Annual Hemingway® Look-Alike Contest
Running of the Bulls
Saturday, July 21, 2018 11:00 am-Midnight

Business Name	Address	Name	Signature	
THE GREEN ROOM	501 GREENE ST. 137 DUVAL ST.	BLAKE FELDMAN	Blake Feld	
JV Rent All	503 green ST	Heren STIR libed	Howen STWELL	
Souther sports (.	17 1 Cruen & H	King John	em I	
Island Silver	141 Ohral St	Marie Goitone	Hairles	_
Island Cigar	501 Greens St.	Marie Ciortony.	Main Cuty	1
PARASISE PIZA	JOB CROWN	ST. THOMASA	Morson The	
KWKLP Co.	511 Greene St.	Styphane Pirair	1 Du	
Ky West Swimuca	JII Greenest	Stanya March	the M	
V		V		
1				

AMULLEN



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT Ann Mullen			
Hub International Florida 1560 Orange Avenue Suite 750 Winter Park, FL 32789		PHONE (A/C, No, Ext): (407) 893-3876 FAX (A/C, No):			
		E-MAIL ADDRESS: ann.mullen@hubinternational.com			
		INSURER(S) AFFORDING COVERAGE			
		INSURER A: Tokio Marine Specialty Insurance Company	23850		
INSURED	Sloppy Joe's Enterprises Inc. 101 Ann Street Key West, FL 33040	INSURER B: The Travelers Indemnity Company of America	25666		
Sloppy Joe's Enterp		INSURER C : ICW Group	23787		
		INSURER D :			
Key West, FL 33040		INSURER E:			
		INSURER F:			
COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:			

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD

INSR	TYPE OF INSURANCE	ADDL SU	BR POLICY NUMBER	POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMITS	3
Α	X COMMERCIAL GENERAL LIABILITY				, , , , , , , , , , , , , , , , , , ,	EACH OCCURRENCE	s 1,000,000
	CLAIMS-MADE X OCCUR	x	PPK1628084	04/01/2017	04/01/2018	DAMAGE TO RENTED	s 100,000
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	s 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER					GENERAL AGGREGATE	s 2,000,000
	POLICY JECT LOC					PRODUCTS - COMP/OP AGG	s 2,000,000
	OTHER						\$
В	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	s 1,000,000
	X ANY AUTO		BA1H985514	04/01/2017	04/01/2018	BODILY INJURY (Per person)	\$
	OWNED AUTOS ONLY SCHEDULED AUTOS					BODILY INJURY (Per accident)	S
	HIRED AUTOS ONLY NON-OWNED						PROPERTY DAMAGE (Per accident)
					1		\$
Α	UMBRELLA LIAB X OCCUR					EACH OCCURRENCE	s 10,000,000
	X EXCESS LIAB CLAIMS-MADE	E	PUB577123	04/01/2017	04/01/2018	AGGREGATE	S
	DED X RETENTIONS 0					Aggregate	s 10,000,000
С	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					X PER OTH- STATUTE ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A	WFL 5035082 00	12/21/2017	12/21/2018	E.L. EACH ACCIDENT	s 500,000
	(Mandatory in NH)	NIA				E.L. DISEASE - EA EMPLOYEE	s 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	s 500,000
			7				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Key West is named as an additional insured on the general liability coverage arising from the operations of the named insured. This is for ALL
EVENTS during the policy year. The Policy has been paid in full and cannot/will not be cancelled for non-payment. The policy is in effect until 4/1/18.

CERTIFICATE HOLDER	CANCELLATION		
City of Key West PO Box 1409 Key West, FL 33040	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
Ney 11034, 12 30040	AUTHORIZED REPRESENTATIVE		

