



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### City Commission

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Tuesday, May 15, 2018

6:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**CALL MEETING TO ORDER 6:00 PM**

**ROLL CALL**

**Present** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

**INVOCATION - Command Chaplain Scott Mason NAS Key West**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**AGENDA**

The Agenda was Approved as Amended.

**PROCLAMATIONS**

1 Maritime Day 2018

**Attachments:** [Proclamation](#)

Received and Filed

2 Police Officers Memorial Day

Attachments: [Proclamation](#)

Received and Filed

3 Bill Verge Day

Attachments: [Proclamation](#)

Received and Filed

**PRESENTATIONS**

City Attorney's Report

City Manager's Report

20 Year Service Award – Sue Harrison, Sr. Deputy City Clerk City Clerk's Office

**CONSENT AGENDA\***

\*Item is considered to be routine and enacted by one motion with no separate discussion, unless requested by a Commission Member or citizen, in which event the item will be removed from the order and considered in its normal sequence on the agenda. The City of Key West may take action on any matter during this meeting, including items that are not set forth within this agenda.

**MINUTES**

\*May 1, 2018 (Regular)

Attachments: [Minutes](#)

Approved

**RESOLUTIONS**

- 5                    \*Appointing Annette Mobley to the Housing Authority of the City of Key West Board of Commissioners.

**Attachments:**     [Resolution](#)  
                              [Request from KWA](#)  
                              [Resume](#)  
                              [Certificate of Mobley Appointment](#)

**Passed**

Enactment No: Res 18-160

- 6                    \*Authorizing the Key West Police Athletic League, Inc. to conduct a Mango Fest at Bayview Park on Saturday, July 21, 2018 from 10:00 A.M. to 6:00 P.M; Pursuant to Terms and Conditions set forth by the City Manager; Authorizing the Sale and Consumption of Alcoholic Beverages within the enclosed area.

**Attachments:**     [Resolution](#)  
                              [Application](#)

**Passed**

Enactment No: Res 18-161

- 7                    \*Authorizing 551 Teen Club of Key West, Inc. to conduct a "Reunion" at Bayview Park on Friday, August 10, 2018 from 6:00 P.M. to 11:00 P.M; Pursuant to Terms and Conditions set forth by the City Manager; Authorizing the Sale and Consumption of Alcoholic Beverages within the enclosed area; Granting a Special Event permit pursuant to Section 6-86 of the Code of Ordinances from 6:00 P.M. to 11:00 P.M.

**Attachments:**     [Resolution](#)  
                              [Application](#)

**Passed**

Enactment No: Res 18-162

- 8                   \*Re-appointing Arthur Dennison to the Citizen Review Board (CRB).

**Attachments:**     [Resolution](#)  
                          [Executive Summary](#)  
                          [Arthur Dennison Application](#)

**Passed**

Enactment No: Res 18-163

- 9                   \*Approving transfer of Mobile Vendor License (MVL) #12777 from Steve Strasinger to Joe Sweeney due to Hardship.

**Attachments:**     [Resolution](#)  
                          [Request to Transfer MVL](#)

**Passed**

Enactment No: Res 18-164

- 10                  \*Ratifying a Procurement Approved by the City Manager pursuant to Section 2-797 (4) (b) of the Code of Ordinances, for Survey Services necessary to modify the Sovereign Submerged Land Lease to complete the Aquarium Basin Seawall replacement at Mallory Square resulting from Hurricane Irma, by Tetra Tech, Inc. in a total not to exceed \$6,820.00 under the City's Environmental Engineering Services Contract, as Amended; Authorizing any necessary Budget Transfers/Amendments.

**Attachments:**     [Resolution](#)  
                          [Executive Summary](#)  
                          [Resolution 14-359](#)  
                          [Resolution 17-299](#)  
                          [Survey Proposal](#)

**Passed**

Enactment No: Res 18-165

- 11                   \*Authorizing its option to renew the Agreement for Administrative Services with Employers Mutual, Inc. (EMI, dba Relation Insurance Services), as the City's Insurance Program Third Party Claims Administrator for the policy period of 10/1/2018 - 9/30/2019; Authorizing the City Manager to execute all documents consistent therewith, upon consent of the City Attorney.

**Attachments:**     [Resolution](#)  
                          [Executive Summary](#)  
                          [Resolution 17-235](#)  
                          [Resolution 16-254](#)  
                          [Resolution 15-184](#)  
                          [Resolution 14-085](#)  
                          [Resolution 13-232](#)  
                          [Resolution 10-113](#)  
                          [Resolution 09-246](#)  
                          [First Amendment to Agreement](#)  
                          [Base Contract Agreement](#)

**Passed**

Enactment No: Res 18-166

- 12                   \*Extending the Master Agreement for Financial Services Pursuant to Section 6.1 of the Contract Between the City of Key West and Arcadis U.S., Inc. for 1 year.

**Attachments:**     [Resolution](#)  
                          [Executive Summary](#)  
                          [Request for Qualification 15-002](#)  
                          [Resolution 15-162](#)  
                          [Arcadis Master Agreement](#)

**Passed**

Enactment No: Res 18-167

- 13                    \*Extending the Master Agreement for Financial Services Pursuant to Section 6.1 of the Contract Between the City of Key West and Black and Veatch Management Consulting LLC for 1 Year.

**Attachments:**     [Resolution](#)  
                              [Executive Summary](#)  
                              [Master Agreement](#)  
                              [Request for Qualification 15-002](#)  
                              [Resolution 15-162](#)  
                              [Business Name Change Request](#)  
                              [Resolution 17-004 B&V Name Change](#)

**Passed**

Enactment No: Res 18-168

- 14                    \*Awarding the Bid of McKenzie Petroleum for a Fuel Contract in response to Fuel Supply Bid #018-014.

