



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

Date: December 20, 2018

To: Jim Scholl, City Manager

From: Kelly Crowe, P.E., City Engineer

Cc: Greg Veliz, Assistant City Manager
Mark Finigan, Finance Director

Subject: Interlocal Agreement with Monroe County for the Coordinated Design and Construction of the 1st and Bertha Street Road Improvement Project

Action Statement

Authorize the mayor to sign an Interlocal Agreement (ILA) with Monroe County for the design and construction of right of way improvements within the city's maintenance responsibility.

Background

Monroe County is responsible for the roadway and drainage maintenance from curb face to curb face within right of way along 1st and Bertha Streets from South Roosevelt to North Roosevelt; however, the City of Key West is responsible for the maintenance of the sidewalks, curb ramps, traffic control devices and utilities operated by the city within right of way. Monroe County has programmed funds for the design and construction of the roadway surface and drainage features along this corridor and has extended the opportunity to the City of Key West to partner in improving the items within in the city's maintenance responsibility as part of one effort.

Monroe County has entered into a design contract with EAC Consulting (EAC) to design their portion of the project scope. City staff has reviewed the survey data and has developed a scope of work for our portion of the project which is attached to the county's amended contract with EAC as Task 6.

MEMORANDUM

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To formalize the arrangement for sharing consultant services along with future construction services, Monroe County and the City of Key West have drafted an ILA to define roles and responsibilities with respect to each party's scope. Per the ILA, EAC will prepare the construction document package to include plans, specifications and cost estimates that incorporate both the county and city scope of work. The total cost for the city scope of design work will be \$20,495.

Construction costs and portions thereof will be determined after the acceptance of a bid for construction services. The city's share of the construction costs will be based on the actual quantities of the city's scope of work plus a proportional share of the mobilization and maintenance of traffic costs.

The City of Key West will not be a direct party to the contracts for both design and construction but will have the opportunity to monitor the work for quality control of our scope items. Monroe County will manage both the design and construction contracts and process payment applications. The City of Key West will reimburse the county for the costs of their scope items.

Purpose and Justification

The proposed improvements will repair damaged sidewalk panels and close pedestrian access gaps along the west side of both 1st Street and Bertha Street. In addition, the project will correct grades for proper drainage and resurface the multi-use path along the west side of Bertha Street.

EAC will also evaluate the feasibility of adding a dedicated bike lane in the northbound direction of Bertha between South Roosevelt and Flagler Avenue. At a minimum, pavement markings indicating a shared bicycle and vehicle use ("sharrows") will be implemented which is listed as a short-term goal in the draft Key West Bicycle and Pedestrian Master Plan.

Financial Issues

Staff reviewed the EAC cost proposal for the outlined scope of work and found the costs to be reasonable for the design work requested.

Funds for design will be used from account #102-4102-541-6300. The project number will be determined at a later date. Per the ILA, the county will provide invoices for both design and construction costs associated with the city's scope of work. City staff will have the opportunity to review all invoice prior to payment approval.

Recommendation

Staff recommends authorizing the mayor to sign the ILA and enter into an agreement with Monroe County for the design and construction of the city's portion of the 1st and Bertha Street Road Improvement Project.

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