PROFIT & LOSS STATEMENT SLOPPY JOE'S LOOK-ALIKE CONTEST 2017

EVENT DATE: July 22, 2017 Running of the Bulls Greene Street

Registration Fees (net) HLASociety Membership Fees Payable:	\$5,760.32 \$1,830.00	EXPENSE
Sales Tax Liability from entry fees Contestant Shirts: Liquor License Extension: Outside bar (did not set up) City of Key West Print Ad for Street Closure Police (one officer, one motorcyle officer) City of Key West Security Deposit: City of Key West refund HLAS Membership Fees paid to society Community Foundation of the FL Keys:	\$0.00 donation Totals: INCOME	\$401.88 \$1,256.42 \$100.00 \$0.00 \$52.15 \$695.00 \$1,000.00 (\$1,000.00) \$1,830.00 \$1,000.00 EXPENSE \$5,335.45



THE CITY OF KEY WEST

P.O. BOX 1409 KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Sloppy Joe's Enterprises, Inc.
37th Annual Hemingway's Look-A-Like
Contest

Saturday,

July 21,2018

I Chris Mullins being authorized to act on behalf of and legally bind Sloppy Joe's Enterprises, Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

DONNA FOWARDS

Print Name

3-1-18

Signature of Applicant

CURIS L. MULLINS
Print Name

Print Name

Date

Key to the Caribbean - Average yearly temperature 77° F.

"PAPA" HEMINGWAY LOOK-A-LIKE WINNERS

2017 ~ RICHARD FILIP (TX)

2016 ~ DAVID HEMINGWAY (NC)

2015 ~ CHARLIE BOICE (FL)

2014 ~ WALLY COLLINS (AZ)

2013 ~ STEPHEN TERRY (FL)

2012 ~ GREG FAWCETT (NC)

2011 ~ MATI' GINEO (FL)

2010 ~ CHARLIE BICHT (FL)*

2009 ~ DAVID DOUGLAS (TX)

2008 ~ TOM GRIZZARD (FL)

2007 ~ LARRY AUSTIN (FL)

2006 ~ CHRIS STORM (TX)

2005 ~ BOB DOUGHTY (FL)*

2004 ~ JOHN STUBBINGS (NC)

2003 ~ MIKE.STACK (NY)*

2002 ~ RON THOMAS (AZ)

2001 ~ CAP'TAIN DENNY WOODS (OH)

2000 ~ CARLIE COLEY (GA)*

1999 ~RICK KIRVAN (FL)

1998 ~ DON DUNCAN (FL)

1997 ~ BART BARTON (TN)

1996 ~ ROGER HEGEMIER (OH)

1995~BILL FOUNTAIN (FL)

1994 ~ JOHN PETERSEN (FL)*

1993~FRANK MEITZ (FL)*

1991 ~ GEORGE BURLEY (FL)*

1991~BOB ANDERSON (AZ)*

1990 ~FRED BURNHAM (FL)

1989 ~ DICK ROYSTON (FL)

1988 ~TOM COSSELMON (FL)

1987 ~ JACK WATERBURY (ME)*

1986 ~ FRED JOHNSON (FL)

1985 ~ MICHAEL DALLETT (FL)*

1984 ~ BILL YOUNG (FL)*

1983 ~LEO ROST (FL)*

1982 ~ DICK PARRISH (FL)*

1981 ~ TOM FEENEY (FL)*

*DECREASED



February 9, 2018

City Manager City of Key West 525 Angela Street Key West, FL 33041

Dear Sir:

Ms. Donna Edwards, Brand Manager of Sloppy Joe's, worked closely with the Hemingway Look-Alike Society during the 2017 events, and is now working diligently to organize the event for 2018. Again this year Sloppy Joe's made its annual contribution of \$1,000 to the Hemingway Look A-Like Society Scholarship fund which is administered for us by the Community Foundation of the Florida Keys.

I am happy to report that over the last 18 years, the Look-Alike Society has awarded more than \$180,000 in scholarships to deserving seniors at Key West High School and the Florida Keys Community College.

I want to thank you, the city of Key West, and Sloppy Joe's for your gracious hospitality during the Hemingway Festival.

