CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT

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Name of Applicant(s)	A Kes a	lest
Address of Applicant(s) Phone Number of Applicant(s) and emergency number	ite Street 5-809-388	Email:
Name of Non-Profit(s)	N/A	
Address of Non-Profit(s)		
Phone Number of Non-Profit(s)		
Amount or Percentage of Revenue Non-P	Profit(s) anticipate	es receiving N/A
Date(s) of Event	21, 2019	
Hours of Operation		
Estimated/anticipated number of persons p	per day	
Location of Event		
Street Closed		
Detailed Description of Event: MARTI	N Luther fin	ec Colobration aux
MARCH: WY bear V. O.		
to Seovy to with telling Sheets List of Businesses that will participate in A	Alcohol Evenntic	As Street to Analio to Quel
	Redfor Exemptic	In:
Noise exemption required: Yes	No _	
Alcoholic beverages sold/served at event:	Yes	No 🖊
Recycle Deposit \$1000.00	Yes	No D
Cooking oil recycled	Yes	No D
Recycled containers	Yes	No -
Accounting of items recycled		
* Measures		

The applicant does ac knowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitee agrees to assume full responsibility and liability for and indemnify, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City, their agents or employees.

Applicant(s) Signature

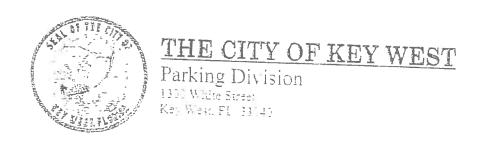
Complete Checklist for Event Recycling City of Key West

KI/A

٥	Name of person: Culy of led livest Phone number:
0	Identify the recyclable commodities that will be used by the public and behind-the-scenes. Aluminum Glass #1 Plastic #2 Plastic Steel Corrugated Cardboard Other:
٥	Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, I recycling container for every I trash barrels will be used). Amount of recycling and garbage containers needed:
Ō	Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825. Arrangements made:
C	Capacity of containers on grounds: Contact person for containers: Phone #:
	Contact person for containers: Phone #:
0	Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
0	Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
0	Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container. Arrangements made:
О	Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
0	Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
0	Oversee the delivery of containers and placement of signs.
0	Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

	containers must be adjacent to trash barrels in order to reduce contamination problems.
C	Monitor recycling containers for correct usage during the event and take actions to solve problems. Actions taken:
С	View trash barrels and note any recyclables in the trash. Take actions to solve problems.
	A CHORS TAKEN:
0	Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program Comments:
٥	Ensure that recyclables are removed and taken to the large and
OH	At the end of the event, remove signs and arrange for their return to owners.
0	Place recycling containers in the pick-up location, as arranged with the providers of the containers.
5	Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels. Amount of material:
	Contamination:
٥	Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
0	Share the results with event organizers.
0	Security deposit of \$1000.00 must be submitted prior to the event.
0	Security deposit returned:
	For more information about and the

For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825



Parking Requests or Special Events

Please indicate the Special Event Parking requests below:
Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space
Key West Bight Rates: \$3.50 per hour or \$20.00 per day per space
On-Street Meter Rates: \$3,00 per hour of \$20.00 per day per space.
Modification of rates can only be approved by Commission.
If you have any questions, please contact John Wilkins, Parking Director at (305) 809-3855 or email jwilkins@cityofkeywest-fl.gov







THE CITY OF KEY WEST

Post Office Box 1409 Key West. FL 33041-1409 (305) 809-3933

To: City of Key West

From: Division Chief/Fire Danny Blanco

Date: 09/05/18

Reference: Martin Luther King March

This office reviewed the special event application for the Martin Luther King March to be held on Whitehead and Duval Streets January 21, 2019.

The following conditions apply:

- All non-walking floats need to have a Fire Safety Inspection before parade.
- Event coordinator is responsible for scheduling the inspection with this office.
- Fire Dept. will have an on-duty truck in the parade

If I can be of any further assistance, please contact me.

Danny Blanco, Fire Marshal Key West Fire Department 1600 N. Roosevelt Boulevard Key West, Florida 33040 305-809-3933 Office

305-809-3933 Office 305-292-8284 Fax

dblanco@cityofkeywest-fl.gov

Serving the Southernmost City

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APPROVALS

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