



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, June 28, 2018

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

#### Call Meeting To Order

10:03 AM

#### Roll Call

**Absent** 13 - Delostrinos, Ms. Green, Haller, Hernandez, Ms. Higgins, Mr. Jones, Ms. Paul-Leto, Perkins, Stoughton, Mr. Torrence, Mr. Wampler, Mr. Wilkins, and McAlearney

**Present** 5 - DeMaria, Mr. Fraser, Ignoffo, Ms. Torregrosa, and Wright

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

*A motion to approve the amended Agenda with the Postponement of Item 6 was made by Ms Enid Torregrosa, seconded by Ms Karen DeMaria that the Agenda be approved with this change. The motion passed unanimously.*

**Approved on the Consent Agenda**

#### Approval of Minutes

1

**Attachments:**     [Minutes](#)

*A motion to approve the Minutes was made by Ms Elizabeth Ignoffo, Seconded by Karen DeMaria, that the Minutes be approved. The motion passed unanimously.*

**Approved**

## Discussion Items

- 2                    Conditional Use - 1325 Simonton Street #26 - (RE#00035950-000000) -  
A request for a conditional use to operate a bar as an accessory use to the motel on property located in the Historic Commercial Tourist (HCT) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**Attachments:**    [Application](#)  
                          [Site Plans](#)  
                          [Traffic Memorandum 06-11-18](#)  
                          [Floodplain Comments](#)  
                          [Keys Energy Comments](#)  
                          [Utilities Comments](#)

**Received and Filed**

- 3                    Minor Development Plan - 1028-1030 Truman Avenue (RE#  
00033280-000000) - A request for minor development plan approval for the construction of a new two-story commercial structure in the front of the parcel and a new two-story two-family residential structure in the rear of the parcel located in the Historic Neighborhood Commercial (HNC-1) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**Attachments:**    [Application](#)  
                          [Extension Notice](#)  
                          [Re-Inspection Reciept](#)  
                          [Site Plans 2.14.18](#)  
                          [Revised A1.1 - 6.1.18](#)  
                          [Revised A 2.1 - 6.1.18](#)  
                          [Life Safety 1 18012 6.1.18](#)  
                          [Landscape Plan](#)  
                          [Floodplain Comments](#)  
                          [Keys Energy Comments](#)  
                          [Utilities Comments](#)

**Received and Filed**

4

Major Development Plan and Conditional Use - 1515-1525 Bertha Street & 1512 Dennis Street (RE# 00063400-000100 & RE# 00063400-000000) - A major development plan and conditional use application for the construction of forty-seven (47) residential units and an administration building located within the Commercial Limited (CL) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments:     [Application](#)  
                          [Landscape Plan - Removal](#)  
                          [Landscape Plan](#)  
                          [Landscape Plan - Details](#)  
                          [Bertha Street - Survey part 2](#)  
                          [Dennis Street - Survey part 1](#)  
                          [Floodplain Comments](#)  
                          [Keys Energy Comments](#)  
                          [Utilities Comments](#)

**Received and Filed**

## Action Items

5

**Vacation of City Property** - An application for Vacation of City Right-of-Way for an alleyway between Thomas Street and Baptist Lane accessed via Olivia Street per Section 90 Article VII of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments:     [Application](#)  
                          [Boundary Survey](#)  
                          [Utilities Email 6.20.18](#)  
                          [Floodplain Comments](#)  
                          [Keys Energy Comments](#)  
                          [Utilities Comments](#)

**Approved**

**Absent:** 13 - Mr. Delostrinos, Ms. Green, Ms. Haller, Mr. Hernandez, Ms. Higgins, Mr. Jones, Ms. Paul-Leto, Ms. Perkins, Mr. Stoughton, Mr. Torrence, Mr. Wampler, Mr. Wilkins, and McAlearney

**Yes:** 5 - Ms. DeMaria, Mr. Fraser, Ms. Ignoffo, Ms. Torregrosa, and Mr. Wright

- 6                      Postponed to July 26, 2018 - Vacation of City Property - A request for Vacation of City Right-of-Way for an alleyway between Flagler Avenue and Staples Avenue directly behind 2301 Flagler Avenue per Section 90 Article VII of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**Attachments:**      [Application](#)  
                              [Specific Purpose Survey](#)  
                              [Photos](#)  
                              [Floodplain Comments](#)  
                              [Keys Energy Comments](#)  
                              [Utilities Comments](#)  
                              [Request for Postponement](#)

**Postponed**

## **Reports**

## **Adjournment**

10:32AM