



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

To: Jim Scholl, City Manager

From: Janet Muccino, Project Manager

CC: Greg Veliz, Assistant City Manager
Mark Finigan, Finance Director
Jim Bouquet, Director of Engineering

Date: April 11, 2018

Subject: Approve Addendums to Architectural, Engineering & Environmental Engineering Services Agreements

Action Statement

Approving Addendums to K2M, Inc. General Architectural Services Agreement, Artibus Design LLC, General Engineering Services Agreement and Atkins North America, Inc., Environmental Engineering Agreement to incorporate Federal Contracting Clauses required for FEMA reimbursement. Authorizing City Manager to execute Addendums.

Background

Hurricane Irma made landfall in the Lower Keys on September 10, 2017 as a Category 4 Hurricane, causing significant damage in Key West. Inspections revealed damage to many City facilities.

As the City utilizes existing Architectural & Engineering Services Agreements to perform necessary inspections and designs for repairs, addenda to the services agreements incorporating Federal Contracting Clauses are required for FEMA reimbursement. K2M, Inc. (K2M) agreement was originally approved by Resolution 17-190, Artibus Design LLC (Artibus) agreement was approved by Resolution 17-207 and Atkins North America, Inc. (Atkins) was approved by Resolution 17-299.

Purpose and Justification

Use of the Architectural, Engineering & Environmental Engineering Services Agreements already in place will facilitate repairs of damaged facilities. Incorporation of Federal Contracting Clauses into existing General Services Agreements will allow for FEMA reimbursement of required consulting services.

MEMORANDUM

Financial Issues

There is no direct cost associated with addenda approval.

Recommendation

Staff recommends approval of Addendums to Architectural, Engineering and Environmental Services Agreements to K2M, Artibus & Atkins respectively, to incorporate Federal Contracting Clauses required for FEMA reimbursement and authorize City Manager to execute Addendums.