Papa Greg 2012

Greg Fawcett, President

Hemingway Look-A-Like Society

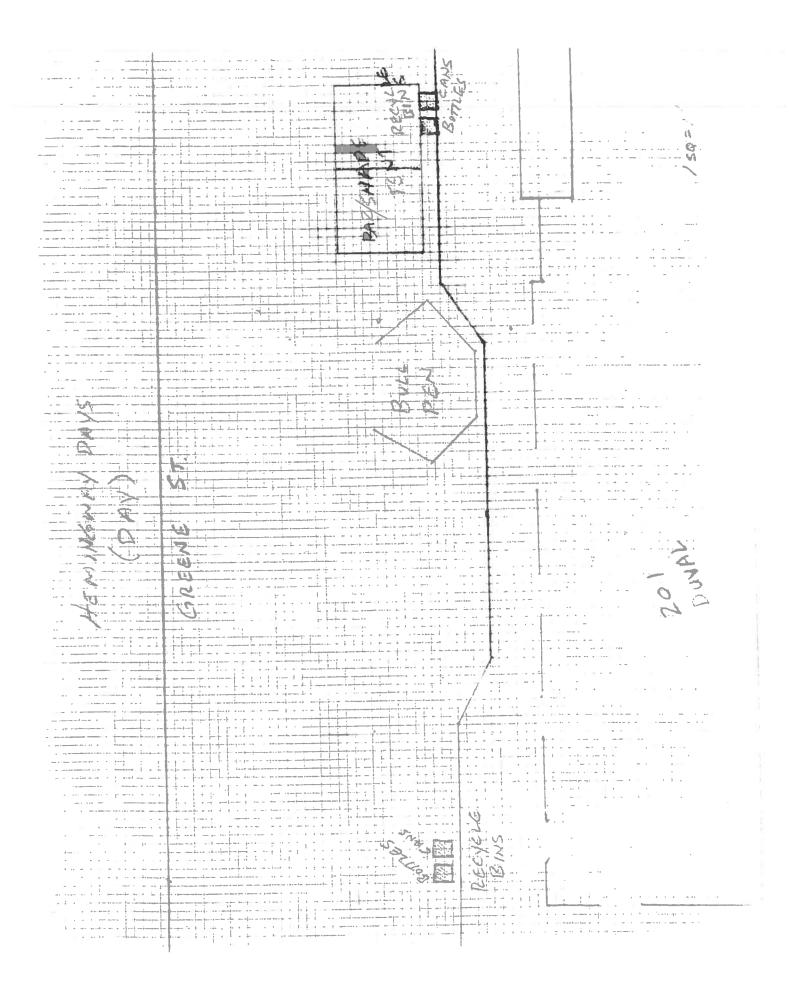


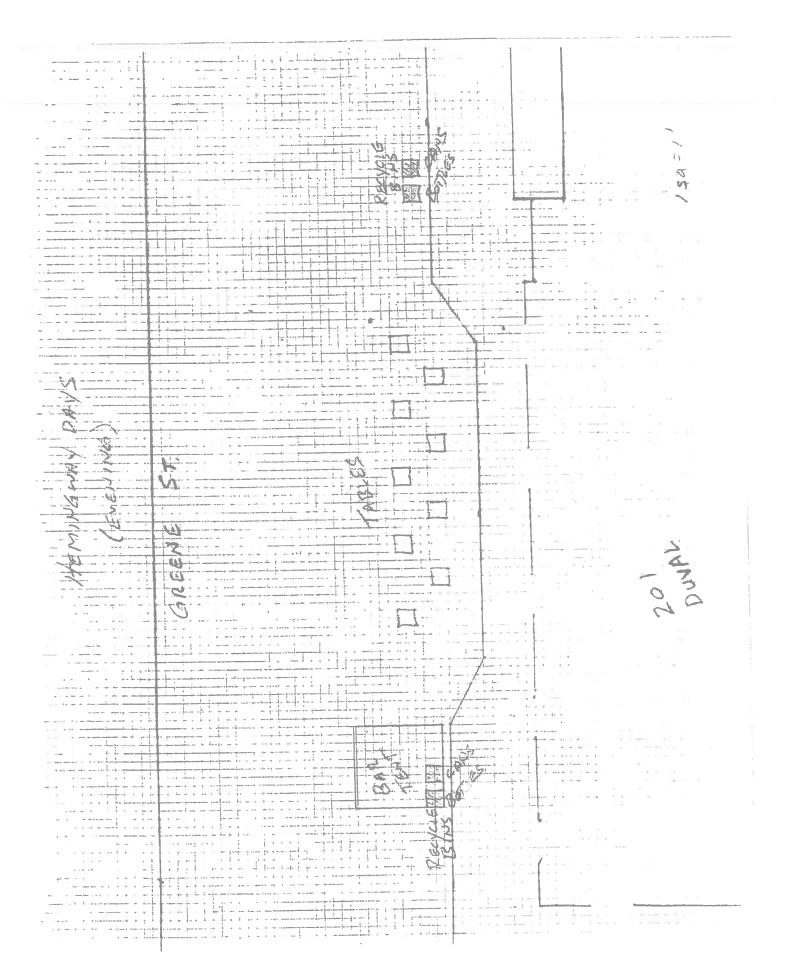
KEY WEST FIRE DEPARTMENT FIRE MARSHAL'S OFFICE

Please Check All That Apply To This Event

Cooking Deep Frying/Open Flame Charcoal Grill Gas Grill Food Warming Only Catered Food Plan for Cooking Oil Disposal No Cooking on Site
Electrical Power Generator 110 AC with Extension Cords DC Power
Road Closure Map of Closed Road with Fire Lane & Vendor Booth(s) Locations
Tents (More Than 200 SqFt.) ☐ Flame Resistance Certificate ☐ Size, Type, Location of Tent(s)
Food Booths Food Booths - Total # Vendor Booths - Total # Total Number of Booths - One temporary bar
Parade Floats - Total #

the





Event Name: Sloppy Joe's Running of the Bulls Saturday, July 21, 2018 Special Event Checklist

Everything must be checked off before submitting the special event application

X	TILE	COMMENTS
V	Special Event Application	
NA	Noise Exemption (If applicable)	
NA	\$50.00 for Noise	
/	Ordinance initialed	
/	Recycling checklist completed	
/	Recycling deposit \$1,000.00	
V	Recycling Plan	
/	Authorization Letter for continuous cleaning of recycled area	
/	Signatures of No Objection of Street closure (If applicable)	
	Insurance naming the City as additional insured	
/	Financial of previous event (If applicable)	
/	Release & Idemnification Form	
\	Site Map (where barricades, stages, etc are to go)	
/	Letter from non profit that states they will be receiving the funds	