**Attachments:**     [Resolution](#)  
                              [Executive Summary](#)  
                              [City Clerk's Bid Tabulation Memo](#)  
                              [Invitation To Bid 18-014](#)  
                              [McKenzie Executed Contract](#)  
                              [McKenzie Bid](#)  
                              [Dion Fuels Bid](#)  
                              [PAPCO Bid](#)  
                              [Pro Energy Bid](#)

**Passed**

Enactment No: Res 18-169

- 15                    \*Approving the attached “Exhibit A” (2018-19) to the “State of Florida Department of Transportation Traffic Signal Maintenance and Compensation Agreement, Contract ARU46”; Authorizing the City Manager to execute any necessary documents, upon consent of the City Attorney.

**Attachments:**     [Resolution](#)  
                              [Executive Summary](#)  
                              [Exhibit A 2018-19](#)  
                              [Resolution 15-224](#)

**Passed**

Enactment No: Res 18-170

- 16                    \*Approving Task Order No. 14 to Atkins North America, Inc. for Construction Monitoring and Permit Compliance Services of Beach Renourishment at Smathers Beach as required by Florida Department of Environmental Protection ( FDEP) and the United States Army Corps of Engineers (USACE) in the amount not to exceed \$182,327.75; Authorizing the City Manager to execute the necessary documents upon the consent of the City Attorney.

**Attachments:**     [Resolution](#)  
                              [Executive Summary](#)  
                              [Task Order No 14](#)  
                              [Invitation to Bid](#)  
                              [Resolution 17-299](#)  
                              [Resolution 14-359](#)

**Passed**

Enactment No: Res 18-171

#### **Approval of the Consent Agenda**

**A motion was made by Commissioner Wardlow, seconded by Commissioner Weekley to Approve the Consent Agenda. The motion was carried unanimously.**

17 Naming the Royal Poinciana Tree as the Official Tree of the City of Key West.

**Attachments:**     [Resolution](#)  
                              [Public Comment](#)  
                              [Letters from the Students Poinciana Elementary](#)  
                              [Letter from Mark Jacob](#)

**A motion was made by Commissioner Payne, seconded by Commissioner Wardlow, that the Resolution be Approved. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 18-172

18 Naming the new streets constructed within the Truman Waterfront Area as set forth in the attached map, to honor historically significant African-American families of the City of Key West.

**Attachments:**     [Resolution](#)  
                              [Narrative](#)  
                              [Truman Waterfront Map #1](#)  
                              [Truman Waterfront Map #2](#)  
                              [Resolution 15-297](#)  
                              [Bahama Village Photos of Historic Baseball Team and Band Members](#)  
                              [Bahama Village Bill Butler-1](#)  
                              [Bahama Village Bill Butler-2](#)  
                              [Bahama Village Sandy Cornish](#)  
                              [Bahama Village Bill Weech](#)  
                              [Bahama Village-Welters](#)  
                              [Bahama Village Black America Series-1](#)  
                              [Bahama Village Black America Series-2](#)  
                              [Bahama Village Neighborhood Article-1](#)  
                              [Bahama Village Neighborhood Article-2](#)  
                              [Bahama Village Neighborhood Article-3](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Wardlow, that the Resolution be Passed. The motion carried by the following vote:**



**Yes:** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 18-173

19

Authorizing the City of Key West to become a "member" of the Seawall Coalition.

**Attachments:**     [Resolution](#)  
                                 [Seawall Coalition Summary](#)  
                                 [Seawall Coalition Members](#)

**A motion was made by Commissioner Wardlow, seconded by Commissioner Lopez, that the Resolution be Passed. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 18-174

20

Authorizing a Design Task Order to Stantec Consulting Services, Inc. for Angela Street improvements from Emma Street to Thomas Street, including American with Disabilities Act (ADA) access, in an amount not to exceed \$23,571.00.

**Attachments:**     [Resolution](#)  
                                 [Executive Summary](#)  
                                 [Stantec Proposal](#)  
                                 [Resolution 17-207](#)  
                                 [Stantec Services Agreement](#)

**A motion was made by Commissioner Weekley, seconded by Commissioner Payne, that the Resolution be Passed. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 18-175

- 21 Authorizing the purchase of 15 Cale CWT Parking Pay Stations, from Cale America, Inc., in an amount not to exceed \$106,250.00, through piggybacking on a Government Contract between Cale America, Inc and the City of Treasure Island.

**Attachments:**    [Resolution](#)  
                          [Executive Summary](#)  
                          [Cale Quote](#)  
                          [RFP Pay stations](#)  
                          [Cale Response to Treasure Island](#)  
                          [Treasure Island Resolution](#)  
                          [City of Treasure Island Contract](#)  
                          [Purchase Order](#)  
                          [CWT Flyer Technical Aspects](#)  
                          [Cale America Support Commitment](#)

**A motion was made by Commissioner Wardlow, seconded by Commissioner Lopez, that the Resolution be Passed. The motion carried by the following vote:**

**Yes:** 7 - Commissioner Kaufman, Commissioner Lopez, Commissioner Payne, Commissioner Romero, Commissioner Wardlow, Commissioner Weekley and Mayor Cates

Enactment No: Res 18-176

- 22 Adopting the attached 2018 City of Key West Workforce Housing Income, Sale and Rent limits: Stating the income sale and rent limits are based on Monroe County annual median income (AMI) of \$84,400.00.

**Attachments:**    [Resolution](#)  
                          [2018 Income Sale & Rental limits](#)

**Withdrawn**

**CITIZEN COMMENTS**

**COMMISSION COMMENTS**

**ADJOURNMENT 8:20 PM**