



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

### EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager

**CC:** Greg Veliz, Assistant City Manager  
Doug Bradshaw, Port and Marine Services Director

**FROM:** Carolyn Sheldon, Senior Grants Administrator

**DATE:** December 18, 2018

**RE:** **Approving the attached Public Transportation Grant Agreement (PTGA) FM 444897-1-94-01 with the Florida Department of Transportation (FDOT) in an amount not to exceed \$83,484.00 with \$27,828.00 City Match (\$111,312.00 total) for the installation of security cameras at Mallory Square and Outer Mole Pier. Authorizing the City Manager to execute the attached PTGA. Approving necessary budget amendments or transfers to accept the grant.**

#### **ACTION STATEMENT:**

This resolution will approve the attached Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in an amount not to exceed \$83,484.00 with a \$27,828.00 City Match (\$111,312.00 total) for the installation of security cameras at Mallory Square and the Outer Mole Pier. The City Manager will be authorized to execute the attached PTGA. This resolution will also approve necessary budget amendments or transfers to accept the grant.

#### **BACKGROUND:**

As part of the Coast Guard security requirements for cruise ships, Mallory Square and Outer Mole/Truman Waterfront cruise ship security checkpoints must be continuously monitored. Both facilities have been cited by the Coast Guard for failing to continuously monitor the restricted areas within the facilities as required by Federal regulations. This project will install high resolution security cameras at the security checkpoints and secure areas of both Mallory Square and Outer Mole Pier in accordance with Federal regulations.

#### **PURPOSE AND JUSTIFICATION:**

The security cameras will allow the Key West Police Department to monitor the secure areas of both Mallory Square and Outer Mole Pier during times when cruise ships are docked and when the docks are vacant. The cameras will also allow the police to monitor cruise ship passenger transportation vehicle operations, passenger screening

*Key to the Caribbean – Average yearly temperature 77° F.*

MEMORANDUM

activities, identification of unauthorized persons in the secure areas, and any other potential security risks both landside and waterside.

**FINANCIAL IMPACT:**

Expenses of \$111,312.00 for the project will be budgeted in Account 1014302 5436400 / PD1401 (Infrastructure Surtax/Ports/Improvements) with funding coming exclusively from Discretionary Sales Surtax proceeds. Grant revenue of up to \$83,484.00 will be budgeted in Account 1010000 3349000 / PD1401 (Infrastructure Other State Grant). The remaining balance of \$27,828.00 (City Match) will be transferred from Fund 101 Infrastructure Reserves, Account 1011900 5199400, to Expense Account 1014302 5436400 / PD1401 (Infrastructure Surtax/Ports/Improvements).

The cost share is 75% FDOT / 25% City.

**RECOMMENDATION:**

Staff recommends that the City Commission approve the attached Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT) in an amount not to exceed \$83,484.00 with a \$27,828.00 City Match (\$111,312.00 total) for the installation of security cameras at Mallory Square and the Outer Mole Pier and authorize the City Manager to execute the PTGA.