V W9 Vendor form

Sloppy Joe's Hemingway Look-A-Like

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL	L SIGNOFF):	CONDITIONS/RESTRUCTIONS
SIGNATURE	DATE	
PUBLIC WORKS		
SIGNATURE	DATE	
POLICE		
SIGNATURE	DATE	
FIRE DEPARTME Alan Averette SIGNATURE	NT 03/02/2018 DATE	SEE ATTACHED MEMO
PORT/KEY WEST	DOT	
SIGNATURE	DATE	
CODE COMPLIAN	NCE	
SIGNATURE	DATE	
KEY WEST PROP MANAGEM		
SIGNATURE	DATE	
PARKING DEPAR	TMENT	
SIGNATURE	DATE	







THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Sloppy Joe's Bar (donna@sloppyjoes.com)

From: Division Chief/Fire Marshal Alan Averette

Date: 03/02/2018

Reference: Sloppy Joe's Hemingway look- a like contest

This office reviewed the special event application for the Sloppy Joe's look-a like contest to be held on the 500 block of Greene Street on July 21, 2018.

The following conditions apply:

The Greene Street closure needs to allow for emergency vehicle passage.

• Event coordinator is responsible for scheduling the inspection with this office.

If I can be of any further assistance please contact me.

Alan Averette, Fire Marshal

Key West Fire Department 1600 N. Roosevelt Blvd. Key West, Florida 33040 305-809-3933 Office aaverett@cityofkeywest-fl.gov

326£ LS3M 1/3%

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT

100		
EVENT:	STOPPY Joe's	Lookalike
DATES:	3/2/	
DEPARTA		COMMENTS
EVENTS (INITIAL SIGNOF	F)	CAR TALLET CAN A CAN THE CONTROL OF THE CAN TH
Muria Ratcus	1 7/24/8	
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