



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Parking and Alternative Transportation Group

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Thursday, May 24, 2018

1:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order - 1:06 P.M.**

#### Roll Call

**Absent** 2 - Mr. Sutton, and Mr. Tidball

**Present** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

#### Pledge of Allegiance to the Flag

**Approval of Agenda - The Agenda was approved without objection.**

#### Approval of Minutes

1 April 26, 2018 (Regular)

**Attachments:** [Minutes](#)

**A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Minutes be Approved. The motion passed by a unanimous vote.**

2 May 10, 2018 (Workshop)

**Attachments:** [Minutes](#)

**A motion was made by Ms. Day, seconded by Mr. Detwiler, that the Minutes be Approved. The motion passed by a unanimous vote.**

#### Action Items

**3** Policy Initiative

**Sponsors:** Chairman McVeigh

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Policy Initiative" be Passed amending the first sentence to read The City of Key West should adopt Complete Streets Policies, a transportation design approach that considers streets to be planned, altered, designed, operated and maintained to enable safe, convenient and comfortable travel and access for users of all ages and abilities regardless of their mode of transportation. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**4** Marketing and Education

**Sponsors:** Chairman McVeigh

A motion was made by Mr. Moore, seconded by Mr. Detwiler, that the Item for "Marketing and Education" be Passed recommending dedicated funding be used for education and outreach for employers, commuters and the business community and tourist industry. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

## **PARKING**

**5** Criteria for Residential Parking Numbers per Block

**Sponsors:** Mr. Detwiler

A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Item "Set Criteria for Residential Parking Numbers Per Block" be Passed as amended recommending criteria that any block in the residential zone have at least 50 percent residential spaces, blocks adjacent to City of Key West paid parking have at least 75 percent residential paces and blocks with parkingon only one side of the street have at least 75 percent residential spaces. The motion carried by the following vote:

**No:** 1 - Ms. Day

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 4 - Mr. Davila, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

6 Extended Pay Parking

**Sponsors:** Mr. Detwiler

**A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Item for "Extended Pay Parking" be Passed to expand pay parking to the 200 Block of Elizabeth Street. The motion carried by the following vote:**

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

7 30-Minute Parking Reform

**Sponsors:** Mr. Detwiler

**A motion was made by Mr. Detwiler, seconded by Mr. Moore, that the Item "30-Minute Parking Reform" be Passed to phase out the 30-minute signage over three years replacing it with 15-minute signage at guest houses. The motion carried by the following vote:**

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

8 Scooter Parking

**Sponsors:** Mr. Detwiler

**A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Scooter Parking" be Passed recommending scooters use designated scooter parking spaces. The motion carried by the following vote:**

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

9 Parking Enforcement

**Sponsors:** Mr. Detwiler

**Withdrawn**

10 Residential Parking Zone

**Sponsors:** Ms. Day

**Attachments:** [Recommendations](#)

**It was moved by Ms. Day and seconded by Mr. Davila to table the item to the end of the agenda. There were no objections.**

11                      Parking Capacity

Sponsors:            Chairman McVeigh

A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Item "Parking Capacity" be Passed to consider opportunities to add paid public parking capacity while simultaneously removing a like amount of street parking to achieve safer streets for all users by improving intersection line of sight and adding dedicated and separated bike lanes to certain streets; to identify and adopt planning policies to incentivise private landowners to undertake development of additional paid parking in the Core Commercial District. The motion carried by the following vote:

**No:**    2 -    Ms. Day, and Mr. Moore

**Absent:**   2 -    Mr. Sutton, and Mr. Tidball

**Yes:**    3 -    Mr. Davila, Mr. Detwiler, and Chairman McVeigh

**Meeting went into Recess at 2:22 P.M. and Reconvened at 2:28 P.M.**

12                      Parking Fees

Sponsors:            Chairman McVeigh

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Parking Fees" be Passed, recommending raising all parking fees to be consistent at \$4.00 per hour at all City owned paid parking lots and meters and that the increase in revenues be allocated at 50% to the General Fund and 50% to Parking and Alternative Transportation. The motion carried by the following vote:

**Absent:**   2 -    Mr. Sutton, and Mr. Tidball

**Yes:**    5 -    Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

13                      Parking Enforcement

Sponsors:            Chairman McVeigh

A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Item "Parking Enforcement" be Passed with the understanding that adding parking enforcement officers is revenue neutral and to consider adding additional enforcement resources to improve compliance. The motion carried by the following vote:

**Absent:**   2 -    Mr. Sutton, and Mr. Tidball

**Yes:**    5 -    Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**14** Move Parking Department

**Sponsors:** Mr. Detwiler

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Move Parking Department Back into Key West" be Passed to consider relocating Parking Enforcement back into Key West from Stock Island where the vast majority of parking enforcement takes place. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**15** Funding and Tracking for Residential Spots

**Sponsors:** Mr. Detwiler

A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Item "Significantly Increase Funding for Marking Residential Spots" be Passed recommending an increase from \$5,000.00 to \$20,000.00 for Thermo-plastic Residential Street Markings per year. The motion carried by the following vote:

**No:** 1 - Ms. Day

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 4 - Mr. Davila, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**16** Courthouse Lot

**Sponsors:** Mr. Detwiler

A motion was made by Mr. Davila, seconded by Mr. Moore, that the Item "Criteria for the Courthouse Lot" be Passed recommending the City work with the County to reserve the parking lot behind the Courthouse specifically for County and City residents and similar use of the Gato Parking Lot specifically for workforce parking after 5:00 p.m. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**OTHER**

