



## THE CITY OF KEY WEST

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# EXECUTIVE SUMMARY

**TO:** Key West Bight Board

**FROM:** Karen Olson, Port & Marine Services Deputy Director

**DATE:** February 5, 2018

**SUBJECT:** ITB #18-022 Portable Shower Unit Purchase  
Key West Historic Seaport

### ACTION STATEMENT

Approving the purchase of a portable shower unit from AMS Global, Inc., in the amount of \$30,110.

### BACKGROUND

Resolution #18-097 approved Task Order #2, under the FY18 Construction Services Contract, for the Toilet Facility Renovation (Tenant Bathhouse), 253 Margaret Street, Key West Historic Seaport to Allied General Contractors, Inc. We are also currently seeking pricing for the Transient Bathhouse/ Public Toilet Facility renovation. It is anticipated that the Transient Facility Renovation will immediately follow upon completion of Task Order #2.

The above projects need to commence in the slower season as not to disrupt our tenants and guests of the Seaport. The purpose of the portable shower unit is to keep adequate bathing facilities through the duration of both projects.

To expedite the delivery Greg Veliz ACM, for Jim Scholl CM, approved the purchase of the portable shower unit per attached approval letter dated April 4, 2018. This letter allows the trailer to go into production, but does not bind the City to the purchase.

### PURPOSE & JUSTIFICATION

The Key West Historic Seaport solicited ITB #18-022 for the purchase of a Portable Shower Unit. Bids were received on March 28, 2018 by a sole respondent, AMS Global, Inc. in the amount of \$30,110.

EXECUTIVE SUMMARY

**FINANCIAL IMPACT**

Funds will be used from the Buildings account #405-7503-575-6200 (KB1302 Bathhouse Improvements).

**RECOMMENDATION**

Approve the purchase of a portable shower unit from AMS Global, Inc., in the amount of \$30,110.