



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Planning Board

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Thursday, July 19, 2018

6:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**ALL VISUAL PRESENTATIONS FOR AGENDA ITEMS MUST BE RECEIVED (24) TWENTY-FOUR HOURS PRIOR TO THE MEETING.**

**Call Meeting To Order 6:00 PM**

#### Roll Call

**Absent** 3 - Mr. Browning, Pike, and Mr. Gilleran

**Present** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

Approved the Agenda with item #2 being postponed to August 16, 2018.

#### Approval of Minutes

1 June 21, 2018

The Minutes were approved unanimously

## Old Business

- 2 POSTPONED BY APPLICANT - Variance- 1108 Watson Street- (RE# 00031750-000000)** - A request for a variance to the maximum allowed building coverage in order to construct a bathroom addition and a front porch addition for property located within the Historic Medium Density Residential (HMDR) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.
- Postponed to August 16, 2018.**
- 3 Variance - 1231 Washington Street - (RE# 00041410-000000)** - A request for variances to the minimum side and rear yard setback requirements, as well as the minimum open space requirements in order to construct a pool house in the rear side yard and expand decking on property located within in the Historic Medium Density Residential (HMDR) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.
- A motion was made by Mr. Lloyd, seconded by Mr. Varela, Sr., that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance be Passed. The motion carried by the following vote:**
- Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran
- Yes:** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland
- Enactment No: PB Res 2018-28

## New Business

- 4 Variance - 1403 Tropical Avenue - (RE# 00041720-000000)** - A request for variances to the maximum allowed building coverage, impervious surface, and minimum allowed open space requirements in order to construct an extension to the front porch and the roof for property located within the Single Family (SF) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.
- A motion was made by Mr. Lloyd, seconded by Mr. Russo, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance be Passed subject to the conditions set forth by Staff. The motion carried by the following vote:**
- Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-30

**5**

**After-the-Fact Variance - 1221 Laird Street - (RE#**

**00059310-000000) -** A request for variances to the front yard setback requirement, and the maximum allowed building coverage requirement in order to maintain and finish construction of an after-the-fact balcony for property located within the Single Family (SF) Zoning District pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**A motion was made by Mr. Varela, Sr., seconded by Mr. Lloyd, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the After the fact Variance be Passed with the conditions set forth by Staff. The motion carried by the following vote:**

**Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-29

**6**

**Variance - 409 Margaret Street (RE # 000050621-000400) - A**

request for variances to the maximum allowable building coverage, the maximum allowable impervious surface, and the minimum side setback requirement in order to construct a new roof over an existing rear yard wood deck at property located within the Historic Medium Density Residential (HMDR) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**A motion was made by Mr. Lloyd, seconded by Mr. Russo, that the Board finds that all the standards set forth in code Section 90-395(A) have been met by the Applicant, that the Applicant has demonstrated a "Good Neighbor Policy" and that the Variance be Passed. The motion carried by the following vote:**

**Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-31

**7**

**Transient Unit Transfer - Transient Unit and License in**

**Unassigned Status to 805 Shavers Lane (RE# 00017000-000000)**

- A request to transfer one transient unit and license in unassigned status to property located within the Historic Residential Commercial Core-3 Duval Street Oceanside (HRCC-3) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**A motion was made by Mr. Varela, Sr., seconded by Mr. Russo, that the Planning Resolution be Passed. The motion carried by the following vote:**

**No:** 1 - Mr. Lloyd

**Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 3 - Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-32

**8**

**Transient Unit Transfer - Transient Unit and License from 629 United Street #2 (RE# 00030620-000000) to 425 Caroline Street (RE# 00004440-000000) -**

A request to transfer one transient unit and license from property located within the Historic Medium Density Residential (HMDR) zoning district to property located within the Historic Residential Commercial Core - 1 Duval Street Gulfside (HRCC-1) zoning district pursuant to the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

**A motion was made by Mr. Varela, Sr., seconded by Mr. Russo, that the Planning Resolution be Passed. The motion carried by the following vote:**

**No:** 1 - Mr. Lloyd

**Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 3 - Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-33

**9**

Recommending that the City Commission approve the attached proposed Ordinance to provide an incentive for planting Canopy Trees.

**A motion was made by Mr. Lloyd, seconded by Mr. Russo, that the Planning Resolution be Passed. The motion carried by the following vote:**

**Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-34

**10**

Recommending that the City Commission approve the attached proposed Ordinance entitled "Resource Protection" to amend Article VI entitled "Tree Protection", "Failure to achieve a compliance agreement", to provide for unfulfilled Tree Removal Permits to be forwarded to the Special Magistrate; Providing for an effective date.

**A motion was made by Mr. Lloyd, seconded by Mr. Russo, that the Planning Resolution be Passed. The motion carried by the following vote:**

**Absent:** 3 - Mr. Browning, Mr. Pike, and Vice Chair Gilleran

**Yes:** 4 - Mr. Lloyd, Mr. Russo, Mr. Varela Sr., and Chairman Holland

Enactment No: PB Res 2018-35

**Public Comment**

**Reports**

**Adjournment 7:15 PM**