**17** Incentivizing Car Share

**Sponsors:** Mr. Detwiler

A motion was made by Mr. Davila, seconded by Ms. Day, that the Item "Car Share in Key West" be Passed directing staff to actively recruit to bring Car Share to Key West. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

18

#### Impact Fees on Rental Cars

**Sponsors:** Mr. Detwiler

**A motion was made by Mr. Davila, seconded by Mr. Detwiler, that the Item "Impact Fees on Rental Cars" be Passed. The motion failed by the following vote:**

**No:** 3 - Mr. Davila, Ms. Day, and Mr. Moore

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 2 - Mr. Detwiler, and Chairman McVeigh

19

#### Special Event Transportation Planning

**Sponsors:** Chairman McVeigh

**A motion was made by Mr. Moore, seconded by Mr. Davila, that the Item "Special Event Transportation Planning" be Passed to recommend modification of the Ordinance related to Special Events to require all applicants to include a Transportation Plan, developed with City Staff, to maximize the use of transportation alternatives and alleviate traffic congestion by prominently advertising and encouraging transportation alternatives in all event communications. The motion carried by the following vote:**

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

20

#### Planning and New Development

**Sponsors:** Chairman McVeigh

**A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Planning and New Development" be Passed to consider adopting zoning changes to require new development to incorporate transportation planning, reduce requirements for parking and assess impact fees dedicated to alternative transportation modes for all new development. The motion carried by the following vote:**

**No:** 2 - Mr. Davila, and Mr. Moore

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 3 - Ms. Day, Mr. Detwiler, and Chairman McVeigh

**21** Affordable Housing Project Proposed on College Road

**Sponsors:** Chairman McVeigh

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Affordable Housing Project Proposed by the City on College Road" be Passed recommending the City encourage developers to facilitate alternative transportation by waiving the minimum parking requirements and substituting additional bicycle and scooter parking, designing carpooling and vanpooling programs and providing convenient public transit options. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**22** Speed Limit Enforcement

**Sponsors:** Chairman McVeigh

A motion was made by Mr. Detwiler, seconded by Ms. Day, that the Item "Speed Limit Enforcement" be Passed recommending that the City Manager and the Key West Police Department apply new resources or reallocate existing resources to execute a regular, daily traffic enforcement program with an emphasis on speed limits. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**23** Street Capacity Considerations

**Sponsors:** Chairman McVeigh

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Street Capacity Considerations" be Passed identifying business licensing regulations to control and or reduce the number and type of commercial vehicles using City streets alleviating traffic congestion and to consider assessing additional impact fees to commercial road users and restricting such fees to improvement in alternative transportation to the extent permitted by law. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**24** Bicycle Parking and Racks

**Sponsors:** Chairman McVeigh

A motion was made by Ms. Day, seconded by Mr. Davila, that the Item "Bicycle Parking and Racks" be Passed recommending the City Finance Department provide significant annual funding to replace/maintain and increase the number and availability of bike racks. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**25** Delivery Window, Truck Routes & Loading Zones

**Sponsors:** Chairman McVeigh and Mr. Moore

**Attachments:** [Proposed Truck Routes](#)

A motion was made by Ms. Day, seconded by Mr. Detwiler, that "Truck Routes" be Passed recommending the attached map be adopted as the standard truck route for delivery vehicles 35 feet in length. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**26** Continued Emphasis on Alternative Transportation

**Sponsors:** Chairman McVeigh

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Continued Emphasis on Alternative Transportation" be Passed recommending ongoing monitoring and emphasis by the City Commission and City Management and Staff that will be critical to alleviate traffic congestion due to the long-term nature of these initiatives. The City should task another existing appointed board (i.e., Sustainability Advisory Board) with the responsibility of continuing the effort of the committee and monitoring progress of the City's initiatives to alleviate traffic congestion and parking challenges. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**PUBLIC TRANSIT**



27 Duval Loop Expansion

Sponsors: Mr. Detwiler

Withdrawn

28 North Roosevelt Loop

Sponsors: Mr. Detwiler

A motion was made by Mr. Moore, seconded by Mr. Davila, that the Item "North Roosevelt Loop" be Passed recommending free and frequent Duval Loop type service that would run the length of North Roosevelt Boulevard to downtown and connect with the Duval Loop. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

29 Public Transit

Sponsors: Chairman McVeigh

A motion was made by Ms. Day, seconded by Mr. Moore, that the Item "Public Transit" be Passed recommending the City Manager and Public Transit Director evaluate and overhaul the City of Key West Public Transit System to achieve significant increases in public transit ridership through increases in frequency, simplicity, communications and reliability and to support the Transit Department's Transit Facility Intermodal Center. The motion carried by the following vote:

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 5 - Mr. Davila, Ms. Day, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

10 Residential Parking Zone

Sponsors: Ms. Day

Attachments: [Recommendations](#)

A motion was made by Mr. Detwiler, seconded by Mr. Davila, that the Item "Residential Parking Zone" be Passed. The motion failed by the following vote:

**No:** 4 - Mr. Davila, Mr. Detwiler, Mr. Moore, and Chairman McVeigh

**Absent:** 2 - Mr. Sutton, and Mr. Tidball

**Yes:** 1 - Ms. Day

**COMMENTS -** The Board agreed to one additional meeting to be held on July 7, 2018 at 1:00 P.M. to approve the recommendations to be presented to the City Commission.

30

Board Suggestions

**Attachments:**    [Ms. Day Recommendations](#)  
                              [Mr. Detwiler Recomendations](#)  
                              [Chairman McVeigh Recommendations](#)

Received and Filed

**Next Meeting June 7, 2018 at 1:00 P.M.**

**Adjournment - 4:30 P.M.**